



# College Curriculum Committee

[www.ccsf.edu/cc](http://www.ccsf.edu/cc)

## Minutes – September 23, 2020, on [Zoom](#)

**1:30** Call to Order

Announcements

- The welcoming of pets
- Megan Corry's shift to resource member and her upcoming work on distinguishing clinical work experience from lab work
- [Annemarie's chocolate pumpkin bread](#) (stolen from her window sill while cooling)
- Reminder to tech reviewers to check in with originators
- Very grateful welcoming of new student member Camila Cavalcanti

**1:35** Approval of the minutes of [9/9/20 meeting](#) **APPROVED**

**1:40** Approval of informational items **APPROVED**

**1:45** Approval of proposal items (including GE approvals)

### Proposal Items

Time	No.	Dept.	Chair	Proposal Type	Subject	#	Title
1:45	1	MAKR	Anna Asebedo	New Noncredit Course	MAKR	1000	<a href="#">Supervised Making</a> <b>APPROVED W/ STIPS</b>
1:55	2	BIO	Joe Reyes	New Credit Course (Degree Applicable) <b>CCSF Area C</b>	BIO	118B	<a href="#">Introduction to Entomology + Mapping</a> CCSF Area C request *CSU B2, IGETC 5B <b>APPROVED W/ STIPS</b>
2:05	3	BUS	Mia Rusali	Modify Credit Course (Degree Applicable)	BSEN	70	<a href="#">Grammar and Writing Essentials for Business</a> (unit change) <b>APPROVED W/ STIPS</b>
2:15	4	BUS	Mia Rusali	New Credit Program			<a href="#">Microsoft Office Specialist, CACh + Mapping</a> <b>APPROVED W/ STIPS</b>
2:25	5	ESL	Greg Keech	New Noncredit Course	ESLC	2032	<a href="#">ESL Citizenship: Comprehensive Citizenship</a> <b>APPROVED W/ STIPS</b>
2:40	6	ESL	Greg Keech	New Noncredit Course	ESLA	3180A	<a href="#">Introduction to Academic ESL: Listening/Speaking/Reading</a> <b>APPROVED W/ STIPS</b>
2:50	7	ESL	Greg Keech	New Noncredit Course	ESLA	3180B	<a href="#">Introduction to Academic ESL: Reading/Writing/Grammar</a> <b>APPROVED W/ STIPS</b>
3:00	8	ARCH	Amily Huang	New Credit Program			<a href="#">Architectural Drafting Technology, CACh + Mapping</a> <b>APPROVED W/ STIPS</b>

3:10	9	MATH	Katia Fuchs	New Credit Course (Degree Applicable) <b>CCSF Math Grad Req &amp; Area A</b>	MATH	98	<a href="#">PreCalculus &amp; Trigonometry + Mapping</a> <b>CCSF Math Grad Req &amp; Area A request</b> <b>*CSU B4, IGETC 2</b> <b>APPROVED W/ STIPS</b>
3:20	10	PHOT	Bob McAteer	New Credit Course (Degree Applicable)	PHOT	102E	<a href="#">Capture One Pro</a> <b>APPROVED W/ STIPS</b>

**\* To be submitted for CSU GE/IGETC after Breadth Committee approval**

#### **Discussion Items (3:35-4:30)**

- Lily Ann Villaraza explained why PHST, her department, is adopting seven PIL courses from WORL. This required CC approval before Banner changes are made on the school and department levels. **APPROVED**
- Clarifying Permanent [Membership](#)
  - The website needs to be updated. Currently it reads *Seven permanent positions: Articulation Officer, Distance Education Coordinator, Requisites Coordinator, SLO Coordinator/Liaison, CTE Curriculum Liaison, CurriQunet Liaison, Curriculum Specialist*
  - **Change** Distance Ed Coordinator to Distance Ed Chair; change SLO Coordinator to SLO Liaison; replace CurriQunet Administrator with Chief Instructional Officer or designee
- Under the hood: ESLA 3180 (code fix), HLTH 38 min qual, Construction Mgmnt AS, ARCH 134 impact
  - The issues, often related to historicals, were explained in these examples to show the need for an improved updating process since CurriQunet requires manual assistance for such things
- [CC Squads: Handbook](#), Historicals ([ENGL 30A](#) impact report example), [Supplemental Docs Manual](#)
  - Squads were explained, and open registration has begun!
- Sharing “homework” (drafting a pretend course or program)?
  - Alissa spoke again about how much she loves the increase and decrease buttons in the content editor.
- Considering [backward design](#) and [anti-racist teaching](#) in the context of curriculum outlines
  - Discussion on the elements of backward design that are in our outline design, especially with the SLO and evaluation placement and relationship. CC members have been encouraged to watch the Vanderbilt U “Understanding by Design” workshop lecture to think about how the design of our outlines might be further improved. The Brown U piece on anti-racist teaching focused on sample outcomes designed to to enhance anti--racism, social contexts, and inclusion. The two pieces should be considered together, as they both bring attention to outcomes and improved teaching and learning.
- 4:30 ADJOURNED

