

FINAL Minutes Wadenhoe Recreational Village Hall Committee (VHC) Meeting
(serving villages of Wadenhoe, Achurch, Lilford, Pilton, Stoke Doyle, Wigsthorpe)
15 June 2021 in WVH 7.30pm

Chair: Nicola Guise

Present: Jan Lea JL, Sylvia Neal SN, Mark Petty MP, Jane Woodbridge JW, Craig McDougall CMcD, Catherine Burbage CB, Justin Clarke JC, Sue Groom SG

1. **Apologies:** Frances McDougall, Gill Williams

2. Minutes from last meeting and follow up action:

Nicola welcomed committee members to the Village Hall and the committee then ran through previous actions and approved the minutes of the 18th May 2021. Covid restrictions were followed.

Follow up actions:

Garden rubbish and rubbish from the store has been cleared into a skip (thanks to Catherine, Sylvia and Sue) and the skip removed. The planter has been installed and planted up and paid for. Extra pots to be planted on the patio. Thanks to Sylvia. **Sylvia** has asked Pete Prior to provide a quote for repair of the bell tower. Another quote will also need to be provided (George Dunn?).

3. Car Park:

The car park signage has been improved and is more visible. Thanks to Justin for fitting. Car park charges have raised £3,645 so far. There is a fair amount of administration involved which Nicola is currently doing. It was decided not to have a separate administrator at the moment.

The grace period is to be extended slightly to address some of the complaints.

The ANPR camera installation costs have been paid.

Justin has sourced a supplier of benches to replace the memorial bench by the river. **Nicola** to contact them and order. The plaque will be re-fitted to the new bench.

4. Postponement of the Hog Roast Event

The date of the Hog Roast Reopening Event will be changed due to covid restrictions from 25th June to 30th July (or 27th August if restrictions still in place). Jan has checked with Singlehursts that they can do the hog roast on 30th July. **Frances** to check that the alcohol order from Amps can also be postponed for a month. Soft drinks have already been purchased by **Craig** and will be moved to and kept in the village hall until needed. **Catherine** to contact the ice cream van too.

Catherine will print a notice to all ticket holders advising them of the new date and asking for confirmation that they can attend.

Justin has invited District Councillors – will liaise on change of date. **Nicola** to re-invite Trust Manager Paul Goldsmith and Pete Prior.

The deep clean of the kitchen is still to be done on 21st July.

5. Website update:

Catherine explained that the issues with the old website (built in Flash which is now obsolete) means that it is not compatible with our requirements and a new website is needed which will enable it to be administered more simply.

There are three matters to address... transfer of the website to Word Press, transfer of the website domain and an audit of workspace to suit our requirements. We expect to have to pay for initially work and then ongoing support. Colin Crawford has been asked to provide a quote.

7. Finances/ current balance:

Mark provided up to date figures.... There is £27,987.62 in the account. This includes the restart grant of £8,000. He will do a full report at the AGM.

Nicola has received the cheque from HM Treasury for £10,342.79 from the HM treasury Stock investment. We will consider whether some of our funds should be re-invested and where.

As the income for the Village Hall for this accounting year will be over £25,000 there will need to be an independent examination of the accounts required by the Charities Commission. **Nicola** to arrange someone to undertake this on a paid basis, before the end of year September.

8. Any other business:

Gill Williams has been co-opted onto the committee. Proposed by Mark and seconded by Catherine.

Justin has arranged for the patio to be pressure washed and the gutters/gullies to be cleared on Wed 16 June

Should we have an extra cleaning charge when taking bookings?

Nicola is arranging for the projector screen to be suspended from the ceiling, and the speakers to be fitted. The projector will be kept at Inanda, due to risk of theft. Thanks to Doug for sourcing the second hand equipment and also for cutting the grass around the village hall and the bench.

9. Next Meeting

13th July, 7.30pm Village Hall

AGM 20th July 7.30pm Village Hall.

Nicola to put notes on all relevant noticeboards with a minimum of two weeks notice.