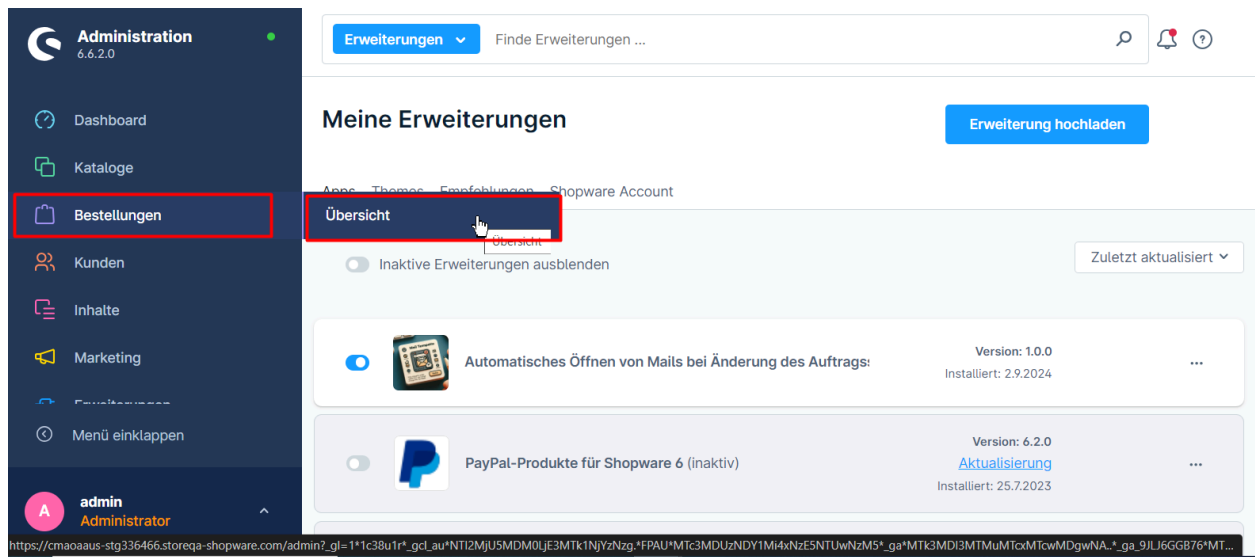
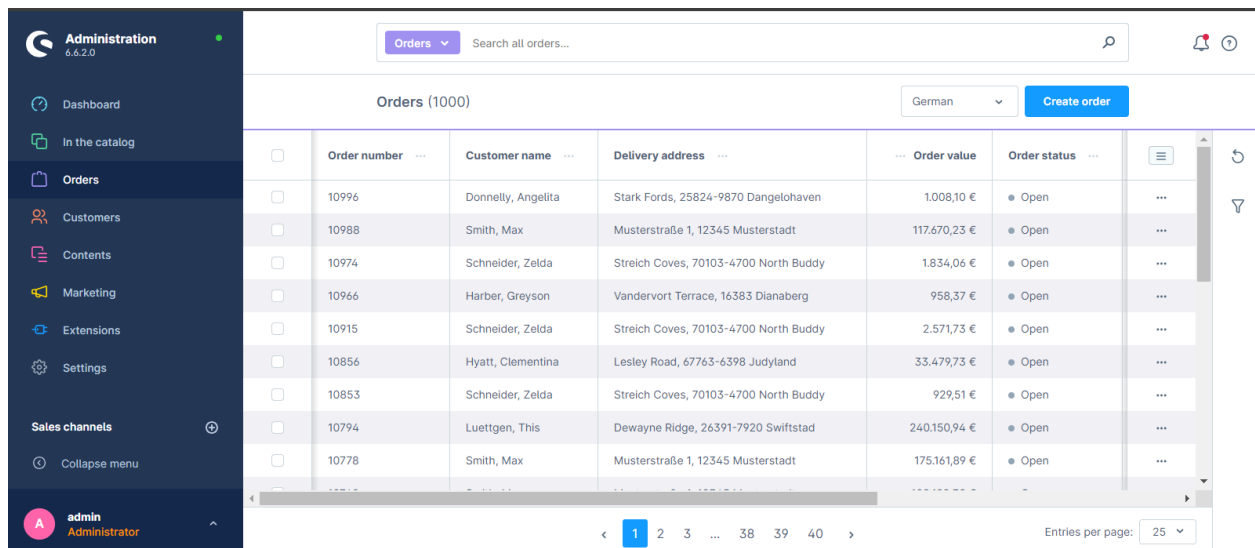


