

To: Gordon Maclean, Secretary of USA Curling, gordon.maclean@usacurling.org
CC: Lynn Larocca, Chair of USA Curling, lynnla814@gmail.com
CC: Delegate(s) from club

Subject: [Curling Club Name] Intent to Vote at USAC Members' Assembly

Mr. Maclean,

I am writing to notify you, pursuant to USAC policy 21-10 Section 8, that the [Curling Club Name], as a paid USAC member in good standing, intends to have its own delegate(s) attend the meeting of the Members' Assembly on October 21, 2022. The intention is for those delegate(s) to cast our allotment of votes, as per policy 21-10 Section 7. We hereby absolve any region or representative from voting on our behalf.

Our official delegate(s) per policy 21-10 Sections 8 & 10 will be [President or Position Name][Name of Person - add others as needed]. We further request to be allowed to attend and vote virtually. Please ensure the meeting information is shared with the delegate(s).

Please respond at your earliest convenience to confirm receipt of this notice.

Sincerely,

[Name]

[Position]

[Curling Club Name]