

Good Afternoon!

Over the past few weeks I've been working hard to come up with an efficient, safe plan for student supply and personal item pick-up. Staff have been closing down their classrooms and bagging up the student's supplies and personal items.

**We will use a "drive-thru" method for pick-up. No one will be allowed to enter the school.** This is for the safety of our students and staff as we strive to maintain social distancing. The use of masks during pick-up is encouraged. **NOTE- Teachers will not be present on this day. Administration, secretaries, classroom assistants, and custodians will be handling the supply pick up.**

- Student supply/personal item pick up will take place on:  
**Tuesday, May 26th**  
**Wednesday, May 27th**  
**Thursday, May 28th**  
**Families will pick up supplies according to their last name during a designated time frame (detailed below).**
- Supply pick-up will be completed as a "drive-thru". When you arrive at Stanton, circle through the drive lane in front of Stanton. We will follow the same traffic pattern as we do for parent pick up and drop off.
- If possible, write your **student(s) name and teacher(s) name BIG and in DARK ink** on a white piece of paper and place it in your front window. This will help expedite the process
- If you are also picking up **medication, spring pictures, art projects, Art to Remember, yearbooks (if they arrive on time)**, they will also be distributed during this time. It will all be included in the same bag. If yearbooks come in late, we will arrange a different method for pickup (or you can wait until we return to school in August).
- A staff member will bring your student(s) bag(s) of supplies to your car. **Please remain in your vehicle at all times.**
- Library books, instruments, Stanton Singer polos, or anything else that was borrowed from the school will also need to be returned on the supply pick-up days. **Please put all of these items in a sealed plastic bag that has your**

**last name on it (minus the instrument). Staff will collect them from you when they put the supplies in your car. It is very important that everything is in a sealed bag.**

**If you have a Rockwood Chromebook that you picked up for the Alternative Learning Plan, please keep those this summer. We will collect those at a later date!**

**Please see the dates and times below for pick up. I have organized everything by students last name so that families can pick everything up at one time for each child. I have also split this up so we do not have more than 65 families coming during the one hour time block.**

**May 26th**

**8:00am - 9:00am- A and B**

**9:15am - 10:15am- C, D and E**

**10:30am - 11:30am - F, G, H, and I**

**May 27th**

**8:00am- 9:00am - J, K, and L**

**9:15am-10:15am- M, N, O, P, Q**

**10:30am- 11:30am - R and S**

**May 28th**

**8:00am-9:00am - T, U, V, W, X, Y and Z**

**9:15am- 11:00am -** Anyone that wasn't able to make it during their designated time will come during this window of time

I hope this all makes sense and runs as smoothly as I hope! Please do not hesitate to reach out with any questions you may have. I am here to support you and your family through this unexpected situation. Thank you for your continued patience and understanding as we navigate our way through this journey!

Please continue to check Facebook, Twitter, and email often for updates.

Thank you,  
Dr. Christy Starnes  
Principal

