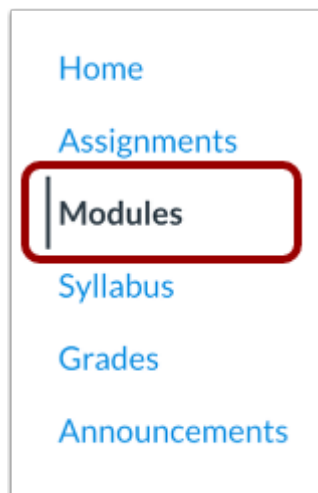


New Quizzes in Canvas Handout

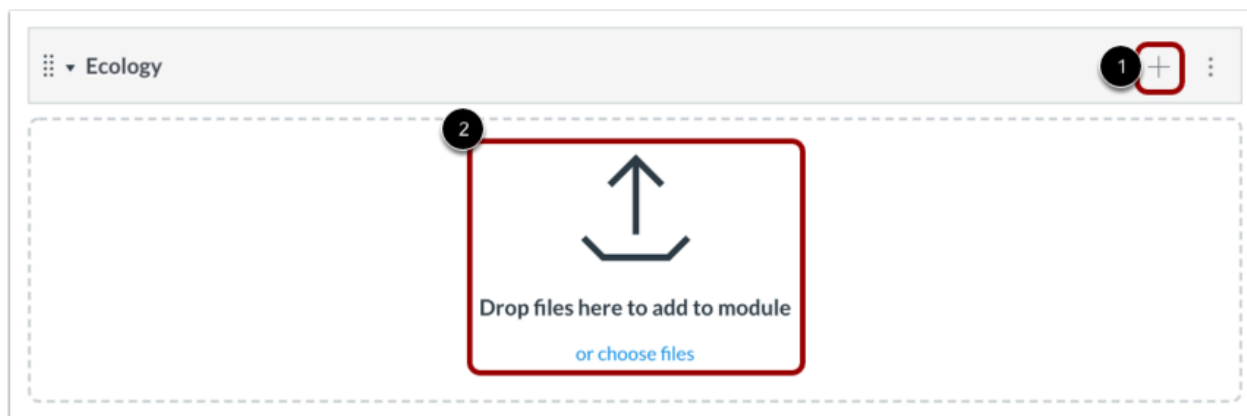
Updated 4/4/2025

Open Modules



In Course Navigation, click the Modules link.

Add Module Item



To add an item, click the Add icon [1], or drag and drop to add files to an empty module [2].

Add Item to Module

Add Item to Class Information

1

2

Quiz

▼

to Class Information

 Select the quiz you want to associate with this module, or add a new one by selecting "Create Quiz".

[Create Quiz]

American Revolution Quiz (classic)

American Revolution Quiz (classic)

Class Survey (classic)

Declaration of Independence Quiz (classic)

Declaration Quiz

History Overview (classic)

History Overview

Lincoln Test

In the Add drop-down menu [1], select the Quiz option [2].

Create New Quiz

Add

Quiz

▼

to Class Information

 Select the quiz you want to associate with this module, or add a new one by selecting "Create Quiz".

[Create Quiz]

American Revolution Quiz (classic)

American Revolution Quiz (classic)

Class Survey (classic)

Declaration of Independence Quiz (classic)

Declaration Quiz

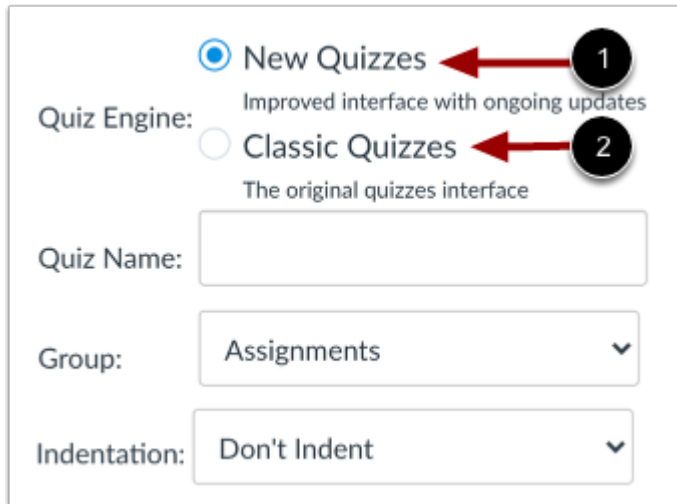
History Overview (classic)

History Overview

Lincoln Test

To create a new quiz, click the Create Quiz link.

