



Meeting Started at 6:06PM

### Introductions All Around

### OLD BUSINESS

#### Minutes:

- A link to the minutes from January Meeting was presented for approval. The minutes are posted as DRAFT at this time, after 48 hours the minutes will be considered final.

#### Review of Completed PFC Projects/Events:

- Huckleberry's brought in a total of \$190.19. Having the events both Saturday and Sunday was generous.
- Baskin Robbins (did REALLY WELL, but no final number yet). LOTS of Holbrook families were there, really fun to see everyone out and about.
- Paid for RazKid licenses \$1512 for 14 licenses on 2/15
- School supply reimbursement cash for the teachers \$1900
- Kindness Week Challenge - Thank you Sara for the Rocks! Erica is thinking about doing the welcome party again.

#### Housekeeping

- Lost and Found : We will leave the racks out for people to pick through each day
- Need to file "raffle" report for 2021 with the State AG, Adriel will file the form
- Gift cards for holidays in December and cash in February (reimbursement for school supplies) have been distributed. All paperwork documenting receipt by teachers/staff will be kept on file by Finance. (PM Custodian gift card is still with Erica)

### Teacher's Report

- Mrs. Mejia gave a detailed report of each grade level and what they are working on.

### Principal's Report

- Thank yous to: Sara, Erica, Power Hour, and Jessica
- New noon Supervisors, lots of presence out there to monitor now
- TK/Kinder registration is going on now
- LPAC testing

### FINANCIALS

**Current Balance: \$9,140.41 (in bank) +\$2570.00 (pending deposit) for a total of \$11,710 as of Jan 30, 2021**

#### Deposits:

- DASD Donations \$132, Spiritwear \$48, BoxTops \$30.40 and credit for duplicate transaction \$321.89: Total of \$532.29

#### Expenses:

- Reimbursements for Winterfest \$88, Supply reimbursements for Golden Bell/Spiritweek/Unity day \$127.98, Rolling Speaker \$109.74, Spiritwear Locks \$67.67, Holiday gifts for staff \$2570.00, School Supply Reimbursement \$1900, Fees \$7.26, Extra accidental transactions of: \$321.89 (which was reimbursed – see above) and \$2570.00 (pending reimbursement). Total of: \$7,762.54

#### Upcoming Spending items:

- **Bilingual instructional assistant for 2022-23 school year:**

Erica Hoffmann made a motion that we agree to allocate up to \$7k in DASD funds to pay for a bilingual instructional assistant position (1.5 - 2 hrs per day) for the next school year. This was seconded by Ms. Gascot-Reyes and the motion passed unanimously.

- **Twosday school supply:**

This item was inadvertently skipped. The vote on spending will take place at the March 2022 meeting.

## **NEW BUSINESS**

### **General**

- **Twos-day:** 2-minute dance party at 2:22
- **Pop Up Shop** – No new volunteers were available to help
- **Calendar:** Proposal to review the annual PFC calendar to confirm events for the rest of the year was tabled until all new business had been discussed. The item was not discussed due to time.

### **Communications**

Nothing new was discussed

### **Spirit**

- **Spring Vendor Fair:** April 22nd, also Earth Day. Eco friendly vendors, fruits/veggies.
- **Beautification Day:** Cleanup the weekend date TBD.

### **Academic**

- **Read Across America:** 2/28-3/4, with actual Day being March 2<sup>nd</sup>. Spirit Week associated w/books and a daily reading challenge... Lots of discussion on the flyer for the week and changes made.
  - Do we want to have parents come read to the kids during library time? Middle schoolers read to the smaller kids maybe? Poll teachers to see if they want anyone reading to the kids.
- **After School Enrichment:** Updates/planning for Spring Art will offer older grade level art in the second winter session (grades 5-8). There are a couple programs offering a second winter session.
- **Middle School Library:** 14 middle school level books, classrooms have books in them. Should we buy more books to have at the library?
  - Decided to go through books that have been donated w/ the librarian and get a list of books we need and ask for donations from Target or other book retailers. Maybe set-up a Donor's Choose....
- **Spring Book Fair:** \$250 Usborne credit, Kim will try to split it up between all the teachers.
- **Spring Reading Challenge:** Bingo Card Middle School Bingo Edition now available!
  - Use the OSF certificates again (12 and under only).
- **Readathon, too:** Base it on time spent reading instead of how many books.
  - There are online pre-setup websites to use for readathons
  - Ivana can research and help figure it out if it's possible to do.

### **Finance**

- **See's Candy FUNdraiser:** (March 21 to April 1 all virtual)
  - Principal Rubio check with 5th grade/Jackie about any school fundraisers that might compete with this.
- **Online Spring Auction planning underway**
- **Next D&D is at Round Table March 8<sup>th</sup>.** Flyer coming

### **Equity**

- **Black History Month:** Alexis has been posting videos and articles on FB for BHM.

### **Committees**

- **Yearbook:** Cover contest is ongoing, Ms. Beltran is collecting the entries at the office.

**NEXT MEETING: March 22, 2022**

**Attendees:**

Adrianna Simone	Brianna Espindola	Ivana Scott	Lisa Marie Gascot
Adriel Ewell	Dolores Murillo	Jenifer Sylvestre	Marga Marshall
Audrianna Mejia	Erica Hoffmann	Jessica Phelps	Mary Vizcay
Aya Rubio	Erin Tims	Kim Wentworth	Nayelli Gallardo

*Adjournment at 7:50PM*