



LMBA Team Budget and Fundraising Policy

Created: January 2026

Section 1: Team Budget Roles & Responsibilities

Appointments

The LMBA Executive approves all:

- Team Managers
- Parent Liaisons
- Team Treasurers

Team Treasurer Responsibilities

The Team Treasurer shall:

- Work with the Coach and Team Manager to prepare the draft budget
 - Ensure the budget is approved by the team
 - Monitor and maintain the budget throughout the season
 - Communicate the budget and any changes to the team
 - Maintain confidentiality of parents/families who may disclose financial circumstances
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Team Budget Overview

- All teams **must use LMBA bank accounts** created specifically for each team.
- Budget concerns should first be addressed with the **Team Treasurer and Manager**.
- If unresolved, contact the **Division Director and LMBA Treasurer**.
- LMBA is **not responsible** for banking fees including bounced cheques, overdraft charges & cheque printing.

Conflict of Interest

No parent or family may provide goods or services to a team where they or their business benefit financially **without disclosure** to the team.

- If proceeding with goods & services from such business this would require **90% team approval** (excluding the conflicted party)
 - Must also receive approval from the **Division Director and LMBA Treasurer**
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1. Creating the Budget

- Each team must establish a budget sufficient to cover all season expenses.
- Parents must be given budget options (with or without fundraising).
- Budgets should result in **net proceeds of \$0**.
- See **Appendix A** for sample budgets.

Recommended Maximum Team Budgets

Division	Max Budget
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11U	\$3,600
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13U	\$4,800
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15U	\$6,000
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18U	\$7,200
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* These are **recommended**, not mandatory, to ensure affordability.

Allowable Expenses

Budgets may include **only baseball-related expenses**, including:

- Away tournaments
- Team bus transportation
- Team wear (helmet stickers, practice jerseys, warm-ups)
- Team Training/Team Building (dryland, development, team meal)

- Host Weekend Expenses
- Umpire Fees
- Team Snap/Game Changer
- Miscellaneous – Team Scorebook

Any team parties (including year end) or player gifts require notification to the team and follow the 90% parent approval guideline before any team funds are used for such events.

Income Sources

Income may come from:

1. Slush funds
 2. Home tournaments
 3. Fundraising
 4. Sponsorships/donations
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Slush Funds

- Initial cash call to support start-up expenses
- Cannot exceed **maximum per division or $\frac{2}{3}$ of the team budget**, whichever is greater
- Must be paid in full or payment arrangements made with the team treasurer by **May 1st**

Maximum Slush Fund Per Player

11U \$300

13U \$400

15U \$500

18U \$600

Budget Guidelines

- No payments to parent coaches
- Reasonable expenses may be covered for unpaid non-parent coaches (if budgeted)
- Paid coaches' expenses require **90% parent approval**

2. Budget Approval

- Budgets must be approved by **April 15**
- Requires **90% parent approval** (1 vote per player)
- Voting may occur in person, email, or survey
- Non-responses are deemed approval
- Records of votes must be kept
- Budgets must be submitted to the **Division Director and LMBA Treasurer**

3. Budget Tracking & Amendments

- Teams must use the **LMBA budget tracking sheet** (Appendix B)
- All expenses require receipts
- Budget changes require:
 - New **90% parent vote**
 - Submission to Division Director and LMHA Treasurer

4. Mid-Year Check

- Due **June 15th**
- Updated budget and financial status must be submitted

- Failure to comply results in:
 - Loss of practices until resolved
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5. End-of-Year Requirements

- Prepare final budget (budgeted vs. actual)
- All expenses accounted for before slush refunds
- **Any slush fund returns must be calculated into final team reconciliation before any gifts or parties (including windups). Slush fund returns must be presented to parents within 3 weeks of last game played in the season.**
- Slush refunds **cannot exceed contributions**
- Final budget requires **90% approval**
- Submitted by **August 31st**
- Funds remaining after February 28 (following year) are forfeited

Limits

- Gifts: max **\$100 per staff member (recommended \$50)**
 - Wrap-up events: max **\$50 per player**
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Section 2: Fundraising

Fundraising supports **approved budget expenses only** and should not exceed needs.

