

<https://calaccess.californiacivicdata.org/documentation/calaccess-forms/>

## Lobbying

- **Form 601:** Lobbying Firm Registration Form ([Example Form](#))
  - Filed every two years
  - Contains (contact) information about a Lobbying Firm (name, address)
  - Contains List of associated Lobbyists
  - Contains a list of Lobbyist Employers (all clients with whom the firm has a direct contract to provide lobbying services). For each Lobbyist Employer, lists agencies to be lobbied.
  - Contains Statement of Responsible Officer
- **Form 602:** Lobbying Firm Activity Authorization
  - Filed by an entity (client) authorizing the lobbying firm to perform Lobbying services. This is an attachment that clarifies each client disclosed in Form 601. May contain additional important information about the nature of the authorized lobbying activity. ([Example Form](#))
  - Also filed by lobbying firm to disclose its subcontracts with other lobbying firm. ([Example Form](#))
- **Form 625:** Report of Lobbying Firm. ([Example Form](#))
  - Quarterly disclosure statement filed by lobbying firms and individual contract lobbyists.
  - Discloses Partners, owners, officers and employees of the firm
  - discloses payments received in connection with lobbying activity. Part of the disclosure of payments received for lobbying activity contains description of the nature of the activity, including the bills that the client pays the lobbying firm to lobby on.
  - discloses expenditures the lobbying firm had.
  - discloses campaign contributions
- **Form 603:** Lobbyist Employer/Lobbyist Coalition Registration ([Example Form](#))
  - Filed every two years by any organization or Coalition that wants to engage (and qualifies for it) in lobbying activities that has in-house lobbyists. (entities which only contract Lobbying Firms may only file Form 602).
  - Discloses information about the filing entity (name, addresses, contact information)
  - Discloses lobbyists and lobbying firms employed. Lobbying firm disclosure is also duplicated in Form 602 (filed by the same organization) and Form 601 (filed by

the lobbying firm). For in-house lobbyists (Lobbyist Employees) this is the primary place of disclosure.

- **Form 604:** Lobbyist Certification Statement ([Example Form](#))
  - Filed with Form 601 by Lobbying Firms, or with Form 603 by Lobbyist Employers.
  - Provide information about individual registered Lobbyists.
- **Form 635:** Report of Lobbyist Employer/Lobbying Coalition ([Example Form](#))
  - Filed by any organization that spent money on lobbying activities
  - Discloses payments to Lobbying Firms (if any). These same payments are captured in **Form 625** (filed by Lobbying firms)
  - Discloses payments to In-House Lobbyists (Lobbyists directly employed by the organization filing the form) - if any. These are NOT captured in **Form 625** (as there is no recipient Lobbying Firm for these payments).
  - Discloses - for each contract, the nature of lobbying activity (but in a way that is harder to extract than in Form 625).
- **Form 645:** Person spending \$5000 or more ([Org Example Form](#)) ([Person Example Form](#))
  - Filed by people or orgs that engage in lobbying directly but are not registered lobbyists.

## Elections

- **Form 501** - Candidate Intention Statement ([Form](#))
  - Identifies election candidate or ballot measure ([office sought, person seeking office, ballot measure](#))
- **Form 410** - Statement of Organization (Recipient Committee)
- **Form 460** - Campaign Committee Disclosures ([Example Form 1](#), [Example Form 2](#))
  - Recipient committees file these forms to report expenditures and income and independent expenditures
- **Form 461** - Major Donors and Independent expenditure committees Disclosure ([Form](#))
  - Similar to 460, committee report regarding spending either for or against a candidate or ballot measure