

UEB Complex Projects Sub-Oversight Group

Purpose:

- The UEB Complex Projects Oversight Sub-Group is a Sub-Group of the University Executive Board (UEB).
- It is responsible for the overall monitoring of complex projects from development phase through construction/development to the first year of operations.
- The Sub-Group is not expected to replace existing monitoring groups that are well established (PEG, Faculty boards etc.) but will replace the need for projects to present at CRAG and ECSG.
- The Sub-Group meets as frequently as is needed to allow the smooth progression of complex projects.

Framework terms of reference¹:

1. To assist those involved in complex projects to navigate University Governance to enable swift resolution when issues occur.
2. To coordinate the multi-disciplined teams involved in complex projects to ensure that the University can be agile but does not take on more risk than is acceptable or expected by Governance processes.
3. To receive progress and financial reports on all aspects of each complex project (capital build, equipment and research).
4. To support the project teams to achieve a satisfactory result.
5. To take direction from UEB and escalate any material risks or uncertainties to UEB as each project develops.

Reports to: University Executive Board.

Membership:

Membership will normally consist of core members for each meeting with invited members by invitation only (depending on the project) as follows:

Chair:

Chief Financial Officer

Joanne Jones

¹The framework terms of reference may be tailored to specific projects as required.

Core members:

Vice-President for Research & Innovation
UEB Sponsor
Commercial Project Accountant
Project Executive Sponsor(s)

Professor Sue Hartley OBE
Specific to Project
Specific to Project
Specific to Project

Invited members:

Project Manager/Project Lead
Director of Estates & Facilities Management
Head of Estates Development
Director of Research, Partnerships & Innovation
Head of Infrastructure Finance
Commercial Director

Specific to Project
Linda Goodacre
Mark Holden
Deborah Lodge
Wendy Burroughes
Sue Grocutt

Minute Secretary:

David Swinn (University Secretary's Office)