### **Application for Pepper Park Coffee & Cafe**

22000 N Pepper Rd, Lake Barrington, IL 60010

| Name:  |  |
|--------|--|
| Phone: |  |
| Email: |  |

#### **Basic Qualifications of a Barista**

- Maintain regular and consistent attendance and punctuality. Bringing a positive attitude/energy to the workplace, between coworkers and with customers.
- Available to work flexible hours, including early mornings, afternoons, and weekends. Some holidays as well.
- Meet store operating policies and standards, including providing quality beverages and food products, practicing food safety, cash handling, and store safety.
- Engage with and understand our customers, including discovering and responding to customers' needs through clear and pleasant communication.
- Prepare food and beverages to standard recipes or customized for customers.
- Ability to perform a variety of different tasks and multi-task within the store during each shift.
- Ability to adhere to cleanliness standards/keep work environment clean.

### Required Knowledge, Skills, Abilities

- Ability to work in a fast paced environment
- Ability to learn quickly
- Ability to understand and carry out oral and written instructions and request clarification when needed: effective communication
- Strong interpersonal skills
- Ability to work as a part of a team
- Ability to multitask
- Food/drink handling and preparation
- Able to operate kitchen equipment
- Money management
- Cash register handling

Do you believe you resonate with these skills and abilities? Yes or No Do you have previous experience working as a Barista or in the food service industry? Yes or No

# Experience

List your previous places of employment:

| (business name)        |           | (position) |
|------------------------|-----------|------------|
| From:                  | То:       | ,          |
| (business name)        |           | (position) |
| From:                  | То:       |            |
| (business name)        |           | (position) |
| From:                  | То:       |            |
| References             |           |            |
| Please list references | s below:  |            |
| (Name)                 | (Contact) | (Relation) |
| (Name)                 | (Contact) | (Relation) |
| (Name)                 | (Contact) | (Relation) |

# Weekly Availability

|      | Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|------|--------|--------|---------|-----------|----------|--------|----------|
|      |        |        |         |           |          |        |          |
| from |        |        |         |           |          |        |          |
|      |        |        |         |           |          |        |          |
| to   |        |        |         |           |          |        |          |
|      |        |        |         |           |          |        |          |
|      |        |        |         |           |          |        |          |

| What have you learned from your previous employment?  |  |  |
|---|--|--|
|   |  |  |
|   |  |  |
|   |  |  |
|   |  |  |
| When are you available to begin work?   |  |  |
| Are you seeking full, or part time?   |  |  |
| What is it about this job that enticed you to apply? What interests you most about working for our company? |  |  |

What are interesting things about yourself? Hobbies? Fun facts? Have any pets?

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|---------------|--|
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|               |  |
|               |  |
|               |  |
| Today's date: |  |
| Signature:    |  |