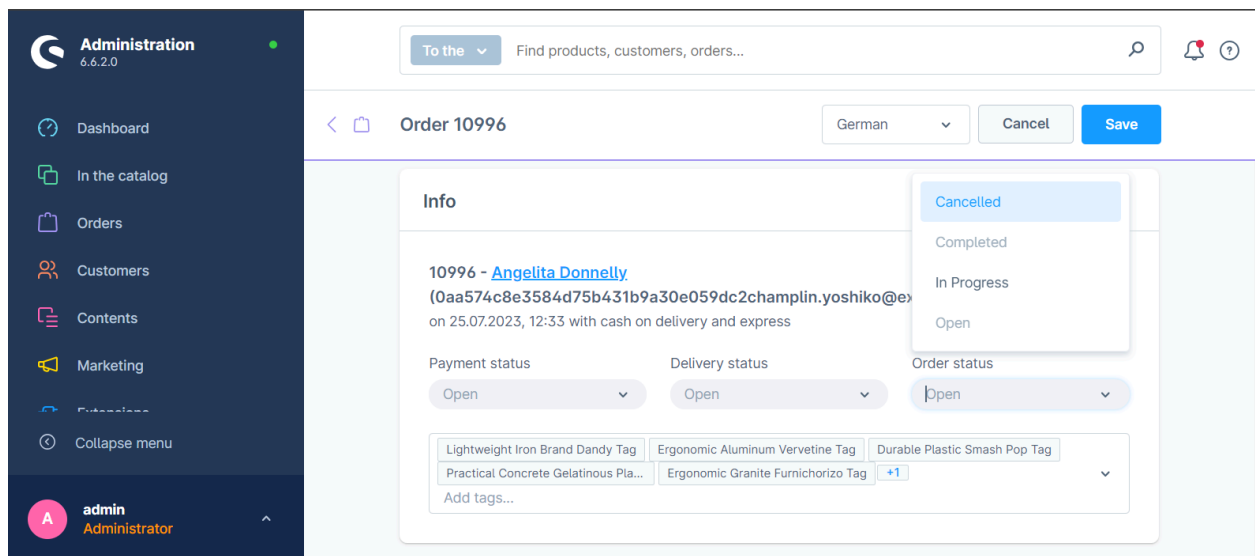


Step 3: Click on the order



	Order number	Customer name	Delivery address	Order value	Order status
☐	10996	Donnelly, Angelita	Stark Fords, 25824-9870 Dangelohaven	1.008,10 €	Open
☐	10988	Smith, Max	Musterstraße 1, 12345 Musterstadt	117.670,23 €	Open
☐	10974	Schneider, Zelda	Streich Coves, 70103-4700 North Buddy	1.834,06 €	Open
☐	10966	Harber, Greyson	Vandervort Terrace, 16383 Dianaberg	958,37 €	Open
☐	10915	Schneider, Zelda	Streich Coves, 70103-4700 North Buddy	2.571,73 €	Open
☐	10856	Hyatt, Clementina	Lesley Road, 67763-6398 Judyland	33.479,73 €	Open
☐	10853	Schneider, Zelda	Streich Coves, 70103-4700 North Buddy	929,51 €	Open
☐	10794	Luettgen, This	Dewayne Ridge, 26391-7920 Swiftstad	240.150,94 €	Open
☐	10778	Smith, Max	Musterstraße 1, 12345 Musterstadt	175.161,89 €	Open

Step 4: Change the order status



Order 10996

Info

10996 - [Angelita Donnelly](#)
(0aa574c8e3584d75b431b9a30e059dc2champlin.yoshiko@e...)
on 25.07.2023, 12:33 with cash on delivery and express

Payment status: Open

Delivery status: Open

Order status: Open

Lightweight Iron Brand Dandy Tag Ergonomic Aluminum Vervetine Tag Durable Plastic Smash Pop Tag
Practical Concrete Gelatinous Pla... Ergonomic Granite Furnichorizo Tag +1

Add tags...

Step 5: Edit the email text and attach a document for a particular user

Assign email template

Receipts

Search documents...

Date	Number	Type	Sent	Attach
2 September 2024 at 11:49	1000	The invoice	☒	☐

Regarding

Your order with Sales Channel #1 is in process.

Plain text

```

1: Dear Mr. Angelika Doreilly,
2:
3: the status of your order at Sales Channel #1 (Number: 10996) on 2023-07-20T12:31:59
4: status has changed.
5: The new status is as follows: In Progress.
6:
7: You can check the current status of your order on our website under "My account" -
8: "My orders" -> https://example.com/orders.
9: However, in case you have purchased without a registration or a customer account,
10: you do not have this option.

```

HTML

Setze gerichte Frau Angelika Doreilly,

the status of your order at Sales Channel #1 (Number: 10996) on 2023-07-20T12:31:59 has changed.

The new status is as follows: In Progress.