Select Quiz Engine



☒ New Quizzes ← 1
Improved interface with ongoing updates

☐ Classic Quizzes ← 2
The original quizzes interface

Quiz Name:

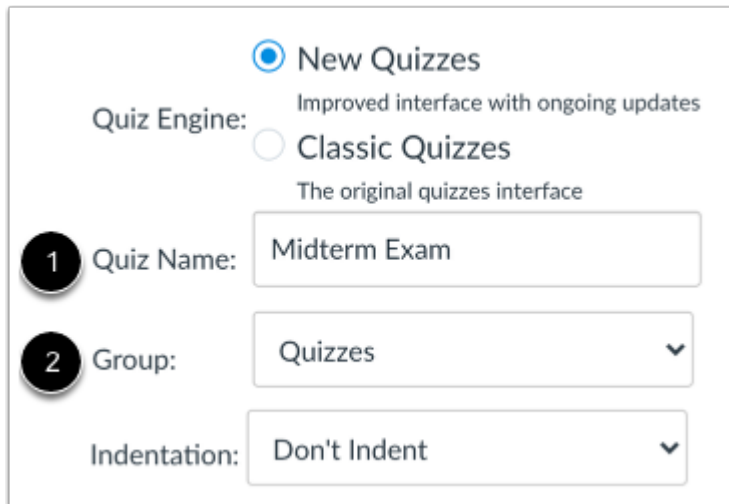
Group: ▼

Indentation: ▼

To create the quiz using New Quizzes, click the New Quizzes option [1].

To create a quiz using Classic Quizzes, click the Classic Quizzes option [2].

Enter Quiz Details



☒ New Quizzes
Improved interface with ongoing updates

☐ Classic Quizzes
The original quizzes interface

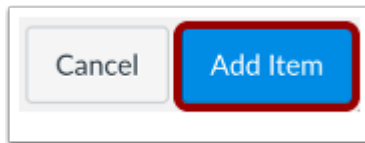
1 Quiz Name:

2 Group: ▼

Indentation: ▼

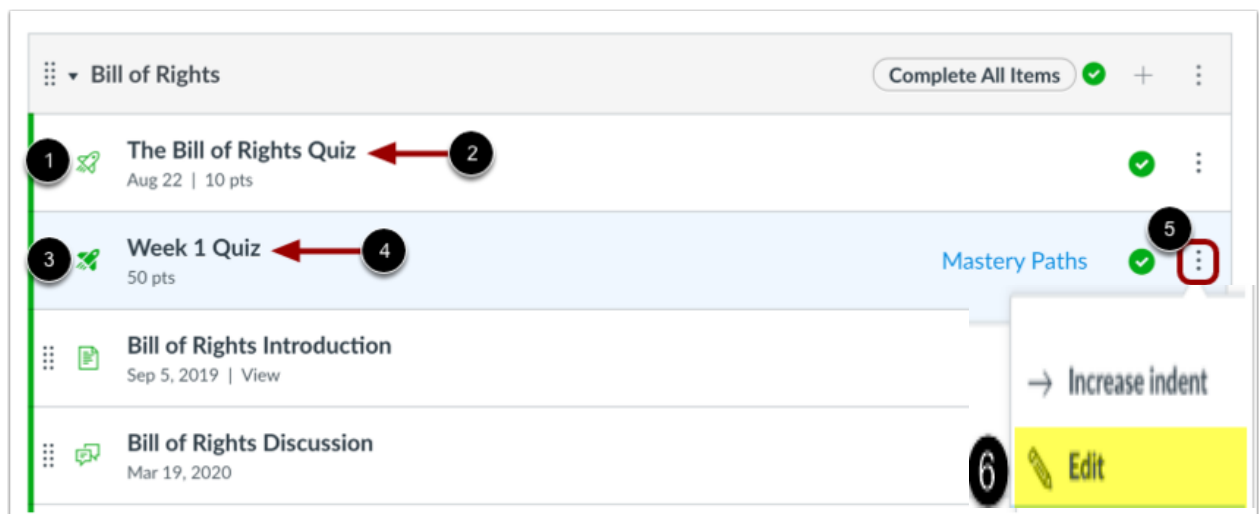
In the Quiz Name field [1], enter the name of the quiz. In the Group drop-down menu [2], select the assignment group where the quiz will be added.

