



Academic Senate Minutes

10/8/2024

Zoom Link: Found on agenda

411 Central Ave; E112, Salinas CA 93901

NAME	POSITION	PRESENT	ABSENT
Kelly Locke	President	X	
Jennifer Moorhouse	Vice President	X	
Heather Rodriguez	Secretary/Treasurer	X	
Nina Vazquez	2nd VP	X	
Tammy Boates	At-Large	X	
Cynthia Ainsworth	Senator	X	
Peter Calvert	Senator	X	
Norma Cuevas	Senator		X
Brook Foley	Senator	X	
Carol Kimbrough	Senator	X	
Carol King	Senator	X	
Liz Morales	Senator	X	
Cheyl O'Donnell	Senator	X	
Sam Pacheco	Senator	X	
Nancy Schur-Beymer	Senator	X	

Lisa Storm	Senator	X	
Christine Svendsen	Senator	X	
Jason Hough	Senator		X
Adrea Gonzalez-Karlsonn	Senator	X	
Steven Lisowski	Senator	X	
Nick Pasquale	Senator		X
Rafael Robles	Senator		X

I. Call to Order**II. Announce [Seal of Exelencia award](#)**

- III. Public Comments:** 10 minutes (3-minute maximum per person) are set aside to receive comments on agenda items or items not on the agenda but within [the authority \(10+1\) of the Senate](#)

IV. Adopt Agenda**V. Action Items (10 minutes)**a. Approval of Minutes ([9/10/24](#))

1. MSC: To adopt the minutes 9/10

b. Approval of Minutes ([9/24/24](#))

1. MSC: to adopt the minutes for 9/24

c. Appointments

1. Nick Pasquale as 2nd Peer for Rafael Robles

2. One-Hartnell Teams*:

- a) Change Management Development Team: Kelly Locke, Mo Yahdi

- b) Data Development Team: Nancy Schur Beymer, David Beymer, Brian Palmer
 - c) Technology Development Team: Deborah Stephens, Marnie Glazier
3. Appointment of Senator, STEM (attendance starts spring semester): Rafael Robles
 4. MSC: To approve as a slate (Carol Kimbrough/Peter)
 - a) Discussion: Lisa-Not a lot of Tech on the Tech Dev Team? This was brought up and Chelsy responded that Katie would be added to the team as CSEA representative.

VI. Information Items

- a. [Credit for Prior Learning](#) (CPL) presentation–Ram Subramaniam and Maria Ceja (10 minutes)
 1. Most applicable to CTE over transfer. How are we going to pilot and then scale up
 - a) AG business, STEM and Workforce Deans will work with this along with faculty-will need volunteers and then design and implement
 - b) Question: How does this change how the courses are listed on the transcript and how will this impact students who do end up transferring-ie. Currently, POST Basic training cannot substitute for ADJ courses when students are pursuing the AS-T. Will CPL change this?
 - c) Tammy mentioned that ECE has had an invitation to participate in a CPL project and Tammy will share that information with Ram.

- d) Peter has questions about BOT and how certifications from industry get awarded? This is dependent on if it is an industry certification or if it is something that is done through a portfolio process. All things that need to be determined.
- e) 3 goals-Expand CPL, Build a system wide CPL platform, Establish clear CPL, resources and professional development
- f) How will this impact financial aid? How will this impact faculty workload? Those are all things that need to be determined as we go.

2. Dr. Ram would like us to think about who would like to be on the team.

b. Senate Provide Feedback on Email Systems–Chelsy Pham (10 minutes)

- 1. Dr. Chelsy Pham shared a PPT of the Office Suite Timeline for switching from Google to Microsoft Office
- 2. IT will be providing training sessions for Microsoft
- 3. Hiring a replacement for Katie Holt and he will be starting in January
- 4. Is there a plan in the transition to allow students to get the Microsoft products without having the issues that we are having now-Cheryl -Yes, we will be able to do that. They will be able to download onto 5 machines.
- 5. How accessible is IT going to be with the bugs? We have the help desk for IT for those that need help.

c. Proposal and Presentation to change SLO assessment records to using Canvas–Cheryl O’Donnell and David Beymer (15 minutes)

1. Cheryl and David review the current process for reporting on SLOs through eLumen at this time and the advantages and disadvantages of the process
2. Following the process through eLumen, Cheryl shared the new proposed process through Canvas and some of the advantages and disadvantages of using Canvas for assessing SLOs.
 - a) There will be a learning curve associated with this process as we will need to learn how to use rubrics and also need to find a way to aggregate the data for our classes.
3. They will begin testing this month with 2 cohorts of faculty (Nursing and volunteers from other disciplines). The results will be discussed with PPO&A committee. They will then bring the results back to the senate.
 - a) Kelly also shared what she really likes about this and how she has already been using something like this in her math courses when she teaches.

d. First Reading: [Class Size Resolution](#) (5 minutes)

1. We should add something about DE. There is a DE committee meeting tomorrow, so they can add a Whereas to the resolution and then add a therefore so that DE is addressed in this resolution.

