NORTH SANPETE SCHOOL DISTRICT
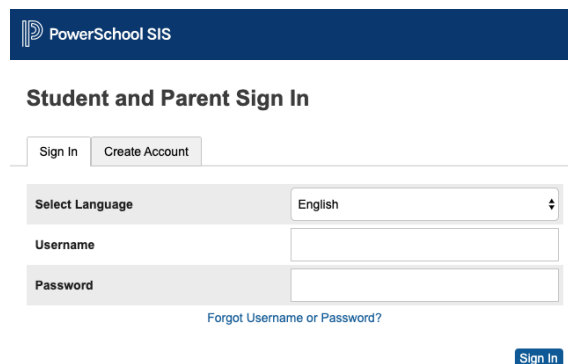## ONLINE REGISTRATION INSTRUCTIONS FOR NEW & RETURNING STUDENTS

To register your student for school, complete the following: (If you encounter problems, please contact your student's school for help.)

Step 1: If your child was enrolled in North Sanpete School District through the end of 2024-2025 school year, please skip Steps 1 and 2 and go directly to Step 3.

If your child was not enrolled in North Sanpete School District through the end of 2024-2025 school year, please navigate to https://nssd-reg.phoenixlearning.com/preregister.html. This URL can also be found under the Parent Registration Tab on our district website (https://www.nsanpete.org/). Complete the pre-registration form and please be sure to upload required documents. Click on the 'Submit Information' tab at the bottom of the page.
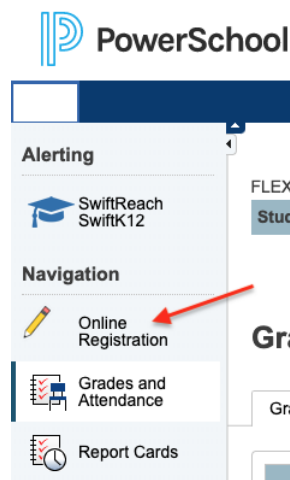
Step 2: Wait for an instructional email from the school with information on how to access your PowerSchool Parent Account.

Step 3: Navigate to our PowerSchool Parent Sign-in website at https://ps.nsanpete.org and sign in to your account. If you do not have a PowerSchool account or need assistance accessing your account, please contact the school secretary or Amanda Morley at our district office at 435-462-2485.
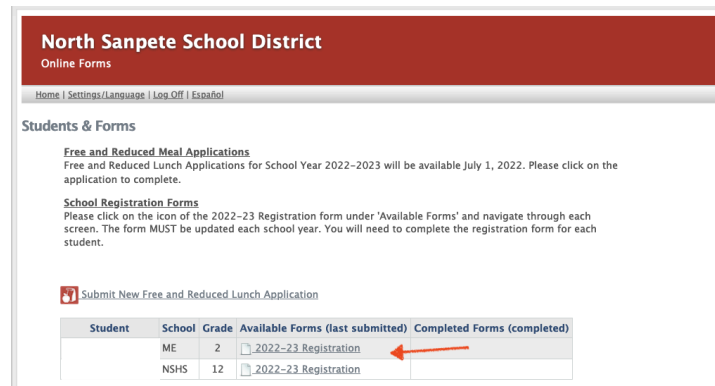

Step 4: On the left menu click "Online Registration".

Step 5: Click the 'Registration' icon under 'Available Forms'. Verify and make changes to the student data in 2025-26 Registration. Click 'Save Form' to move from page to page.

North Sanpete School District
Online Forms

Home | Settings/Language | Log Off | Español
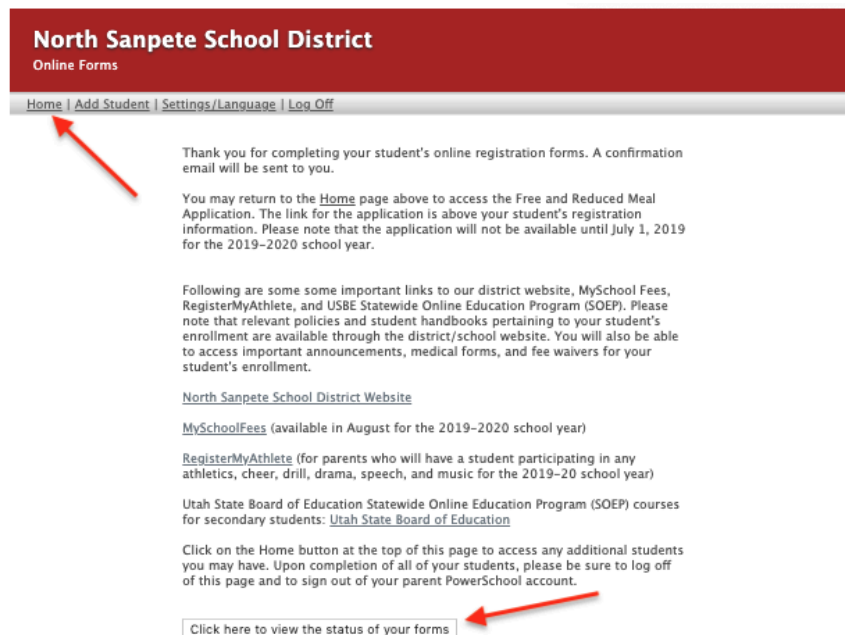
Students & Forms

