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(The title does not begin with the words study, research, analysis, or development)

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Abstract

The abstract contains the objectives of the study or research or development or thought outcomes, the methodology employed, the results of the study/research/development/thought process, and conclusions. It also includes the novelty of the article and recommendations for the advancement of education and linguistics. An abstract is often presented separately from the article, so it must be able to stand alone. The abstract should avoid references and non-standard or unusual abbreviations, but if abbreviations are deemed essential, they must be defined at their first mention in the abstract. The abstract is written in continuous sentence form, forming a single paragraph (not in mathematical equations or formulas), without section titles (subheadings), footnotes, bibliographic citations, or abbreviations. The abstract should be 150–200 words in length (using 1.0 spacing and font size 10).

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INTRODUCTION

This journal prioritizes research or development articles oriented toward the advancement of education and linguistics. Articles can be written in either Indonesian or English. Articles in Indonesian should adhere to punctuation and spelling rules outlined in the Enhanced Indonesian Spelling (Ejaan Yang Disempurnakan or EYD) Fifth Edition published by the Language Agency, Ministry of Education and Culture. Articles in English

should follow international English language standards and rules.

Manuscripts are typed with 1.15 spacing on A4-sized paper using Calibri font size 12, with a minimum of 4000 words and a maximum of 8,000 words. The manuscript should be submitted as a Word document (.doc/.docx). The manuscript should not have been previously published in other media, should not be under consideration in another journal, and must be free from plagiarism. The Editorial Team uses Turnitin to check for plagiarism with a tolerance limit of 20%.

The Introduction section includes the background, research gap, problem formulation, research objectives, and the benefits of the study, along with the anticipated results. This section also incorporates a literature review comprising relevant theoretical studies and a review of previous research findings. The introduction concludes with the research framework, and its length is approximately 25 percent of the total article length.

RESEARCH METHOD

This section provides details on the approach/methodology used in conducting the research. It is recommended to begin with the research approach, variables utilized, required data, data sources and selection methods, data collection and analysis methods, as well as the research limitations, as well as the reasons for choosing this method and how it is applied in this study. This section constitutes approximately 10 percent of the total length.

RESULTS AND DISCUSSION

First Level Sub Title (Bold, 12 pt, heading 2)

This section encompasses the research findings that align with the research objectives and offers interpretations of these findings. The research findings are discussed, analyzed, elaborated upon, and interpreted in the context of achieving the research goals.

Second Level Sub Title (Italic dan heading 3)

The following is an example of table creation. The table should not be split across pages and must appear in full from the table title to the source, or it may be placed at the very bottom of the relevant page.

(enter once)

Table 1 Table Title Written Above the Table

Bab Title	Proportion*
1. Introduction	± 25%
2. Research Method	± 10%
3. Result and Discussion	± 50%
4. Conclusion	± 15%

* The percentage of the manuscript's total page count

Source: Source Origin, Year of Publication

The explanation of the table presents research findings consistent with the study's objectives, along with interpretations of those findings. These findings are then discussed,

analyzed, elaborated, and interpreted in relation to the attainment of the research objectives.

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The text in tables or graphs is adapted to the language used in the manuscript. The table format is not in the form of an image to facilitate editing and does not use vertical lines but only horizontal lines at the top and bottom of the table. The narrative description of the table should not simply repeat the information present in the table but should be accompanied by analysis.

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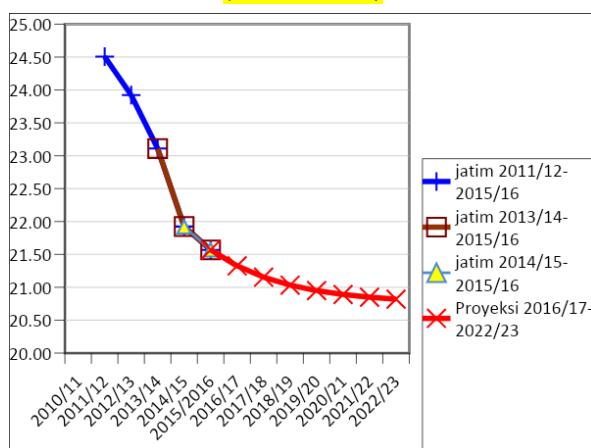


Figure 1 Figure Title Written Below

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If the research has more than one objective, it is essential to strive for consistency in presenting the results with the research problems and objectives. This section should constitute approximately 50-60 percent of the manuscript length.

