PORTAGE FIRE DISTRICT

FIRE CHIEF BARRETT A. DORNER

Report of the Chief
Portage Fire District Board Meeting
May 9, 2022

- **Administration**
  - Village of Rocky Ridge Contract
  - Automatic Aid Agreement: Erie Twp.
  - Rescue 37 funds update (*See Attachment 1*)
  - 6 Month Checkup Report
  - **Personnel**
    - Five members completed FFI; one in progress
    - Two applicants going through process
      - Changes to the process:
        - Background check before hiring
        - Physical agility test w/ waiver
    - Leaves of Absence: John Mendofik extended through 6/1
    - Recommendation for termination: Daniel Boesken
    - Resignation: FF Mark Hensley
- **Planning**
  - Station Design Conference: May 24-26, Rosemont, IL
- **Logistics**
  - **Fleet**
    - Ladder 37 repaired and back in service as of today
    - **REQUEST**: Brush 37 – primer valve repair, was impeding operations
    - Still awaiting word on SCBA grant – this month or early June at the earliest
      - Budgeted next year with CI funds to purchase outright if need be
  - **Communications**
    - (36) Portable radios are in – awaiting programming
    - (9) Mobiles have not been delivered
    - REQUEST: Asset tag approval; pre-approved by FO
  - **Facility**
    - A/Capt. Witt repaired dangerous manhole cover failure in-house
    - Phone system update completed.

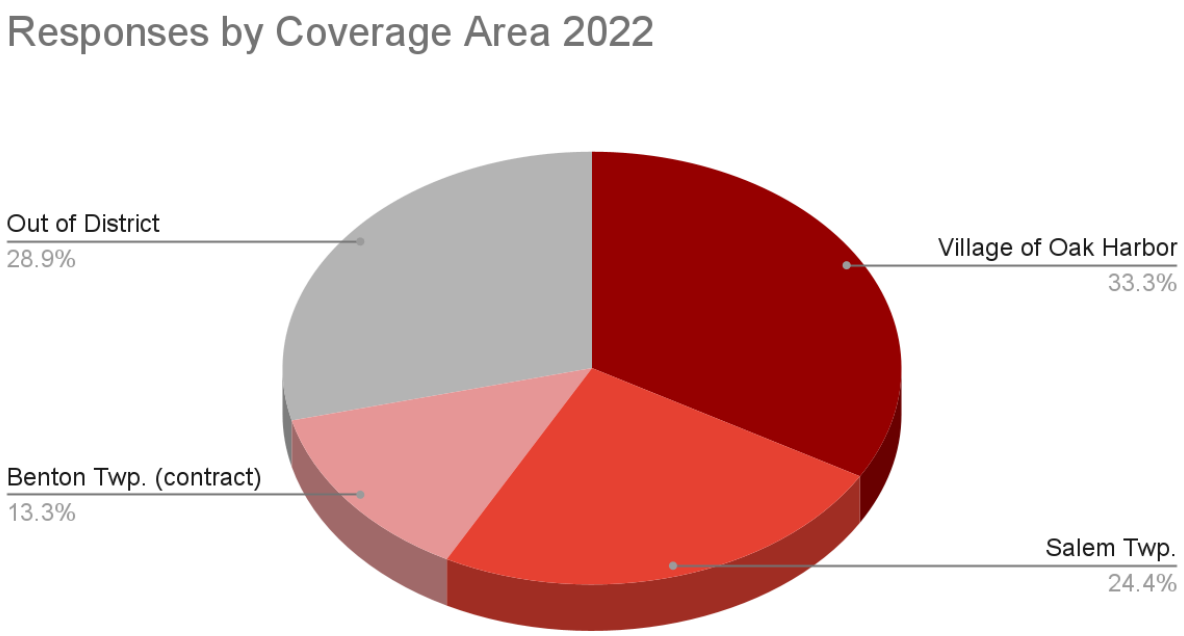
        - **REQUEST**: Printers, service, toner through PerryPROTech: $161.49/mo
    - **Quartermaster**
        - Turnout gear ordered – ETA of 6 months
        - Rocket Shop now providing uniform items
            - Bulk ordering only for certain items

