Board of Directors Meeting
Saturday, May 18th, 2024 10:00 A.M. – 1:00 P.M. (ET), via Zoom

Elected Officers:

President	Brandon Fitzsimmons (Sycamore School)
1st Vice President	Megan Worcester (Union County High School)
2nd Vice President	Ye Sun (Lafayette Jefferson High School)
Immediate Past President	Judith Carlstrand (IUPUI)
Secretary	Melinda White (Purdue University)
Treasurer	Kazumi Matsumoto (Ball State University)

The Board of Directors for the Indiana Foreign Language Teachers Association, Inc. met on Zoom at 10am on May 18, 2024. A quorum was declared by President Brandon Fitzsimmons.

I. **Call to Order: Welcomed New and Old Members** – In attendance: Brandon Fitzsimmons, Melinda White, Ye Sun, Megan Worcester, Kazumi Matsumoto Cantrell, Israel Herrera, Yingling Bao, Ana Bowman, Sayuri Ogiuchi, Candis Carey, Liu Li, Vesna Dimitrieska, Charles Campbell, Kate Spanke, Brian Gross

II. **Secretary's Report** – Melinda White: working to resolve the email authentication emails and clean up the account. (Does NOT think that the extra emails for Advocacy have caused any extra stress. They are necessary.) No feedback about changes to the minutes from the last meeting on March 2. Megan moved to approve the minutes. Ye seconded. Candis Carey abstained from the vote since she was not present at the March meeting. Everyone else voted unanimously, so the motion carried.

III. **Treasurer's Report** – Kazumi Matsumoto

Current Account Balance: $ 11,969.19
Checking- $9,392.36
Savings- $2,576.83

2024 Year to Date Income: $1,410.00 ($1,325.00 in March)
2024 Year to Date Expenses: $41,329.75 ($39,716.75 in March)

2023 Revenue: $39,307.43
2023 Expenses: $58,140.55

Revenue: Conference Fees, Memberships, and Donations
Expenses: Conference, Insurance, Translator fee, membership, PO Box, subscription (Yapp app)

Discussion: how many donations were received at the Spring Conference. Brandon looked at the bank records (Kazumi not present at the time) $85. Zelle account now set up for donations and membership not related to Conference fees. Megan moved to approve the treasurer report, Candis seconded. Motion carried.

IV. **IFLTA Fall Conference(s) Updates**

a. **Name Badges for Exec. Board Members** - Ye Sun
Sun Ye would like to get official name badges for the 5 Exec. Board members and a few key Conference Chairs (like Technology and Exhibits) so we are more easily recognized at the conference. Priced at $15 per tag. Ye and Kazumi will make a plan for purchasing them. Oddly, I did not write down who moved that we approve this purchase, but Melinda seconded. All approved.

b. **2024 Conference Proposal Form and Process** - Megan Worcester
There are 25 current session proposals for our fall conference. We will send out another reminder call. We have space for 56 sessions.

c. **Registration and Presentation deadlines** - Megan Worcester
Discussion: who has minimal representation currently at the conference and should we encourage certain groups to participate (Need Latin and ASL representation, based on the graphs Megan has from registration data).

d. **Conference Costs and Reservations** - Megan Worcester
Proposal to increase conference fees to $185 Regular, Early-Bird registration, $130 Student, $170 retiree, $200 Late registration, $150 for Saturday only, and $20/$25 for the Thursday Evening Workshop (depending on cost of food). Melinda moved to accept the cost increase, Ye seconded, all approved.

e. **T-shirt Sales** – Megan Worcester Previously proposed and accepted idea to use t-shirt sales for Advocacy fundraising. The design was never agreed upon. 2 choices presented, one was controversial last year. Suggestion to use last year's Poster contest winning design on t-shirt. Ye will get the design to Megan; Megan will send design choices out to Board for a vote; She needs the official choice by May 31st, so it will get done this week; Brandon and Megan will both check pricing with their local small business printers; suggestion to use a union printing shop to support responsible labor management and organized labor; agreed that this is a worthy idea but suggested that

supporting small businesses is also a worthy cause; looking to see if local shop is unionized was considered (but is not a deal breaker).

f. **Pre-conference and New Teacher Workshop** - (Vacated - Brandon Fitzsimmons/Charlene Heinzman)
Discussion: Pre-conference workshop has been our extension workshop for the last few years. Chunmei Guan and one more person attended the extension workshop for us and should be planning to teach this if they want reimbursed for the Central States Conference. Suggestion to move pre-teacher workshop to Thursday night, if students win new teacher scholarship then they would also get this workshop paid with regular conference registration. (Extension workshop would move to regular session time). Melinda moved, Candis seconded, approved.

g. **Exhibits Report** - Candis Carey
Exhibit's Chair Report: IFLTA Board Meeting May 18, 2024.

Update from Klett World Languages offerings:
1) Book Club
-Klett would offer a discount on the book
-A potential online meeting with the editors/writers was discussed
-Klett would lead a book club discussion online
-an Honorarium of $150 would be available for up to 2 educators who present a session at the fall IFLTA conference.
2) Class mini-grants
-Up to 3 teachers will be chosen for a mini grant of $250 to purchase supplemental materials for their classrooms from Klett World Languages.
-Klett will try to have an exhibit at the conference, but are unsure if they will be able to attend.

