

Personal SSC 10th Class English Letter Writing

[Your Name]
[Your Address]
[City, State ZIP Code]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you in good health and spirits. I am writing this letter to [purpose of the letter] and to let you know that [details of what you want to share or express].

I have been thinking about [any relevant thoughts or feelings that prompted you to write the letter] and I wanted to share this with you. I hope that this letter finds you well and that we can [any hopes or plans for future interactions or communication].

Thank you for taking the time to read this letter.

Sincerely,

[Your Name]