CONCLUSION

Conclusions are not a summary of research results but rather provide answers to the objectives. The formulation of conclusions uses data from the discussion and is consistent with the research problems and goals. Conclusions are written in paragraph form, not in bullet points or numbering. This section should constitute approximately 5-15 percent of the overall manuscript length.

ETHICAL STATEMENT AND DISCLOSURE

This study was conducted in accordance with established ethical principles, including informed consent, protection of informants' confidentiality, and respect for local cultural values. Special consideration was given to participants from vulnerable groups to ensure their safety, comfort, and equal rights to participate. No external funding was received, and the authors declare no conflict of interest. All data and information presented were collected through valid research methods and have been verified to ensure their accuracy and reliability. The use of artificial intelligence (AI) was limited to technical assistance for

writing and language editing, without influencing the scientific substance of the work. The authors express their gratitude to the informants for their valuable insights, and to the anonymous reviewers for their constructive feedback on an earlier version of this manuscript. The authors take full responsibility for the content and conclusions of this article.

REFERENCES

The authors must ensure that each reference in the text appears in the reference list and vice versa. Wikipedia, personal blogs, or non-scientific sites should not be used. All notes should appear as citations in anonymous citations in footnotes. The bibliography is compiled using the international standard *American Psychological Association (APA) Style* 7th edition with the assistance of applications such as Mendeley, Zotero, RefWorks, Endnote, and others.

The minimum number of references cited is 20, with a minimum of 80% from primary sources, such as articles published in scientific journals/magazines, dissertations, and theses, and a maximum of 20% from other sources, such as books, newspapers, magazines, etc.

The more up-to-date the cited references, the better. This journal requires that at least 80% of the cited references be publications from the last 10 years, and a maximum of 20% may include references older than 10 years, including classic (old) references used for historical studies.

American Psychological Association (APA) Style publishes references in a standard format. Some examples are provided below:

In-text citations:

Single author

Citation at the end of a sentence (Afdhal, 2023).

Citation within a sentence, Afdhal (2024) explains ...

Two author

(Murwani & Afdhal, 2023)

Three or more author

(Afdhal et al., 2023)

Direct quotations:

Example for short quotations "...a sensitivity of the possible ways in which different cultures function and interact..." (Afdhal, 2016, p. 21).

or quotations longer than four lines, place the text in a free-standing block without quotation marks. Begin the quotation on a new line, with the entire block indented from the left margin. Indent the first line of the block an additional quarter inch. If quoting multiple paragraphs, include an indentation for the first line of each paragraph. The citation should be placed after the closing punctuation. Use block quote formatting even if part of a paragraph is shorter than four lines. Use Calibri 10 pt, single spacing. Example:

Beberapa waktu lalu, Majelis Ulama Indonesia (MUI) mendapat pengaduan dari para perempuan anggota kepolisian dari Aceh yang tidak diperbolehkan mengenakan jilbab saat melaksanakan tugas sebagai seorang Polwan. Laporan tersebut ditanggapi MUI sebagai bentuk pelanggaran Hak Asasi manusia (HAM) dalam dunia kerja. Pelarangan penggunaan jilbab bagi polwan merupakan citra negatif kepolisian sebagai instansi penegak hukum. Pengaduan sama berasal dari sejumlah polwan yang bertugas di Polda Jateng. MUI menjelaskan bahwa selbelumnya para polwan tersebut sudah pernah menulis surat kepada Kapolri agar mendapat izin mengenakan jilbab, tetapi tidak dikabulkan. Bahwa setelah itu, dikeluarkan edaran Kapolri yang menegaskan bahwa yang berseragam Polri dengan mengenakan Jilbab hanya polwan yang bertugas di Polda Nangro Aceh Darusalam (NAD) (Mantalean & Meiliana, 2022).

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