



TORONTO: 311 JARVIS ST. OCJ

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Important Updates

[any changes in the courthouse; protocols; practice directions]

Daily Courtroom Assignments

[courtroom #, purpose of the courtroom]

[If known: JP/Judge and Crown in the courtroom]

[Teleconference numbers/Remote Access]

Contact Information

Duty Counsel

Duty counsel is Donata Kaldas on Tuesday-Thursday kaldasd@lao.on.ca and John Sinclair on Mondays and Fridays sinclairj@lao.on.ca

We recommend counsel emailing the crown as well as duty counsel

Crowns

If you have a matter at 311 to contact the crown's office and speak with the disclosure clerk - Terence.Tong@ontario.ca

Mr. Tong can advise who the assigned crown on your case is and then counsel can email the assigned crown directly.

Scheduling

New Arrests

[Where will they be held]

[Police Division Contact Information]

[Fingerprinting]

Bail Procedures

[If any special procedures in place]

Surety Protocol

[where do they go?]

[Link to Forms?]

Crowns

Bail Program

[if any specific contact information/details for JHS/Bail Program etc.]

Bail Variations

[Procedure]

[Forms?]

WASH Court

[Details on courthouse; courtroom; times etc.]

Disclosure Protocol

[In-custody; out-of-custody]

CPT/JPT Protocol

[Any information pertinent to scheduling/participating in CPT's/JPT's – who to contact, where to call]

Filing Information (Including Exhibit Filing)

[Contact Information]

[Any specific information re: notice required]

Video Use

Guilty Pleas

In-Custody Matters

Out-of-Custody Matters

what is considered urgent?

[bring forward]

Correctional Centers: Local Information/Updates

[Contact Information]

[Policies re: visits; any updates]

Daily Dockets

[Insert table]

Superior Court of Justice

[specific practice directions/information relating to SCJ if applicable]

Additional Information

