

Memorandum of Understanding
New Invoice, Payments & Remittance Procedures

Date: November 12, 2018

RE: New Invoice, Payments & Remittance Procedures

Elite World Staffing & Training, LLC
135 Auburn Ave. 1st Floor
Atlanta, GA 30303

Dear Valued Clients,

In an effort to streamline our accounting processes, Elite World Staffing & Training, LLC has made a business decision to allow all of its clients easy access to invoices through a central provider, Intuit Inc.

Now it's easier to access & pay invoices! Clients may remit payments via ACH Transfer, Credit Card and/or P-Card options all with the click of a button. The secure Intuit website guarantees the security of our client's information through its C-Level Security. Read more about [security](#) on their website. As an added precaution, encryption is embedded similar to that of your financial institution. In other words, this is the same platform and security utilized for online banking.

Effective November 19, 2018, Elite World Staffing & Training, LLC's New Invoicing, Payments & Remittance Procedures will go into effect. All other forms of payment will no longer be accepted. Thanks for your patience as we seamlessly transition all clients to this new platform. Thanks for your business.

Accounting Department
Elite World Staffing & Training, LLC