New Exhibitors Prospectus
Should we keep the pricing at
$300 One 6'x30" table
$350 Two 6'x30" tables
$400 Three 6'x30" tables
Discussion: leave the one-table cost but increase the subsequent table fees to $400 (for 2) and $500 (for 3)
Megan moved to approve the suggested price increases for additional tables. Yingling Bao seconded.

3) Contacts with the Meeting connection
Need pricing updates
Almost ready to go live with links and registration

4) Google Form Idea
Send out Google Form asking members for names of exhibitors/vendors or types of vendors they would like to see – will send this to Melinda to disseminate

5) Contact from potential vendors
The Children's Museum
Edinumen
CIE Tours
Pulsera Project

h. **Teacher of the Year Report** - Liu Li
To promote and recognize TOYs, we will ask the candidates who we should send the information to (principals, department chairs, etc.)
Liu will send an email to all constituent presidents for eligibility requirements. If current nominees have two years (but are not current members) they have the option to purchase a current membership so that they qualify for IFLTA nomination as overall TOY. We currently have 5 Rising Star nominations. Only 3 of the current TOY nominations have met the 3 year membership requirement.

i. **Poster Contest Report** - Yi-Chun LeFaure
Yi-Chun is unable to continue chairing this group. Suggested Emily Ying Du to replace her.

j. **Creative Projects Report** - Christopher Hindsley (Not in attendance)

1.) I wanted to express sincere gratitude to Megan Worcester for all the work she is doing to inform colleagues around the state about the proposed diploma changes in Indiana. The webinar/video she created was informative and clear. I am motivated to speak out about these potential changes and to find ways to support World Language teachers around the state and to advocate for World Language study for ALL students in the state of Indiana. Thank you, Megan!

2.) I am continuing to share the IFLTA Creative Projects contest with colleagues and teachers around the state. If you have any projects that fit the guidelines, please consider submitting them for the contest. The guidelines are attached here. Please share this with your constituent organizations.

3.) Also, University High School in Carmel, Indiana, and Zionsville Community Schools are offering a wide range of summer camp experiences including many that deal with French language/culture, Spanish language/culture, and world cultures. Below, are some of the descriptions of the camp offerings at University High School. Please contact Christopher Hindsley (chindsley@zcs.k12.in.us) if you have questions. Zionsville Community Schools camp opportunities can be viewed here.

Exploring the World's Cultures $200.00
Jun 24 - Jun 28: Grade 4 - Grade 8
M-F 9:00 am - 12:00 pm
Join us for an exploration of the world and its diverse cultures, through guest speakers, virtual visits to selected countries, food tastings, dance, and more. Campers explore various corners of the globe through music, food, art, music, and movement. From India to South Korea to France to Portugal,

campers visit a variety of countries through all their senses. Campers, grab your passport, pack your bag, and join us for global fun and exploration!

French Language & Culture $200.00

Jun 10 - Jun 14: Grade 4 - Grade 9
M-F9:00 am - 12:00 pm
This camp incorporates daily language lessons, cooking, French activities and sports, art projects, and an introduction to French and Francophone geography. From Impressionist paintings to crêpe making to creating our own prehistoric cave drawings, campers engage in different activities while using their senses! The week concludes with a "fête française" (a French celebration). No passport is needed. France and the French-speaking world will be brought to Summer U!

Investigating Indiana $200.00

Jul 8 - Jul 12: Grade 4 - Grade 9
M-F9:00 am - 12:00 pm
Campers investigate what makes the state of Indiana unique through engaging activities. They create Impressionist art inspired by Hoosier TC Steele and clay effigies inspired by Indiana's Native American populations, taste Indiana's culinary delights, including sugar cream pie and persimmon pudding, interact with guests such as an archeologist and a historian, and craft their own popcorn mix. Campers end the week with a greater understanding and newfound curiosity for the Crossroads of America.

k. **Attendance Grants Report** - Sibel Crum (not in attendance)

V. **Committee Reports**

a. **Advocacy** - Megan Worcester

About 30 World Language teachers attended the SBOE mtg. on May 8. Next meeting of the SBOE is June 5; Amanda Ramirez and Amanda Beck are planning to attend, encourage all to go. Our website does not have the option of clicking to link to our representatives (or SBOE) and auto-fill forms, etc. as it is an expensive addition to our current subscription. Our informational webinar about the proposed graduation requirements had 130 registered; 70 attended and about half of those were not actual IFLTA members (so it might have been great publicity for our organization). The push will continue. Also, March 3-4 is Language Advocacy Days at the Capitol (in person).

b. **Newsletter** - Susan Luo

Brandon will contact Susan to get the status on this.

c. **Awards** (incl. Central States) - Israel Herrera

Vesna's 2024 Senator Paul Simon Award is announced on Central States website. We need to ask our Consituent Organizations for suggestions to these important Central States Awards.

d. **Spring Conference/Professional Development** - Israel Herrera

41 (IFLTA) attendees registered, the Embassy of Spain and IUPUI Resource Center sponsored the event. Donations for Pam Gemmer Award were collected. Should we send

out an email to people who said that they wanted to donate but couldn't on website? – Donations were collected at the event (so we are not contacting people for donations,)

e. **Election** (Next 2nd VP, Tech, and Publication/Research Chairs) - Ye Sun

Two candidates for VP position (Guili Zhang- nominated by Chunmei Guan and Attia Youseif – self nomination), and 2 for Secretary (Xiaoqing Liu – self-nomination and Elizabeth Rodick – nominated by Judi Carlstrand). Ye will reach out for application materials.

