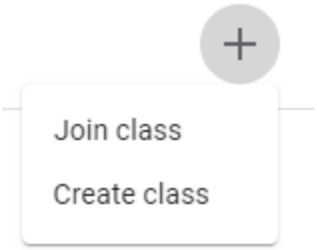
Creating a new Google Classroom

- Login to classroom.google.com
- Click the **+** button on the right side of the screen.



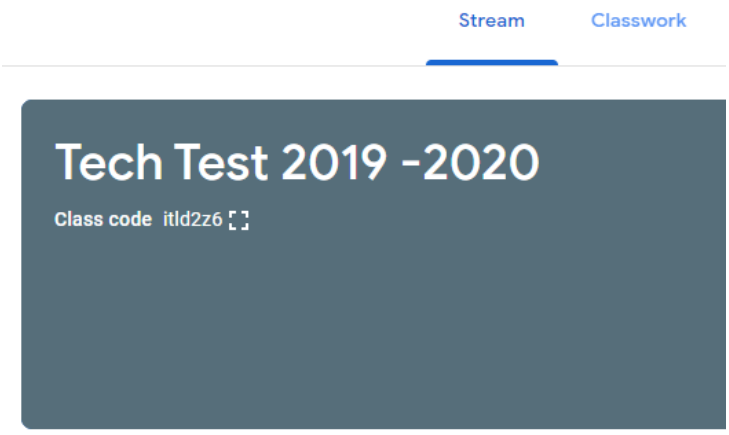
- Click **Create class**



- Name the class. For example - *Tech Test 2019 - 2020*
- Click **Create**
- After a few moments you will be taken to the Google Classroom.

Adding Students to Google Classroom

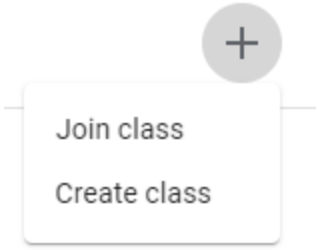
- Students need a class code to join your Google Classroom. Without the code, they can not participate.
- To find your class code, enter the classroom by clicking on it's image. If you just created the class, you will already be inside the classroom.
- Under the name of your class on the top left, you will see your class code.



- Copy the code to an email and send it to your students.

Joining a Classroom with a Google Classroom Code

- Go to classroom.google.com
- Click the **+** and click **Join Class**



- Enter your class code.