General Rules

1. Parent contributions are **not fundraising**
2. All fundraising requires **Executive approval**
3. Teams must comply with AGLC requirements
4. All team members must participate or risk slush fund withholding

 Teams **may not use LMBA's AGLC license**

All Fundraising Activities Require Approval

- Unauthorized fundraising penalties:
 - 25% of proceeds or \$200 (whichever is greater)
 - Possible forfeiture of all proceeds
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Sponsorship & Business Solicitation

- Do not approach LMBA sponsors without permission
 - Businesses expressing concern must be reported to the Fundraising Chair
 - Sponsorship funds **cannot be returned to parents**
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Non-Licensed Fundraising

Examples:

- Bottle drives
- Silent or Live Auctions
- Fundraising Sales – 6th on the Block, Beef Jerky, Chocolates etc.

Funds may be used for:

- Tournaments
- Diamond rental
- Apparel
- Travel
- Team events

 Team Funds CANNOT be used to purchase alcoholic beverages or be given back to families if NO slush money was collected (no personal gain).

AGLC Licensed Fundraising

Requires license:

- 50/50s
- Raffles
- Wine Survivor
- Poker Rally

It is the responsibility of the fundraising representative on your team to apply for the AGLC license and follow guidelines outlined in the AGLC [Charitable Gaming Policies Handbook | AGLC](#).

 Apply **early** – processing may take up to 6 weeks.

Funds received through a gaming license have restrictions on what you can use them on.

Here is what you can use game funds for:

- Tournament Entry Fees
- Diamond Rental Fees
- Umpire Fees
- Team Meals & Accommodations for an away tournament only
- Team Training/Development
- Equipment that will remain the property of LMBA (not personal player equipment)

Gaming Funds cannot be used for:

- Team Apparel
 - Team Social Events
 - Coach/Team/Volunteer Appreciation Gifts
 - Alcoholic Beverages
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Appendix A: Sample Team Budgets



Expenses	Budget	Actual	over/under	Notes
Indoor Facility rentals	\$4,250.00	\$3,928.00	\$322.00	Dome / Gull Lake
Exhibition games (umpires, facility, balls)	\$500.00	\$600.00	-\$100.00	July 5th, 6th Umpires, July 27th
Team Activities	\$750.00	\$1,418.49	-\$668.49	Pizza / Subway / Booster Juice
Tiering Weekend Umpire Fees (18 games @ \$60/game + Mileage)	\$1,500.00	\$1,351.50	\$148.50	Olds/ND/Stettler/Horne/Spruce Grove/Home/Make-ups
Team Snap & Game Changer	\$500.00	\$517.82	-\$17.82	
Provincial Umpire Fees	\$500.00	\$360.00	\$140.00	
Hosting Weekend Expense (balls, supplies, etc)	\$500.00	\$787.42	-\$287.42	Balls/Coffee/Candy/Kitty Litter (dry the diamond)
Misc Equipment	\$250.00	\$142.79	\$800.00	Player Folders / Scorebook / Kitty Litter (Dry the diamond)
Player Development - Guest Coaches	\$250.00	\$250.00	\$0.00	
Year End Windup	\$800.00	\$0.00	\$150.00	
Non-Parent Coach Honorarium	\$150.00	\$675.60	\$24.40	
Tournament - Lethbridge (April 25-27)(\$600 + box of balls \$77+gst)	\$700.00	\$800.00	-\$100.00	
Tournament - Medicine Hat (June 6-8)	\$100.00	\$100.00	-\$866.25	Jerseys from Reds
Bank Fees	\$0.00	\$866.25		
2nd set of Jersey's				
TOTAL	\$11,450.00	\$11,447.87	\$2.13	