Add Item



Click the Add Item button.

View Module Item



View the quiz. A classic quiz displays an empty quiz icon [1]. To [edit a classic quiz](#), click the name of the quiz [2].

A quiz created in New Quizzes displays a filled quiz icon [3]. To [edit assignment details for the quiz](#), click the name of the quiz. To [edit quiz questions](#), click the Options icon [5] and click the Edit link [6].

Edit Quiz Details

The screenshot shows a web form titled 'Edit Quiz Details'. At the top, there are two tabs: 'Details' (selected) and 'Mastery Paths'. Below the tabs, the form contains several fields and checkboxes, each with a numbered callout:

- 1** points to the 'Assignment Name' text input field.
- 2** points to the 'Points' numeric input field, which currently shows '0'.
- 3** points to the 'Assignment Group' dropdown menu, which currently shows 'Assignments'.
- 4** points to the 'Display Grade as' dropdown menu, which currently shows 'Points'.
- 5** points to the checkbox labeled 'Do not count this assignment towards the final grade'.
- 6** points to the checkbox labeled 'Do not display in gradebook or the student's grade page'.

In the **Assignment Name** field [1], enter the name of your quiz. To enter quiz details, enter the total points possible [2], select the assignment group [3], and choose how the grade is displayed to students [4].

To remove this quiz from final grade calculations, click the **Do not count this assignment towards the final grade** checkbox [5].

The points possible set on the assignment details page is the total points possible for the quiz. Points set per question determine points earned for correct answers. Points earned for correct answers are totaled and divided by the sum of the total question points for the quiz. That percentage is then used to calculate the final score based on the total points set on the assignment details page. For example, if you set the total points on the assignment details page to 50 and create an quiz with 10 questions each worth 1 point, the quiz has a total of 10 points but is worth 50 points when graded. If a student answers 9 questions correctly, their quiz score is 90% (9/10). However, their final score in the Gradebook will be 45/50 (90%).

If your quiz is worth zero points, you can choose to not display the quiz in the Gradebook or student Grades page [6].

Anonymous Grading

Anonymous Grading

☒ Graders cannot view student names
Once enabled for New Quizzes, anonymous grading will not be able to be toggled off.

[Anonymous grading](#) hides student names from graders when they view assignment submissions in SpeedGrader.

Note: Once anonymous grading is turned on for a quiz, it cannot be turned off.

Assign Quiz

Assign To

Everyone X

Due Date

Time

Clear

Available from

Time

Clear

Until

Time

Clear

+ Assign To

In the Assign area, you can assign the quiz to students, add due dates, and add availability dates.

[Learn more about assigning a quiz.](#)

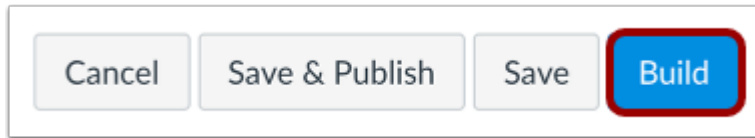
Save Quiz



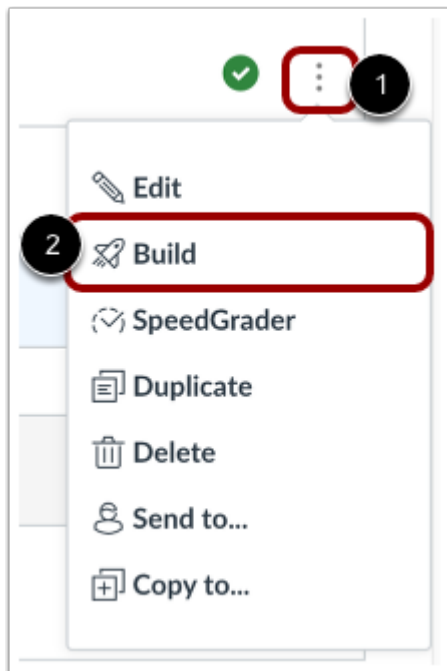
*To save your quiz details, click the **Save** button [1]. To save and publish your quiz, click the **Save & Publish** button [2].*

Clicking the Save or Save & Publish button returns you to the page where you opened the quiz.

