

NAME: \_\_\_\_\_

FOR MASTER TEACHERS IN SECONDARY:

- \_\_\_ 1. Letter Recommendation by the Schools Division Superintendent
- \_\_\_ 2. List of Teachers by subject area
- \_\_\_ 3. Ranklist for current school year
- \_\_\_ 4. Plantilla Allocation List
- \_\_\_ 5. CSC Form 212 (Personal Data Sheet)
- \_\_\_ 6. Authenticated Transcript of Records
- \_\_\_ 7. Updated Service Records
- \_\_\_ 8. Certificate of Trainings
- \_\_\_ 9. Authenticated PRC License
- \_\_\_ 10. Authenticated Report of Ratings
- \_\_\_ 11. Performance Ratings (last 3 years)
- \_\_\_ 12. School Form 7

NOTE: Master Teachers in Secondary Level allocation are the following:

5-7 teachers per subject area is allocated 1 MT-I

50% of MT-I is allocated 1 MT-II

Please submit in two (2) copies each document.

NAME: \_\_\_\_\_

FOR MASTER TEACHERS IN SECONDARY:

- \_\_\_ 1. Letter Recommendation by the Schools Division Superintendent
- \_\_\_ 2. List of Teachers by subject area
- \_\_\_ 3. Ranklist for current school year
- \_\_\_ 4. Plantilla Allocation List
- \_\_\_ 5. CSC Form 212 (Personal Data Sheet)
- \_\_\_ 6. Authenticated Transcript of Records
- \_\_\_ 7. Updated Service Records
- \_\_\_ 8. Certificate of Trainings
- \_\_\_ 9. Authenticated PRC License
- \_\_\_ 10. Authenticated Report of Ratings
- \_\_\_ 11. Performance Ratings (last 3 years)
- \_\_\_ 12. School Form 7

NOTE: Master Teachers in Secondary Level allocation are the following:

5-7 teachers per subject area is allocated 1 MT-I

50% of MT-I is allocated 1 MT-II

Please submit in two (2) copies each document.