

Spack Onstage Officer Meeting Agenda - __/__/2023__

I. Call to Order

Begin the meeting by stating "The meeting will now come to order."

Complete

II. Consent Agenda

Continue by saying "I motion to approve this week's agenda. All those in favor say 'aye', all opposed say 'nay', any abstentions?"

Complete- all in favor- voted aye

The secretary records the results of the vote.

III. Presentation

If we are joined by anyone (principal, clinician, school treasurer), they would give their presentation here.

Officer Report

Officers report on what tasks they have completed for their role since the last meeting and communicate what must still be done and what they need assistance with.

1. **Historian- none**
2. **Webmaster- update calendar**
3. **Secretary- none**
4. **Treasurer- not here**
5. **Vice President- put zeroes on stage**
6. **President- not here**

Old Business

Topics discussed but not resolved/are still in progress from the previous meeting are discussed here.

- A. T-shirts and crewnecks purchased from arlington ink
(waiting on quote)
- B. We got the zeroes for stage
- C. Second mic came
- D. Buying 25 tote bags from Etsy (price \$8, selling for \$15)

IV. New Business

New points of discussion or topics are discussed here.

- A. We need to start pushing ad forms
- B. Remind of incentive
- C. Plan for ad run next Saturday April 5th

V. Adviser Report

- **Need to take headshots for playbill (Asli and Bella)**
- **Sense of urgency needed for officers (finding platforms, etc)**
- **Attendance in rehearsals in mandatory. Mrs Oakley is very stressed and we need to set an example**

- **Make an effort to become friends with the freshman/underclassmen (think about legacy)**

VI. Open Discussion

- **START POSTING ON TIKTOK**

VII.

Review Action Items

Becca: post about ad forms, make announcement at today's rehearsal about pajama pants

Mr M: begin program

Bella and Asli: take headshots

ALL: pick day to look for platforms (will take like 10 minutes)

Mischa: find 14 people to buy pajama pants

Caroline s: make announcement at today's rehearsal about pajama pants and contact Mrs Oakley about how to take attendance