Open Build Page

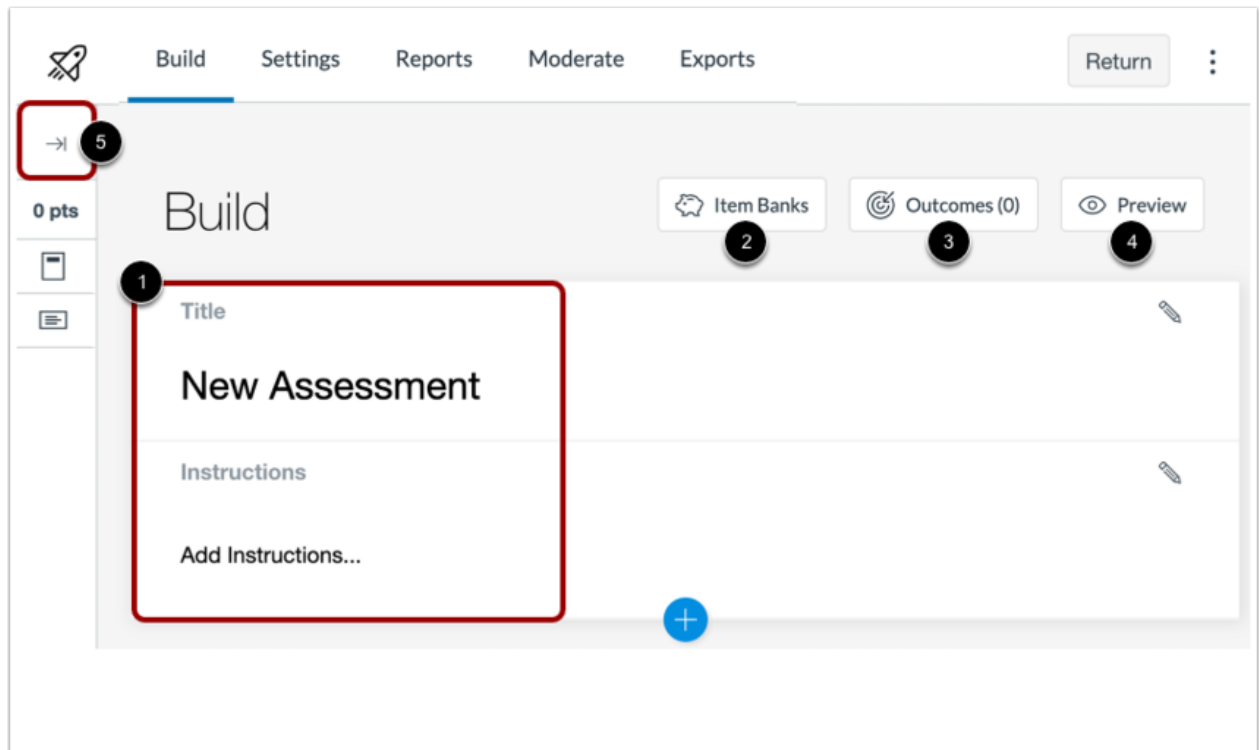


To open the New Quizzes build page and add questions and content to your quiz, click the **Build** button.



If you clicked the Save or Save & Publish button and returned to the page where you opened the quiz, you can click the **Options** icon [1] and then click the **Build** link [2].

