

HAMILTON TOWNSHIP SCHOOL DISTRICT

Business Operations

**POSITION CODE: 9151
NONCERTIFIED**

TITLE: Jr. CAMP COUNSELOR

QUALIFICATIONS:

1. High school diploma; college-level coursework in education or related field*
2. Minimum experience as determined by the board
3. Knowledge of child growth and development and appropriate educational / recreational practices
4. Good oral and written communication skills
5. Required criminal history background check and proof of U.S. citizenship or legal resident alien status
6. Current residency in New Jersey, approved residency waiver or candidate agrees to obtain residency within one year of employment

REPORTS TO: Director of Community Education / Assistant Director of Community Education

SUPERVISES: Students in the summer camp program.

JOB GOAL:

To provide safe and fun recreational activities in the summer camp program.

PERFORMANCE RESPONSIBILITIES

1. Supervision of all students in the program activities at the assigned site.
2. Ensure that all students are safe and well supervised during the program.
3. Communicate with parents and/or guardians any information pertaining to the student behavior while attending the before and after care program.
4. Positively interact with students, parents, and staff.
5. Participate in all scheduled staff meetings pertaining to the Camp program.
6. Helps very young students with their clothing, snack, and toileting activities.
7. Performs other related duties as assigned.

TERMS OF

EMPLOYMENT: Salary and work year to be determined by the board of education.

ANNUAL

EVALUATION: Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations

Approved by: Board of Education

Date: 8-28-24

Revised:

HAMILTON TOWNSHIP SCHOOL DISTRICT

CAMP COUNSELOR (continued)

LEGAL REFERENCES:

<u>N.J.S.A.</u> 18A:6-7.1	Criminal history record
<u>N.J.S.A.</u> 18A:16-1	Officers and employees
<u>N.J.S.A.</u> 18A:16-2	Physical examinations; requirement
<u>N.J.A.C.</u> 6A:32-4.2	Approval of paraprofessional staff
<u>N.J.A.C.</u> 6A:32-6	School employee physical examinations

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

Every Student Succeeds Act, Pub. L. 114-95, Title 1, 20 U.S.C.A. 6301 et seq.

Title I Paraprofessional Draft Non-Regulatory Guidance, November 15, 2002