Tran Dinh K
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19th July 20..

Mr. Pham Van M
HR Manager
…. Company
Dong Anh, Hanoi

Dear Mr. M,

Apply to: Programmer position

I know that [your company] is looking for the position Programmer via the company's recruitment information. I realize that this job is very suitable with my knowledge, skills and experience that I have had and accumulated in the process of working and studying.

I graduated from [University].....with major in ..... After graduation, I work as [position].....at the [company].....

With .....years of working experience, I have accumulated many experiences such as:

- Project development (web, mobile...)
- Have experience in working with the source code.....
- Good at using the database management...
- Have deep understanding on XHTML, XML, Javacript
- Actively and positively take part in training courses on new knowledge to apply in projects
- Develop new functions for products under customer's requirement.

I know that this position requires the English shills and high pressures in working as well as good skills of team work.

I believe that I can take in charge of the position of programmer in the company. I am looking forward to receiving an appointment for the direct interview so that I can freely show myself skills and knowledge.

Would you please contact: .....for the interview or any more information on Curriculum Vitae.

Thank you very much and best regards,

Tran Dinh K