

## **CHES PTA Meeting Minutes**

**Date: April 24, 2025**

**Time: 5:45 – 6:45pm**

**Location: [Zoom](#)**

In attendance: Eric Griffith, Maureen Carroll, Mark Wells, Julie Uy, Christina Figueroa, Amara Gerarden

### **I. Welcome and introductions (5 min.)**

### **II. Program discussion (40 min.)**

- a. Debrief recent efforts – Spring enrichment Heather and Sam have put so much work into this, kudos to them!! Girls on the Run – got the bill for this, Liz will be handling soon.
- b. Upcoming efforts
  - i. Variety show, volunteers needed. Will hold dress rehearsals this year, bring blankets to sit on the floor
  - ii. CHES 5k and Fun Run updates on May 4<sup>th</sup>, first year trying raffles people will need to be present for the raffle if name is drawn, lots of in kind donations, Northeast and Dewitt will also be doing a 5k and is looking for some support, doing a final push to get the word out
  - iii. Teacher appreciation will be May 12-16, will hold later because too much is going on now. Tropical plants and succulents will be handed out! Planning on yearly brunch, would like to get students involved in some capacity
  - iv. Hanging basket sale is until May 3<sup>rd</sup>, same pricing as in the past, this has been used as fundraiser for 5<sup>th</sup> grade in the past, however this year proceeds will go towards general PTA funds
  - v. Snack cabinet, lots of teachers depend on this for their classroom, currently empty, looking for fresh veggies and fruits, jerky sticks, goldfish, etc. Please bring some in if you can.
  - vi. Bylaws Committee- Maureen Carroll, Eric Griffith and Katie Walsh are current committee members, others are always welcome, this is important to make sure we are in good standing within NY.
  - vii. PTA officers needed for next year – need a Vice President and a Secretary. A secretary is needed in order to be a viable PTA, a VP is not needed to be compliant but it is important typically the VP becomes President. Considering the idea of Co-President, Maureen will stay on an additional year. This will need to be voted on.

### **III. PTA Board Updates (10 min.)**

- a. Treasurer's report
- b. Secretary's report
  - i. Approval of [March minutes](#)
- c. VP's report
- d. President's report – Involved in the SCEP meetings, Maureen represents PTA, the caregiver survey data will help inform the direction of the work that will happen at CHES. The next step is to interview students to elicit student voice.
- e. Principal's report

### **IV. Announcements (5 min.)**

- a. Friday April 25th, all school celebration, chorus performance
- b. Order hanging baskets by May 3