Respectfully submitted,

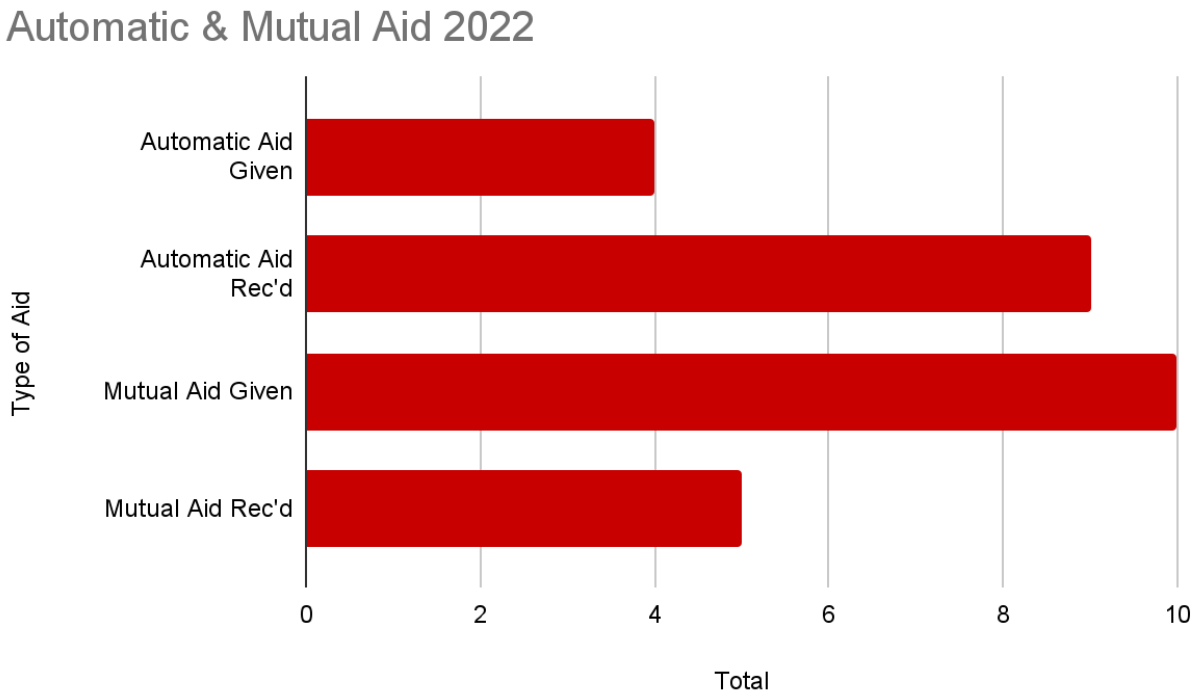


Barrett A. Dorner
Chief

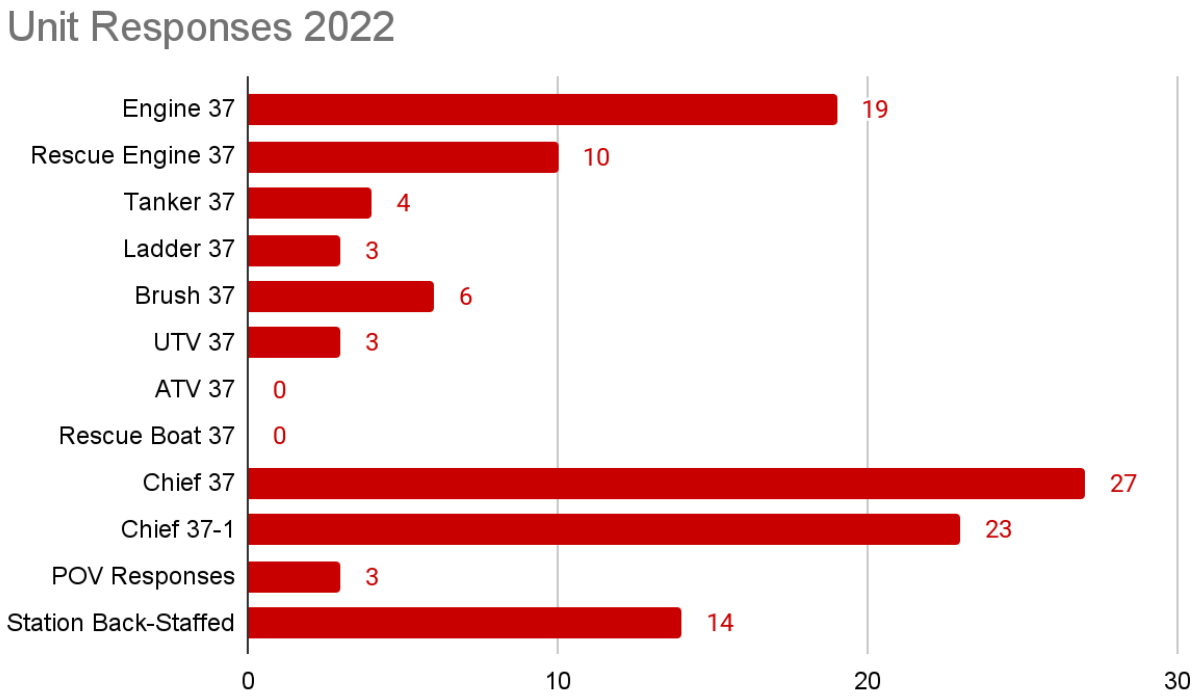
OPERATIONS REPORT



Responses by Coverage Area													
Coverage Area	**Jan**	**Feb**	**Mar**	**April**	**May**	**June**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Village of Oak Harbor	7	2	3	3									**15**
Salem Twp.	5	4	2	0									**11**
Benton Twp. (contract)	2	1	1	2									**6**
Out of District	3	3	2	5									**13**
Total	**17**	**10**	**8**	**10**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**45**



Aid Given & Received													
Type of Aid	**Jan**	**Feb**	**Mar**	**April**	**May**	**June**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Automatic Aid Given	2	0	1	1									**4**
Automatic Aid Rec'd	4	2	0	3									**9**
Mutual Aid Given	4	3	2	1									**10**
Mutual Aid Rec'd	0	2	2	1									**5**



Unit Responses													
Unit	**Jan**	**Feb**	**Mar**	**April**	**May**	**June**	**July**	**Aug**	**Sept**	**Oct**	**Nov**	**Dec**	**Total**
Engine 37	9	5	2	3									**19**
Rescue Engine 37	2	3	3	2									**10**
Tanker 37	0	0	2	2									**4**
Ladder 37	2	1	0	0									**3**
Brush 37	1	2	2	1									**6**
UTV 37	1	1	1	0									**3**
ATV 37	0	0	0	0									**0**
Rescue Boat 37	0	0	0	0									**0**
Chief 37	11	6	2	8									**27**
