

## Downhill Resort Skiing Before, During, and After Checklist

### **Before**

1. Collect all necessary forms
  - a. Field trip permission slips
- b. ASD code of conduct
- c. Aspen Skiing Company liability waiver
- d. Medical Forms
- e. Chaperones' fingerprints on file with ASD
2. Ensure proper chaperone to student ratio.
3. Gather data from students regarding the number of ski passes necessary, as well as lesson needs.
4. Get ski passes and arrange lessons with Aspen Skiing Company.
5. Collect lunch orders and money if applicable.
5. Distribute clothing list for ski day.
6. Discuss the Skier Responsibility Code

### **During**

1. Conduct safety briefings at the beginning of the day and at the start of each session.
2. Be an engaged and active participant in the skiing activities.
3. Maintain sight distance with all members of the group.
4. Check in with leaders and participants at appropriate times and locations.

### **After**

1. Ensure that all students returned to school or were properly signed out to parents.
2. Complete any incident forms as required by the district.
3. Complete Google form for incidents and near misses.
4. Complete Google form for equipment issues or changes to packing lists.
5. Complete Google form on leader feedback.
6. Conduct a reflection on the experience.
7. Complete evidences of learning and skills checklists for students as appropriate.