#### **Informational Items APPROVED**

	Dept	Proposal Type	Prefix	#	Title
1	ADMJ	Modify Credit Course (Degree Applicable)	F SC	63	Vehicle Extrication
2	AUTO	Modify Credit Course (Degree Applicable)	MOTO	90	Introduction to Motorcycle Technology
3	AUTO	Modify Credit Course (Degree Applicable)	MOTO	91	Motorcycle General Service

4	AUTO	Modify Credit Course (Degree Applicable)	MOTO	92	Tune-up, Electrical and Performance
5	AUTO	Modify Credit Course (Degree Applicable)	MOTO	93	Engine & Power Train Repair
6	Beh Sci	Modify Credit Course (Degree Applicable)	ANTH	1L	Biological Anthropology Lab
7	BUS	Modify Noncredit Program			Business Information Worker (BIW), CCompletion
8	BUS	Modify Noncredit Course	BOSS	4510	Business Communications
9	CNIT	Modify Credit Course (Degree Applicable)	CNIT	103M	Apple Mac Hardware
10	CAHS	Modify Credit Course (Degree Applicable)	CAHS	208	Meetings, Conventions & Special Events
11	CAHS	Modify Credit Course (Degree Applicable)	CAHS	209	Food Business Entrepreneurship
12	Earth Sci	Modify Credit Program			Geography AA-T
13	ENGL	Modify Credit Course (Degree Applicable)	HUM	41B	Western Cultural Values
14	ESL	Modify Noncredit Program			VESL - Construction Workers, CCompetency: Certificate of Competency
15	ESL	Modify Noncredit Program			Intermediate VESL for Job Search, CCompetency: Certificate of Competency
16	ESL	Modify Noncredit Course	ESLC	3032	ESL Citizenship
17	ESL	Modify Noncredit Course	ESLC	4032	ESL Citizenship: Abridged
18	ESL	Modify Noncredit Course	ESLA	3180	Introduction to Academic ESL
19	HLTH	Modify Credit Course (Degree Applicable)	HLTH	91K	Language Access Strategies and Effective Collaboration with Healthcare Interpreters
20	PHOT	Modify Credit Course (Degree Applicable)	PHOT	67	Digital Negatives for Darkroom Printing
21	PE&D	Modify Credit Course (Degree Applicable)	PE A	97	Special Physical Preparation for Intercollegiate Sport
22	PE&D	Modify Credit Course (Degree Applicable)	PE A	98	General Physical Preparation for Intercollegiate Sport
23	Soc Sci	Modify Credit Program			Economics, AA-T
24	HLTH	Deactivate Credit Course (Degree Applicable)	HLTH	6	End of Life Issues in the U.S.

25	AUTO	New Distance Ed Addenda	CNST	128-PO	Introduction to the National Electrical Code
26	BUS	Modify Distance Ed Addendum	BSEN	76-PO	Business and Technical Report Writing
27	Earth Sci	New Distance Ed Addenda	OCAN	1L-FO	Oceanography Lab
28	MATH	New Distance Ed Addenda	MATH	90-PO	Precalculus Algebra
29	MUS	New Distance Ed Addenda	MUS	128-FO	Survey of Contemporary and Electronic Music
30	PHOT	New Distance Ed Addenda	PHOT	50A-FO	History & Aesthetics Pre-1945

[Chat Transcript](#), 9/23/20

**ROLL:** Rebecca Ancheta, Alissa Buckley, Camila Cavalcanti, Rachel Cohen, Dora Dye, David Gliniewicz, Lisa Johnson, Ali Karahrudy, Edie Kaueper, Lisa King, Craig Kleinman, Annemarie Kurpinsky, Joy Lamboy, Erlinda Legaspi, Mandy Liang, Geisce Ly, Lisa Romano, Saramanda Swigart, Ardel Thomas, Guillermo Villanueva, Lily Ann Villaraza, Andy Weyer, Jill Yee, Wanda Ziemba

**Excused:** Megan Corry, DEA Subcommittee (met separately: Fred Teti, Phong Pham, Andrea Niosi, Megan Sweeney, Amy Lawlor, plus resource members Jen Kienzle and Craig Kleinman)

**Absent:** Sean Kim, Donna Reed