Chief 37-1	8	5	4	6									**23**
POV Responses	2	1	0	0									**3**
Station Back-Staffed	5	3	3	3									**14**
Total	**41**	**27**	**19**	**25**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**112**

**Note: Chief 37-1 was AC Shawn Beaver through 3/22/22, then reassigned to AC Antonio Hand.*
**Note: C37-1 may respond on more calls than shown if they respond on an apparatus and not POV.*

Responses by Incident Type

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD
Structure Fire	2	0	2	1									4
Working Fire	1	2	0	0									3
Vehicle Fire	0	0	0	1									1
Outside Fire	0	0	0	2									2
Brush Fire	0	0	2	0									2
Fire Alarm	1	0	0	0									1
Odor Invest	3	0	1	0									4
Nat'l Gas In	1	1	0	0									2
Nat'l Gas Out	3	0	0	0									4
Smoke Invest	0	1	0	0									1
CO Alarm	0	0	0	1									1
MVC	2	2	2	2									8
Extrication	0	2	0	0									2
Off-Road Resc	1	0	0	0									1
Water Rescue	0	0	0	0									0
Ice Rescue	0	0	0	0									0
Tech Rescue	0	0	0	0									0
Assist Public	0	1	0	0									1
Assist EMS	1	0	1	0									2
Assist PD	0	0	0	0									0
IMAT: StructFire	0	1	0	0									1
IMAT:WorkFire	1	0	0	2									3
IMAT: MVC	0	0	0	1									0
IMAT: Medical	1	0	1	0									2
IMAT: Other	0	0	0	0									0
Other	0	0	0	0									0
TOTAL	**17**	**10**	**9**	**10**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**45**