Free and Reduced Meal Applications
Free and Reduced Lunch Applications for School Year 2022–2023 will be available July 1, 2022. Please click on the application to complete.

School Registration Forms
Please click on the icon of the 2022–23 Registration form under 'Available Forms' and navigate through each screen. The form MUST be updated each school year. You will need to complete the registration form for each student.

Submit New Free and Reduced Lunch Application

Student	School	Grade	Available Forms (last submitted)	Completed Forms (completed)
	ME	2	2022–23 Registration	
	NSHS	12	2022–23 Registration	

Step 6: After you complete the registration, you will receive a confirmation page. Click on the 'Home' button at the top of the page or select the tab at the bottom of the page 'Click here to view the status of your forms'. This will allow you to access any additional students you may have.

North Sanpete School District
Online Forms

Home | Add Student | Settings/Language | Log Off

Thank you for completing your student's online registration forms. A confirmation email will be sent to you.

You may return to the Home page above to access the Free and Reduced Meal Application. The link for the application is above your student's registration information. Please note that the application will not be available until July 1, 2019 for the 2019–2020 school year.

Following are some some important links to our district website, MySchool Fees, RegisterMyAthlete, and USBE Statewide Online Education Program (SOEP). Please note that relevant policies and student handbooks pertaining to your student's enrollment are available through the district/school website. You will also be able to access important announcements, medical forms, and fee waivers for your student's enrollment.

North Sanpete School District Website

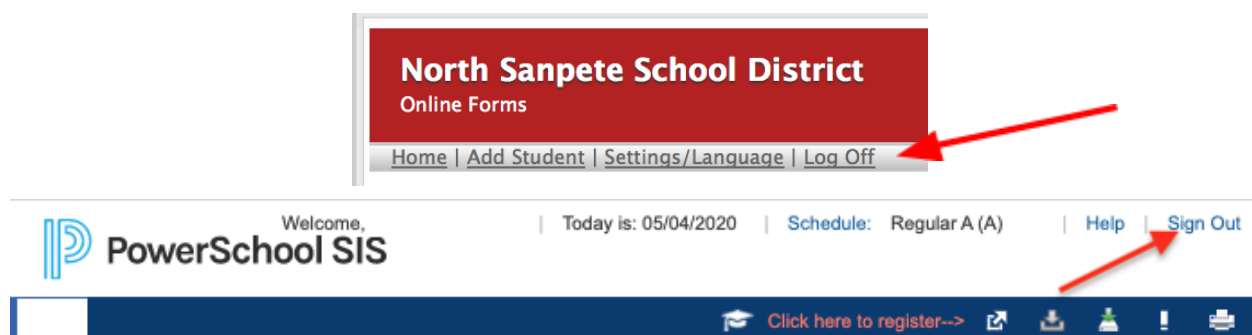MySchoolFees (available in August for the 2019–2020 school year)

RegisterMyAthlete (for parents who will have a student participating in any athletics, cheer, drill, drama, speech, and music for the 2019–20 school year)

Utah State Board of Education Statewide Online Education Program (SOEP) courses for secondary students: Utah State Board of Education

Click on the Home button at the top of this page to access any additional students you may have. Upon completion of all of your students, please be sure to log off of this page and to sign out of your parent PowerSchool account.

Click here to view the status of your forms

Step 7: Upon completion of all of your students, please be sure to log off of this page and sign out of your parent PowerSchool account.

North Sanpete School District
Online Forms

Home | Add Student | Settings/Language | Log Off

Welcome,
PowerSchool SIS | Today is: 05/04/2020 | Schedule: Regular A (A) | Help | Sign Out

Click here to register-->