Revenue	Budget	Actual
Slush Fund (11 players @ \$750 / player)	\$8,250.00	\$8,250.00
1st Fundraiser (Bottle Drive)	\$1,500.00	\$2,258.52
Sponsorship (TBD)	\$0.00	\$2,750.00
2nd Fundraiser (BPs)	\$2,000.00	\$1,120.00
LMBA tryout fee refund	\$0.00	\$472.04

TOTAL

\$11,750.00

\$14,850.56

BANK BALANCE (Actual Revenue - Actual Expenses)

\$3,407.69

Balances as of August 7, 2025

Sponsorships Received	Amount
Lids - Springer	\$500.00
Gatorade - Kirk	\$250.00
Spitz - Varland	\$500.00
Rawlings - Yeavage	\$1,000.00
Eaton - Clement	\$500.00
TOTAL	\$2,750.00

Indoor Facilities paid by Team
Donor - \$284 + 12 = \$3528.00 - DSW Paid
March 10, 12, 17, 19, 24, 26, 31
April 2, 7, 9, 14, 16
Gull Lake Practice - April 22 - Kim Paid
Gull Lake Team Building - DW Paid
April 30, May 13
TOTAL
LMBA Invoice/Credit =
CREDIT - \$472.04 From LMBA chq #414

Slush Fund	Paid	Balance Owling	Fundraising \$
Donation			\$60.00
George Springer	\$750.00	\$0.00	\$100.00
Nathan Lukes	\$750.00	\$0.00	\$50.00
Ernie Clement	\$750.00	\$0.00	\$50.00
Wyles Straw	\$750.00	\$0.00	\$50.00
Trey Yeavage	\$750.00	\$0.00	\$100.00
Louis Varland	\$750.00	\$0.00	\$50.00
Alejandro Kirk	\$750.00	\$0.00	\$50.00
Addison Barger	\$750.00	\$0.00	\$50.00
Vladimir Guerrero Jr.	\$750.00	\$0.00	\$50.00
Andres Gimenez	\$750.00	\$0.00	\$50.00
Daulton Varsho	\$750.00	\$0.00	\$180.00
TOTAL:	\$8,250.00	\$0.00	\$1,120.00

