

Registration Instructions for the Alamo Junior Academy of Science (AJAS)
& Alamo Regional Science & Engineering Fair (ARSEF)

Note: There are **THREE** steps to register for AJAS and ARSEF

(1) Student On-line ARASE Registration **(2)** School Registration Form and **(3)** STEM Wizard

1. ON-LINE STUDENT ARASE REGISTRATION:(Opens December 1, 2025)

Note: Student registration is to be completed by a **TEACHER**. Sharing the username/password could compromise your data.

- A. New schools need to obtain username and password from the Fair Director. Returning schools are to use the previous year's codes.
- B. Go to "Our Programs" on the ARASE website (www.arase.org)
- C. Click on the Regional Science and Engineering Fair panel. Click on the "More Info". Scroll down to the Dashboard. Click on "On-line Registration".
- D. Click on the "Registration" Box. Use the school's Username and Password.
- E. Scroll down to "Tickets". Use the Drop Box to show number of students entering ARSEF.
- F. Scroll down to enter information for each student entering. ARSEF.
- G. AJAS: Repeat Steps E and F (For the Academy)
- H. **Note:** It is **important** to enter the student's phone, home address, and email address. This is needed for special awards and to contact the student after school hours if need to.
- I. Scroll down to enter the teacher's information.
- J. The ARASE School ID is the same one as last year's. If you forgot it or a new schools is entering, then contact the fair director at jeperez@swbell.net.
- K. Enter school classification.
- L. Refer to the TOTAL Registration Fees.
- M. Click on "Send Your Booking".
- N. **ATTENTION! Registration Fees are DUE Saturday, January 24, 2026. NO REFUNDS AFTER JANUARY 30, 2025.**

2. SCHOOL REGISTRATION FORM (2pp.):

- A. Schools are to download the two pages of the **School Registration Form** for either Middle or High School from the ARASE website: www.arase.org. Go to "Our Programs" and Click on "More Info".
- B. Scroll down to the Dashboard. Click on "**How to Register**". Scroll down to "Mail in School Registration Forms" and download the applicable School Registration Form.
- C. Provide School Information, Contact Person Information, AJAS and Fair Information and Registration Fees Information being asked for on the first page.

- D. Be sure that the blanks for AJAS and Fair Information Section along with the Registration Fees section blanks are filled out correctly (1st page).

Note: Middle Schools can enter **25 Students** in AJAS and **25 Projects** in the fair.

High Schools can enter **25 Students** in AJAS and **25 Projects** in the fair.

Teams: AJAS **does not** have team presentations. Schools can enter a **total** of three (3) teams within the 25 count. They can enter in any of the subfairs below. Middle schools fair teams can have up to 3 team members. High Schools can **ONLY** have 2 team members.

E. AJAS and Fair Categories:

Academy I / Fair I

Physical Sciences: Chemistry, Earth & Space, Engineering, Math & Computers, Physics

Academy II / Fair II

Health Sciences: Biochemistry, Medicine & Health, Microbiology

Academy III / Fair III

Biological Sciences: Behavioral & Social Sciences, Botany, Environmental, Zoology

- F. List the students' names who are participating in AJAS /or fair on the second page.
- G. Check the appropriate box for the event(s) the students are participating.
- H. Total fees due. Compare them to the Grand Total at the bottom of first page under "*Registration Fees*". **Fees are final. No refunds after January.**
- I. Mail School Registration Form and Fees to:

ARASE

Dr. Donna D. Thompson, Treasurer
P.O. Box 701175
San Antonio, Texas 78270-1175

NOTE: Fees can be paid On-Line

at www.arase.org

3. STEM Wizard System. (Submission of student's paperwork. This not registration)

- A. Go to "Our Programs" on the ARASE website (www.arase.org)
- B. Click on Regional Science and Engineering Fair. Click on "More Info". Scroll down to the Dashboard. Click on "STEM Wizard".
- C. Download "StudentSTEMWizardGuide" and the "TeacherSTEMWizardGuide".
- D. STEM Wizard Link:

https://arase.stemwizard.com/public_site/home/arase

Click on "Registration" on the upper right side of the page. Select either, "teacher or student" and click on the selected box.

Note:

If you have any questions, you may contact Rose Perez, ARASE Fair Director:

Mobile: 210-487-9510 (M)

Email: jeperez@swbell.net