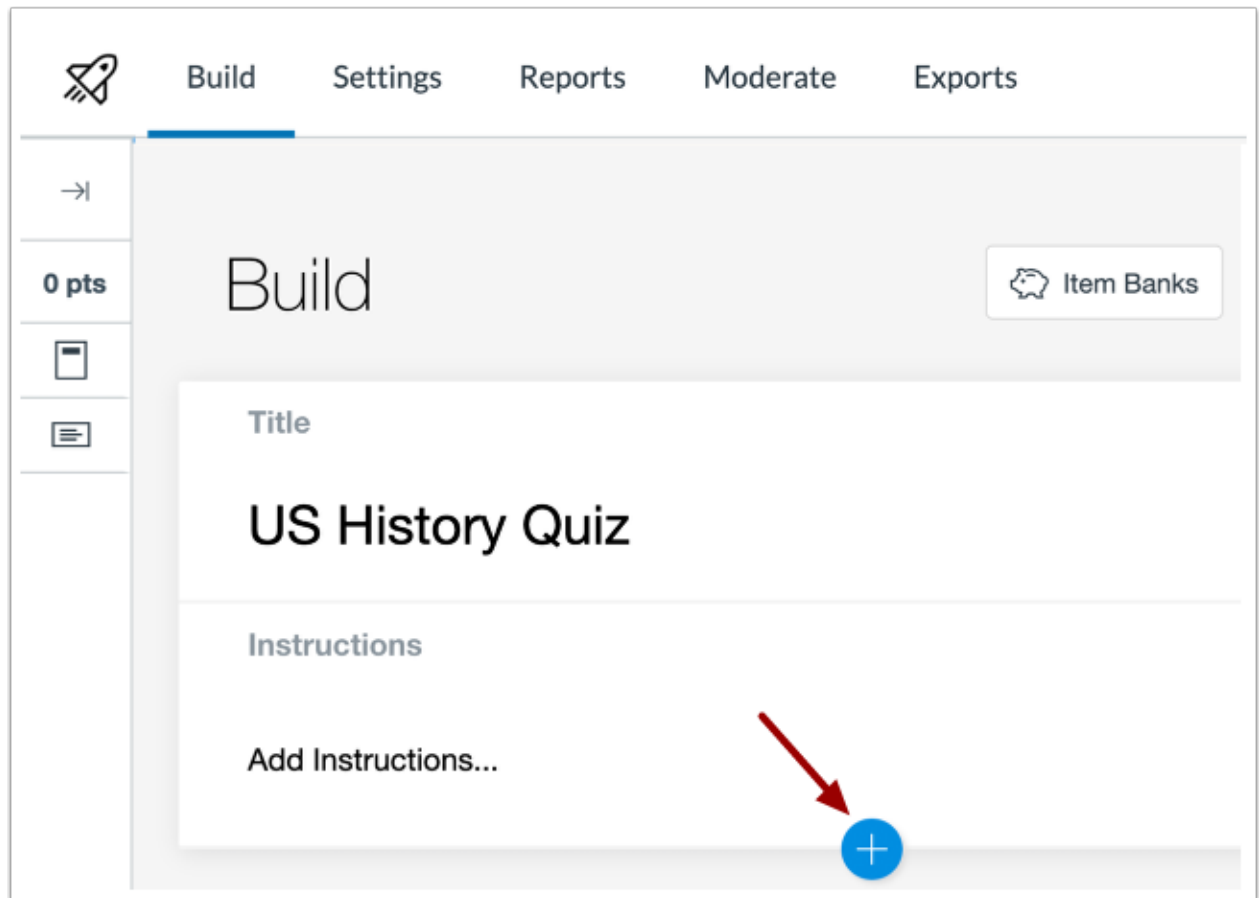
Build Quiz



In the Build page, you can edit the title and description of your quiz [1], [view your item banks](#) [2], [align the quiz to outcomes](#) [3], [preview the quiz from the student view](#) [4], and navigate the quiz [5].

You can [use the Rich Content Editor](#) to format and add content to your quiz instructions.

