

2020 Health in Action Project Plan

PART I : PROJECT OVERVIEW

Your Name*

Organization Name*

Project Name*

Project Focus (select all that apply)*

☐ Built Environment

☐ Physical Activity

☐ Healthy Eating (LSAFHS only)

☐ COVID-19

PART II : GOAL, OBJECTIVES, ACTIVITIES

PROJECT GOAL*

Describe how your project will improve the built environment/ promote physical activity/ promote healthy eating in East Harlem in 2020 (1-2 sentences).

What is one specific thing you will do to reach your goal?*

What key steps/ activities will you complete to reach this objective?*

	Key Step / Activity
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	

Measuring Success*

Use the table below to define the metrics you will collect and share to show progress towards your objective.

Remember that across all of your objectives, at least one metric should demonstrate the impact your project has on East Harlem (e.g. the number of activities you complete and the number of East Harlem residents you engage). This helps us to understand the collective impact of Health in Action on the neighborhood.

	Metric Type				Metric Description (example "number of bike rides")	Description of how metric will be collected and shared (example "dated sign in sheets")
	# activitie s*	# people engaged*	# Harlem residents engaged*	other*		
1						
2						
3						
4						
5						

WHEN will this be completed?*

WHO are your partners for this objective? Who will your project impact with this objective?*

WHERE will these activities take place in East Harlem?*

SMARTIE Objective 1:*

Combine your responses to create a brief SMARTIE (Specific, Measurable, Achievable, Realistic, Time-bound, Inclusive, Equitable) objective.

Create a new objective?

☐ Yes

☐ No

PART III : BUDGET AND JUSTIFICATION**Budget Justification***

	OBJECTIVE				ITEM	COST	JUSTIFICATION
	1*	2*	3*	4*			
1	☐	☐	☐	☐			
2	☐	☐	☐	☐			
3	☐	☐	☐	☐			
4	☐	☐	☐	☐			
5	☐	☐	☐	☐			
6	☐	☐	☐	☐			
7	☐	☐	☐	☐			
8	☐	☐	☐	☐			
9	☐	☐	☐	☐			
10	☐	☐	☐	☐			
11	☐	☐	☐	☐			
12	☐	☐	☐	☐			
13	☐	☐	☐	☐			

14	☐	☐	☐	☐			
15	☐	☐	☐	☐			
16	☐	☐	☐	☐			
19	☐	☐	☐	☐			
18	☐	☐	☐	☐			
20	☐	☐	☐	☐			

COVID-19 Contingency Plans

We know that programs are doing their best to adapt to the ever-changing situation around COVID-19. At this time, it looks like restrictions on gatherings could last through the Summer of 2020. Please outline how your deliverables or timelines might change to account for these restrictions. Example: we will host fewer activities in 2020, or we will push activities to Spring 2021.

Thank You!