V. **Committee Reports (cont.)**

f. **Dual Language Immersion and Heritage Language** - Vesna Dimitrieska

Updates about Dual Language: A) The 2024/2025 Call for Proposals from the IDOE is out. The grant deadline submission is May 31st. B) The 2024 DLI Summer Institute will take place at IU from June 3rd- June 7th.

g. **Technology and Public Relations** - Thomas Maxwell

find a replacement; requires a hard cut-off date for schedule/ schedule changes; needs early set-up (not available from 5:3-9pm)

h. **Membership and Outreach** - Nicci Carney

i. **Less Commonly Taught Languages** - Sibel Crum

j. **Mentoring** - (Vacated)

k. **Publication and Research** - (Vacated?)

Israel looking at rebuilding the committee: Attia Youseif, Rosa Tezanos Pinto, Juan Pable Rodriguez, and Lori Czerwionka, Ana Bowman would also be interested in participating after her AATSP Presidency is completed.

l. **The Indiana Language Roadmap** - Eli Konwest

m. **Indiana Dept. of Education** - Chelsea Isley

n. **Social Media** - Attia Youseif

VI. **Old Business**

VII. **New Business**

a. Summer PD - Summer Webinars – supported by Indiana Language Roadmap; need suggestions (ACTFL TOY?); Do we make them just for current members (how do we track that?); Do we actually need to offer both Summer and Spring Conferences (summer was started due to distant learning and

cancelled Spring Conf. during COVID); it is good publicity for Indiana Language Roadmap (and IFLTA) if we allow open registration. Megan motioned to allow all teachers to attend (not just IFLTA), Israel seconded, motion passed.

II. **World Language Affiliate Reports (time-permitting)**

a. AATF Kate Spanke

We just sent an email about the degree feedback to all of our constituents. 🤞 We also will be looking for a new treasurer, since Thomas resigned to pursue law school. Otherwise will have some social events planned this summer and will follow-up with our TOY nominees. 🙂

b. AATF-NW Mary VanRoosendall (not in attendance)

Treasurer Blandine Baldwin and I helped judge the annual Congrès in southern IN. We are hoping to organize a similar event for our students next year or collaborate with AATF-Chicago/No. IL and their immersion day.

Member Tara Smithson, Dr. Randa Duvick, and myself will be presenting at the national AATF conference in July in San Diego. Tara will also be attending the Future Leaders Academy.

We had several National French Contest medalists at the national and local level.

May 4th excursion to Ruthmere in Elkhart, IN, a Beaux Arts mansion with French décor including statues by Auguste Rodin and Camille Claudel. This could be a potential field trip to showcase the AP theme of Beauty and Aesthetics right here in IN.

Monthly immersion dinners will continue throughout the summer.

c. AATG Charlene Heinzman (not in attendance)

d. AATSP Ana Boman

Next AATSP meeting is next Saturday. Working on the Día de Inmersión: Megan will discuss current Advocacy issues, Judi and Brandon will cover the Concurso Académico, They will discuss the TOY Awards and Outstanding Student Awards coming up.

e. AITJ Sayuri Ogiuchi

AITJ update, Vice president and I are trying to create a draft to survey all Japanese language teachers in Indiana, using the ideas we got from the American Association of Teachers of Japanese meeting. The goal is to share and help each other with any concerns they may have, and we hope to raise the profile of AITJ and encourage participation in AITJ as well.

f. CLTA-IN Yingling Bao
CLTA-IN (Chinese) has sent emails to the winners and their supervisors.

g. ICC Charles Campbell
Annual meeting was April 12-13 @ Purdue. They nominated a TOY, renewed their push to present at IFLTA, plan to draft a statement of language advocacy for the SBOE HS diploma redesign.

h. GLAC Jill Woerner

The GLAC meeting schedule for 2024-2025 will be published before the August IFLTA meeting for sharing at that time. GLAC meets 6 times per year and always on Zoom for one hour. Individuals from all areas of the state and all languages and levels are highly encouraged to join us.

GLAC has also submitted a proposal for a meet-up of some sort at IFLTA so even if folks struggle to find the time to join the Zoom meetings, they can connect in person.

III. **Final comments/suggestions of items for following meetings.**

IV. **Adjournment/Upcoming IFLTA Meeting:**

Saturday, August 17, 2024 from 10am-1pm