Add Content



Build

0 pts

Item Banks

Title

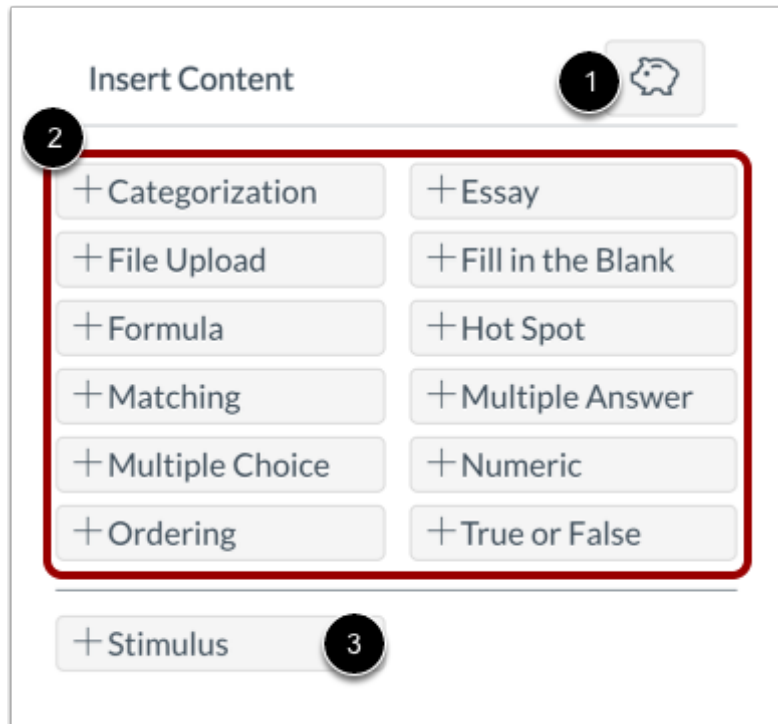
US History Quiz

Instructions

Add Instructions...

+

To add content to your quiz, click the **Add** button.



To insert content from an item bank, click the **Item Bank** button [1]. To create a new question, click the button for the question type [2] or [add stimulus content](#) [3].

The following question types are available in New Quizzes:

- [Categorization](#)
- [Essay](#)
- [File Upload](#)
- [Fill in the Blank](#)
- [Formula](#)
- [Hot Spot](#)
- [Matching](#)
- [Multiple Answer](#)
- [Multiple Choice](#)
- [Numeric](#)
- [Ordering](#)
- [True or False](#)

Edit Question

The screenshot shows the 'Edit Question' interface for a Multiple Choice question. The interface includes a title field, a question stem field, and a list of answer options. Numbered callouts 1 through 9 highlight specific features:

- 1. Question Title field
- 2. Question stem field
- 3. First answer option (highlighted with a red box)
- 4. Options section (expanded)
- 5. Align to Outcomes field
- 6. Item Banking field
- 7. Points field
- 8. Feedback icon
- 9. Done button

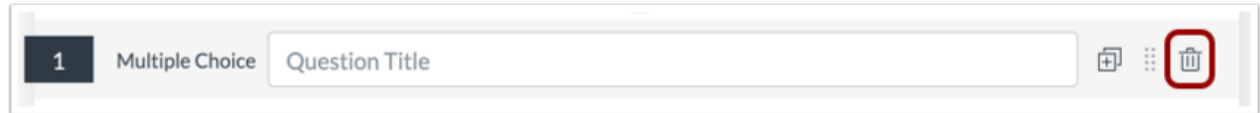
For each question, you can enter a question title [1], question stem [2], and answers [3]. You may also select options specific to the question [4], [align the question to an outcome](#) [5], and [add the question to an item bank](#) [6].

In the **Points** field [7], adjust the point value for the question by entering a number or clicking the arrow buttons. To add general student feedback, click the **Feedback** icon [8].

To save the question, click the **Done** button [9].

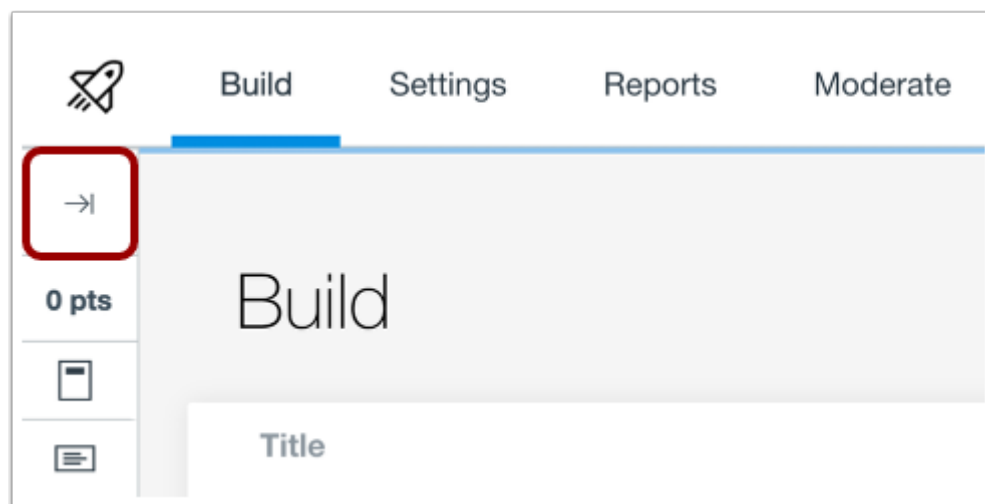
Note: Essay questions do not include an answer field and must be graded manually.

