

## Information for Boy Scouts and Girl Scouts of Colorado

The information below provides program requirements, guidelines and scheduling information for Boy Scouts and Girl Scouts of Colorado.

### General Information

Please refer to the Facility Use Guidelines for All Renters and the General User Agreement for requirements, guidelines, and scheduling information applicable to all rental groups.

### Requirements

- **Scheduling:** If a primary requester update is needed for a Scout group, leadership status will need to be confirmed by the respective organization. Once the organization has confirmed there is a new leader, primary requester status will be approved. Please refer to the Facility Use and Planning page of the district website for directions on how to become a requester (<https://littletonpublicschools.net/facility-use-planning>). Please submit a request for all regularly scheduled meetings each semester. Requests for any events that occur outside of regularly scheduled meetings need to be submitted separately.
- **Fee schedule:** LPS honors the Category A rate for all regularly scheduled Scout meetings. Meetings or events scheduled outside the regular weekly meetings, such as the Blue and Gold Banquet, a Pinewood Derby, Thinking Day, a Father/Daughter dance, etc. will be charged at a Category B rate. If such events are scheduled on weekends or outside the academic school calendar a Littleton Public Schools employee must be present while the facility is in use for these events. If you do not have an LPS employee as part of your rental group, the school will appoint an employee for an additional fee as defined in the Facility Use Fee Schedule.
- **Supervision:** The school is not responsible for student supervision, student health care/medical needs, contacting parents, or discipline. It is the responsibility of the troop leader to contact and work with parents should concerns arise.
- **Facility access:** There is no access to medications stored in the school health office. Leaders and participants should not use items in rooms (other than desks and chairs) without prior approval. All areas utilized for your group should be left exactly as you found them. We prefer that no food be consumed in classrooms. It is very likely that the gym will not be available for troop meetings.