2. Having a rule in place would help professors feel more confident in saying no to a student when not being able to add them to a class.
 - a) It should be reflected in the quality of assignment reflection and individual activity interactions with excessive amounts of students in the course.
 3. Discussion was had about where the class size limits were decided and how they were determined. This is something that has been around for decades and it is something that has been hard to break.
 4. This will be available for comment and come back to the Senate for 2nd reading at the next Senate meeting for a vote.
- e. First Reading: SERVE, A Seminar for Equitable Restorative and Validating Education–Nina Vazquez (25 minutes)
1. Recruiting Faculty to participate- This is a pilot
 2. This is a 3 month course for us to take. This is an audit. This is designed for us to look at our online or face to face courses. Not necessarily one and done. You can do this with all of your courses.
 3. Nina went through the process that she had envisioned faculty would review courses. This is designed along the lines of the format from Long Beach City College but theirs is designed for online only classes whereas this is for both online and face to face courses.
 4. It is meant to be a cohort model and you do meet once a month and a community of practice. If you are

interested in participating, Nina can enroll you in the course. You can contact Nina through email for information: (svazquez@hartnell.edu)

a) There was continued discussion about the SERVE

5. Will bring this back for 2nd reading and vote.

VII. Discussion Items (30 minutes)

a. Goals for the year 2024-2025

1. Tenure Review and [Evaluations](#)

a) Carry over from last year so we are going to continue to work on it this year

2. Faculty Put Students First–Using the [Equity Rubrics](#)

a) Having posters with stickies for faculty to write and gather how they are using the equity rubric to put students first. And clarifying what our commitments are to putting students first.

3. Faculty Hiring Processes–ensuring a common vision of quality and effective practices.

a) We would like to make sure that faculty on the hiring committees know what the senate is looking for when hiring faculty and aligning the bylaws with the new hiring priorities

(1) There are things that are ongoing and working on evaluating the process for hiring priorities

b) It would be good to include the administrators as faculty sit on the hiring teams for those as well.

c) [Model Hiring Practices and Principles](#), an ASCCC self-paced Canvas course, 2020.

- d) [A Re-examination of Faculty Hiring Processes and Procedures](#), an ASCCC paper, 2018.

4. HSI front and center in our identity

5. If there are additional thoughts that come up between now and the next meeting, bring them up then as we will vote at the next meeting.

VIII. Vice President's Report (8 minutes)

a. Update on Tenure Review and Evaluation: [slides of work to date](#)

1. Added the Equity Rubric to the Faculty [WSO forms](#) for the tenure review process. Take a look and make comments

IX. President's Report (2 minutes)

- I. [Local Senates Handbook](#)
II. Equity-Centered Counseling Curriculum at the [Vision Resource Center](#).
A. For counselors-ASCCC wanted Counselors to know about it.

III. New One Hartnell Teams*

Joining the existing Task Forces (Organizational Development, Onboarding and Orientation, and Strategic Recruitment)

Process Mapping Task Force: Nicholas Vasquez, Jess Green, Belinda Saechao-Jimmey, Maria Ceja, Belen Gonzales, Katie Holt, Lisa Fischler

Development teams below are embedded in the TFs to consolidate and coordinate work that will be done across the TFs.

Change Management Development Team: Mo Yahdi, Leticia Sanchez, Valerie Provencio, Victor Oliveira, Jane Hernandez, Kelly Locke, Vinita Tiwari, Miriam Vazquez-Gonzalez, Shawn Pullum

Data Development Team: Layheng Ting, Jason Garrett, Guy Hanna, Carla Johnson, Joy Cowden, David Beymer, Nancy Schur-Beymer, Brian Palmer, Nicholas Vasquez, Guadalupe Barron- Vargas, Jess Green, Matthew Curry, Samuel Valdez, Min Hu

Technology Development Team: Deborah Stephens, Melissa Romero, Marnie Glazier, Min Hu, Carla Johnson

X. Adjournment

*[One Hartnell Task Forces](#) appointed last year and currently operating. Their charges are also included on this document.

[New Task Forces and Dev Teams](#) starting Fall 2024

Adopted 10/22/2024