Delete Question



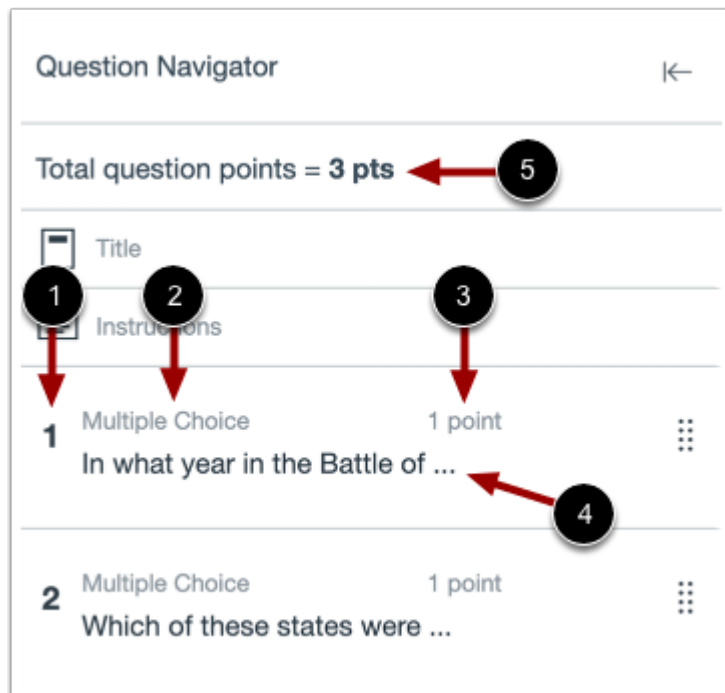
To delete a question, click the **Delete** icon. The page will confirm you want to remove the item.

Open Question Navigator

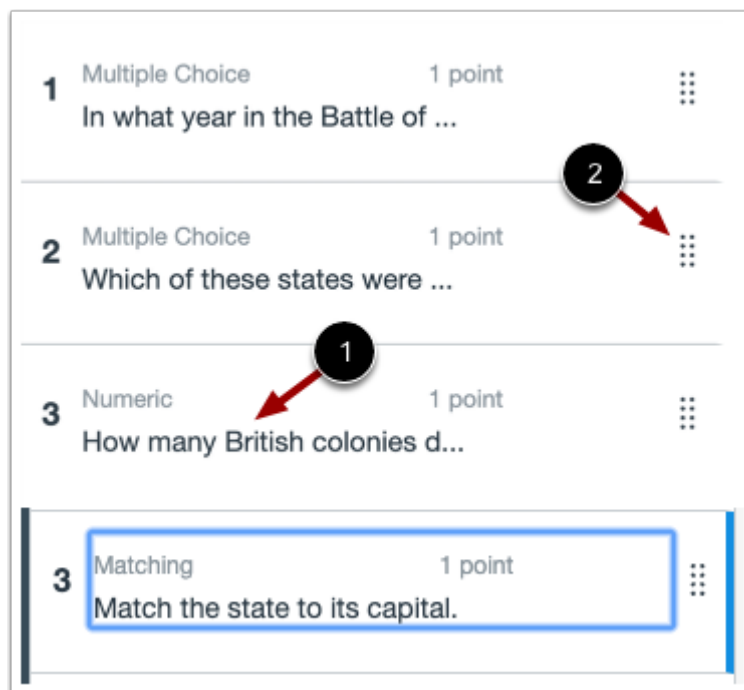


To open the Question Navigator and view your quiz, click the **Expand** icon.

View Question Navigator



In the Question Navigator, you can view each question number [1], question type [2], point total [3], question stem [4], and total question points [5].

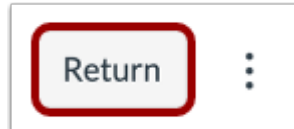


To view a question in the quiz, click the question stem [1]. You will be taken to the

question within the quiz.

*To manually reorder questions, click and hold the **Move** icon [2]. Drag the question to where you want it to display in the quiz.*

Return to Quizzes Page



*To close your quiz and return to the Quizzes page, click the **Return** button.*