Appendix B: Sample Team Account Reconciliation

		LMBA 15UAA Blue Dodgers 2025 Financial Report					
Date:	Debits: (Money Out)	Credits: (Money In)	Balance:	Explanation:	Reference #:	Reconciled - YES / NO	
March 31, 2025			\$5.00	Opening Balance LMBA funds	Opening Balance	yes LMBA funds	
April 9/25		\$3,005.00	\$3,010.00	Cash call and Sponsorship \$5	Tsf from Danielle's acct	yes - May 5/25	
April 9/25		\$27.00	\$3,037.00	Cash from Bottle Drive	Cash Deposit	yes - May 5/25	
April 9/25		\$250.00	\$3,287.00	Voltage Sponsorship	chq #029149	yes - May 5/25	
April 11/25		\$1,000.00	\$4,287.00	Cash call funds	Tsf from Danielle's acct	yes - May 5/25	
April 12/25	\$3,470.99		\$816.01	Dome, Lethbridge and Pizza to Darcy Warawa	Chq # 85	yes - May 5/25	
April 14/25		\$257.20	\$1,073.21	John Schneider - Cash call & Bottle \$5 less expenses	Chq Deposit	yes - May 5/25	
April 24/25	\$302.40		\$770.81	George Springer - 4 boxes of balls	Chq # 86	yes - May 5/25	
May 2/25		\$2,135.00	\$2,905.81	Cash call and BP Ticket \$5	Tsf from Danielle's acct	yes - May 5/25	
May 5/25		\$2,206.50	\$5,112.31	Delburne Bottle Depot \$5	Chq Deposit	yes - May 5/25	
May 9/25	\$180.00		\$4,932.31	Olds Tiering - Umpires	chq # 87	yes - June 23/25	
May 9/25	\$1,274.61		\$3,657.70	Daulton Varsho - Gull Lake x2, Pizza, MH Tournament, Player Folders	chq # 88	yes - June 23/25	
May 23/25		\$570.00	\$4,227.70	BPs fundraiser \$5	Tsf from Danielle's acct	yes - June 23/25	
May 24/25	\$180.00		\$4,047.70	RD Tiering - Umpires	chq # 89	yes - June 23/25	
May 26/25		\$280.00	\$4,327.70	BPs fundraiser \$5	Chq and Cash Deposit	yes - June 23/25	
June 13/25	\$866.25		\$3,461.45	John Schneider- Jerseys	chq # 90	yes - July 15/25	
June 14/25	\$180.00		\$3,281.45	Stettler Tiering - Umpires	chq # 91	yes - July 15/25	
June 20/25		\$1,120.00	\$4,401.45	Cash call and Okotoks Umps (June 21,22)	Tsf from Danielle's acct	yes - June 23/25	
June 21/25	\$180.00		\$4,221.45	#1 Umpire - Umpire x 3 games	chq #92	yes - July 15/25	
June 21/25	\$180.00		\$4,041.45	#2 Umpire - Umpire x 3 games	chq #93	yes - July 15/25	
June 22/25	\$180.00		\$3,861.45	#3 Umpire - Umpire x 3 games	chq # 94	yes - July 15/25	
June 22/25	\$210.00		\$3,651.45	#4 Umpire - Umpire x 3 games plus \$30 mileage	chq # 95	yes - July 15/25	
June 23/25	\$20.99		\$3,630.46	Andres Gimenez- Coffee	chq # 96	yes - August 21/25	
June 23/25	\$17.85		\$3,612.61	Myles Straw - Kitty Litter for Diamond Repair	chq # 97	yes - July 15/25	
June 23/25		\$460.00	\$4,072.61	Red Deer & Consort Ump fees and Cash call	Chq and Cash Deposit	yes - June 23/25	
July 3/25	\$54.79		\$4,017.82	Louis Varland - Pizza - BPs \$	chq # 98	yes - July 15/25	
July 5/25	\$120.00		\$3,897.82	#5 Umpire Umpire exhibition x2	chq # 100	yes - July 15/25	
July 6/25	\$240.00		\$3,657.82	#6 Umpire Umpire exhibition x4	chq #99	yes - July 15/25	
July 6/25	\$60.00		\$3,597.82	#7 Umpire exhibition x1	chq #138	yes - August 21/25	
July 6/25	\$60.00		\$3,537.82	#8 Umpire exhibition x1	chq #139	yes - July 15/25	
July 7/25		\$722.04	\$4,259.86	Cash call and LMBA Tryout fees reimbursement	Cash & Chq deposit	yes - July 15/25	
July 13/25	\$180.00		\$4,079.86	Spuce Grove - Tiering ump's x 3	chq # 141	yes - August 21/25	
July 15/25		\$1,500.00	\$5,579.86	Sponsorship \$5	chq # 101479 & 1237	yes - July 15/25	
