



Montville Public Schools Health and Safety Committee

June 3, 2024 Meeting Agenda

1. Call to order
2. Revise draft of Health and Safety Committee mission statement defining the purpose and goals of the committee and adopt a mission statement
3. OSHA / Workers' Compensation Update
4. Discuss status of building safety audits for Indoor Air Quality (IAQ) Checklist / Tools for Schools teams
5. Indoor Air Quality Update
6. Building Specific Issues
7. Recommendations for improvement
8. Future Agenda Items
9. Next Year's Meeting Dates:
 - Nov. 4
 - Jan. 6
 - April 7
 - June 2
10. Adjournment



Montville Public Schools Health and Safety Committee

January 21, 2025 Meeting Agenda

1. Call to order
2. Notetaker needed
3. Google Files
 - a. [Agendas](#)
 - b. [Minutes](#)
 - c. [Mission and Goals](#)
4. Review and approve modified Mission Statement
5. Indoor Air Quality Checklists
6. District/Building Safety and Security Plans
 - i. Locate and Review with your building committee
 - ii. Bring plans and notes to next meeting
7. OSHA/Workers' Compensation Schedule
8. Building Specific Concerns
9. Future Agenda Items
10. Future Meetings
 - Feb 24
 - Apr 7
 - Jun 2
11. Adjournment



Montville Public Schools Health and Safety Committee

March 3, 2025 Meeting Agenda

- d. 1.
- e. Call to order
- f. Note taker selection
- g. OSHA 300 log
- h. Online training resources (Travelers)
 - i. [Slip, Trip and Fall Risk Management](#)
 - ii. [Back Injuries: Risk Factors and Control](#)
 - iii. [Educational Institutions Risk Management Guide](#)
- i. Recommended trainings
- j. Building specifics concerns
- k. Future Agenda Items
 - i. Please complete your Tools for Schools Checklists
- l. Future Meetings
 - i. Apr 29 (moved from Apr 7)
 - ii. June 2
- m. Adjournment



Montville Public Schools Health and Safety Committee

April 29, 2025 Meeting Agenda

1. Call to order (3:45 pm)
2. Introduction of new members
3. Review mission and goal statements
4. Selection of co-chair of the committee
5. Tools for Schools Checklists (Quinones)
6. OSHA 300 log
7. Building specifics concerns
8. Future Agenda Items
9. Future Meetings
 - a. June 2
10. Adjournment



Montville Public Schools Health and Safety Committee

June 9, 2025 Meeting Agenda

1. Call to order (3:45 pm)
2. Tools for Schools Checklists (Quinones)
 - a. Confirm everyone has completed these lists
3. OSHA 300 log
4. Review of incident report form from each building
 - a. Discuss how to create consistent process for staff incidents
5. Building specifics concerns
6. Future Agenda Items
7. Future Meetings
 - a. Oct 20
8. Adjournment



Montville Public Schools Health and Safety Committee

November 3, 2025 Meeting Agenda

1. Call to order (3:45 pm)
2. [Introduction of new members](#)
 - a. Need to select a new co-chair
3. Review of [Mission and Goals for District Health and Safety Committee](#)
4. OSHA 300 log
5. [Procedure for Staff Incidents \(DRAFT\)](#)
6. [Medical Treatment Waiver \(SAMPLE\)](#)
7. Tools for Schools Training Update (Quinones)
8. Building specifics concerns
9. Future Agenda Items
10. Future Meetings
 - b. Jan 26
 - c. Apr 20
 - d. June 1
11. Adjournment