ADMINISTRATION REPORT

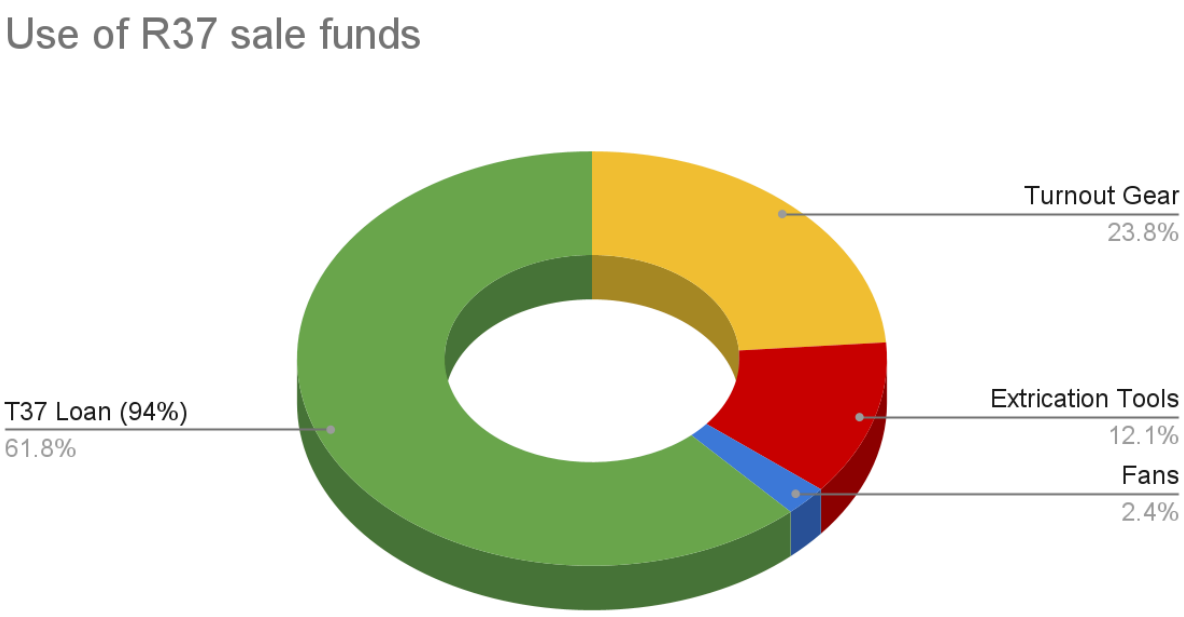
Fire Chief Hours	
Through Last Month (YTD)	497.5
Weekly Avg.	29

Billing Report (YTD)	
Claims Submitted	$5,697.20
Payment Received	$1,009.60

Chief's Expenditure Report - April 2022				
Date	**Vendor**	**Amount**	**Line Item**	**Notes**
04/26/22	Fire Safety Services	$99.65	6070 - SCBA Expense	Mask repair
04/22/22	Fire Safety Services	$85.74	6070 - SCBA Expense	Mask decon wipes
04/21/22	Zoho	$64.20	6109 - Website	Email hosting
04/10/22	Conway Shields	$139.98	6090 - Turnout Gear	Helmet shields
04/07/22	Burmeister Trophy	$190.00	6047 - Misc Expense	Awards
04/07/22	Amazon	$50.85	6050 - Office	Computer peripherals
	MONTH TOTAL	$630.42		
	YTD	$2,213.61		

Purchase Requests				
Item	**Amount**	**Line Item**	**Priority**	**Notes**
Asset tags	$385.66	6047 - Misc. Expense	High	Cleared through FO; $461.80 in line item
Primer handle repair for B37	$395.52	6000 - Apparatus	High	Purchased; $47,617.41 in line item
Total	$781.18			

Attachment 1



Proposed use of R37 sale funds	
Turnout Gear	$ 79,807.00
Extrication Tools	$ 40,680.00
Fans	$ 8,000.00
T37 Loan (94%)	$ 207,513.00
Sale of Rescue 37	$ 335,000.00
Total Expenditures	$ 336,000.00
From existing budget (6% of loan)	$ 12,687.00