July 18/25		\$500.00	\$6,079.86	Sponsorship \$5 - Fortis (from LMBA)	chq deposit	yes - August 21/25	
July 19/25	\$120.00		\$5,959.86	#9 Umpire - Ump (1 game) & mileage (Innisfail)	chq # 140	yes - August 21/25	
July 19/25	\$90.00		\$5,869.86	#10 Umpire - Ump (1 game) and mileage (RD)	chq #142	yes - August 21/25	
July 20/25	\$270.00		\$5,599.86	#11 Umpire- Ump (3 games) and mileage (Stettler)	chq #144	yes - August 21/25	
July 20/25	\$60.00		\$5,539.86	#12 Umpire - Ump (1 game)	chq # 145	yes - August 21/25	
July 20/25	\$450.00		\$5,089.86	#13 Umpire- Ump (6 games + 1 game alone)	chq # 146	yes - August 21/25	
July 21/25		\$285.00	\$5,374.86	Ump fees from Consort (\$180) & Parkland (\$105)	chq #015 & #2	yes - August 21/25	
July 21/25		\$480.00	\$5,854.86	Cash - Ump fees Leduc (\$120), Sherwood Park (\$180), Webber (\$180)	Cash Deposit	yes - August 21/25	
July 22/25	\$60.00		\$5,794.86	#14 Umpire make-up vs. Sherwood Park	chq # 147	yes - August 21/25	
July 22/25	\$60.00		\$5,734.86	#15 Umpire make-up vs. Sherwood Park	chq # 148	yes - August 21/25	
July 23/25	\$30.00		\$5,704.86	#16 - Umpire make-up vs. Consort in Stettler (1/2 as same ump)	chq #149	yes - August 25/25	
July 23/25	\$60.00		\$5,644.86	#17 Umpire make-up vs. Consort in Stettler	chq #150	yes - August 21/25	
July 29/25		\$13.50	\$5,658.36	Consort Umpire fee less diamond rental	chq deposit #016	yes - August 21/25	
July 29/25	\$120.00		\$5,538.36	#18 Umpire exhibition x2 at Webber	chq #151	Yes September 5/25	
Aug 1/25	\$270.00		\$5,268.36	Provincial Round Robin Umpires	chq # 152	yes - August 21/25	
Aug 3/25	\$90.00		\$5,178.36	Provincial Semi-Final Umpires	chq # 153	yes - August 21/25	
Aug 6/25	\$1,770.67		\$3,407.69	John Schneider- Team Expenses 2025 season	chq # 154	yes - August 21/25	
Aug 21/25	\$41.17		\$3,366.52	Alejandro Kirk - Sponsorship Thank you Pics	chq # 155	Yes - September 3/25	
Sept 2/25	\$406.30		\$2,960.22	Ernie Clement - Coach Gifts	chq #156	Yes - August 8/25	
Sept 3/25	\$268.65		\$2,691.57	George Springer Slush Fund Balance Reimbursement	chq #157	Yes September 4/25	
Sept 3/25	\$268.65		\$2,422.92	Nathan Lukes Slush Fund Balance Reimbursement	chq # 158	Yes - September 3/25	
Sept 3/25	\$85.97		\$2,336.95	Ernie Clement - Husband Portion Slush Fund Balance Reimbursement	chq # 159	Yes - September 23/25	
Sept 3/25	\$182.68		\$2,154.27	Ernie Clement - Wife Portion Slush Fund Balance Reimbursement	chq #160	Yes - September 8/25	
Sept 3/25	\$268.65		\$1,885.62	Trey Yesavage Slush Fund Balance Reimbursement	chq # 161	Yes - November 24/25	
Sept 3/25	\$268.65		\$1,616.97	Louis varland Slush Fund Balance Reimbursement	chq # 162	Yes - October 28/25	
Sept 3/25	\$268.65		\$1,348.32	Alejandro Kirk Slush Fund Balance Reimbursement	chq # 163	Yes - October 3/25	
Sept 3/25	\$268.65		\$1,079.67	Addison Barger Slush Fund Balance Reimbursement	chq # 164	Yes - September 9/25	
Sept 3/25	\$268.65		\$811.02	Vladimir Guerror Jr. Slush Fund Balance Reimbursement	chq # 165	Yes - September 16/25	
Sept 3/25	\$268.65		\$542.37	Andrew Gimenez Slush Fund Balance Reimbursement	chq # 166	Yes - September 8/25	
Sept 3/25	\$268.65		\$273.72	Daulton Varsho Slush Fund Balance Reimbursement	chq # 167	Yes - September 5/25	
Sept 3/25	\$268.65		\$5.07	Ernie Clement Slush Fund Balance Reimbursement	chq # 168	Yes - September 9/25	
Sept 3/25			\$5.07	Balance \$5 LMBA + \$0.07 to end season			