



e-Learning Information for Parents/Guardians and Students

[Spanish Version](#)

What is e-Learning?

e-Learning is used in place of a school day that has been cancelled due to inclement weather. Through e-Learning, teachers are able to deliver instruction and support through electronic or virtual means when the weather does not allow for staff and students to safely travel to school. Teachers in grades 5-12 will post learning goals, deliver instruction, discuss and assign activities/assignments, take attendance, and be available to answer student questions.

While e-Learning cannot replace face-to-face instruction, it is a way that staff and students can continue moving forward with their current lessons. The state of Minnesota allows each district to use up to five e-Learning days per year (Minnesota Statute 120A.414). e-Learning cannot be built into the school calendar and can only be used for inclement weather when school will be closed. ISD 518's goal is to meet the needs of all students. The needs may be met electronically or with paper school work in grades K-4, and electronically in grades 5-12.

How will parents, guardians, staff, and students be notified that a snow day is an e-Learning day?

The school will communicate to all parents and staff through the Shout Point System, the system that is currently utilized for important school messages at least two hours prior to the start of a normal school day. The message will indicate that due to inclement weather, school will be closed and ISD 518 will utilize an e-Learning day.

When will my child be able to access the material on the e-Learning day and what will that look like?

Grades K-4 Students

e-Learning days for Prairie Elementary students will include the use of district devices (iPads) and the Seesaw app. There may be some packet work incorporated in grade level plans for students who lack internet access. Activities such as reading, playing games, and creating objects with items from home will be part of the e-Learning day.

Attendance will be taken by checking in on the Seesaw app. We ask students to check in by 9:00 am on the e-Learning day. Teachers will have uploaded a morning message by this time, and a menu of activities for the day will be posted.



In preparation for possible e-Learning days, teachers will be working with their students on the types of learning experiences and activities that may be assigned on an e-Learning day. This preparation in normal class time will help set the expectation for students who will be expected to work on these activities at home on days when weather prevents them coming to school.

On the e-learning day, teachers will be available for contact via the Seesaw app, email or over the phone during normal school day hours, from 7:30 a.m. to 3:30 p.m. District families should feel free to contact their student's teacher during this time frame with any questions about the e-Learning day activities.

If you have additional questions or concerns relating to e-Learning day policies and procedures at the K through 4 grade levels, please contact Prairie Elementary administration. You can reach the Prairie Elementary office by calling 507-727-1250 or emailing heidi.meyer@isd518.net.

Grades 5-12 Students

Teaching staff for grades 5-12 will post classroom materials and assignments in Schoology, the district's Learning Management System, by 9:00 am on the e-Learning day. Students will access the e-Learning materials through their district iPad. The learning activities/assignments for each subject are similar to what would take place during a normal school day. In most cases, all activities/assignments are due by 3:00 pm on the e-Learning Day. Attendance will be entered shortly after 3:00 p.m. In order for a student to be counted present, communication with teachers must occur and complete lesson expectations will be met by 3:00 p.m.

What if my child doesn't have the Internet at home?

If a student does not have Internet at home, he or she should speak with their teachers to download the class material before leaving school when inclement weather may be possible. The teacher will make note that the class material and assignments were downloaded and the student can turn in his or her work the day school resumes. If their assignment is not turned in upon school resuming, the child will be counted absent for the e-Learning day.

Will attendance be taken on e-Learning days?

Students are expected to attend e-Learning days by checking in online (if possible) and completing the required lessons. Students not in attendance are marked unexcused. Any student unable to connect due to internet access, must make a plan with their teachers prior to the first e-Learning day. Those students will be called by the teacher in order to take attendance and be given classroom instructions.



What happens if a student does not complete the e-Learning day assignments?

Students are expected to complete and turn in the assigned work by 3:00 pm on the eLearning Day **or make direct contact with their teacher(s).** If the assignment is not turned in by 3:00 pm, **or the student does not make contact with their teacher(s), they will be marked absent.**

Will teachers be available during an e-Learning day for questions? If so, how?

All licensed staff are expected to be available during normal school hours, 7:30 a.m. to 3:30 p.m. Students will receive information on how to contact their teachers at the start of the school year. On e-Learning Days, teachers can be contacted via email or phone.

Staff school email address:

Navigate to our school website www.isd518.net

Click STAFF

Click [STAFF DIRECTORY](#) and search for your teacher's name.

Staff phone numbers:

Call 507.727.1173

Enter the teacher's extension number

(MS/HS/LC students will receive a staff contact list to add to their iPad)

Will my child receive their Special Education services during an eLearning day?

Special Education students may have the same opportunities as other students in their buildings. Please see guidance above for each grade level. Individual services will be provided to students with special needs during eLearning Days according to the IEP team decisions and as written in the IEP.