

# Amina Ali

Edina, MN | 612-123-1234 | aali23@gmail.com

As a responsible and caring individual, I look forward to opportunities to work with others and grow my skill set. You can count on me to be aware of my work environment and willing to do what is necessary to support those around me.

## Skills

- Intercultural communication
- Welcoming and friendly
- Multilingual: English, Somali, Arabic
- Training
- Problem solving
- Computer skills
- Caring for elderly and disabled individuals
- Cleaning and hygiene awareness in work environment
- Time management
- Food safety awareness

## Experience

### **PERSONAL CARE ASSISTANT** | Eagan, MN

Living Well Disability Services (April 2018 – Present)

- Assist residents with disabilities in daily activities such as dressing, personal hygiene, eating, etc.
- Accompany residents on community outings such as restaurants, coffee shops or other activities
- Record the daily activities, meals, and moods of residents

### **WAREHOUSE ASSOCIATE & TRAINING AMBASSADOR** | Shakopee, MN

Amazon Warehouse (August 2017 – Present)

- Receive products using frequency scanners, pull, pack, and unload shipments from trucks
- Apply problem solving skills to find efficient and effective solutions for problems that arise
- Assist with training of new employees (groups or individuals) as Training Ambassador, interpreting instructions into Somali when necessary

### **PERSONAL CARE ASSISTANT** | Edina, MN

CustomCare, LLC. (January 2016 - July 2016)

- Provided assistance to elderly people or those with disabilities in order to provide for them a comfortable and positive environment in their living situation
- Maintained cleanliness and hygiene of client's house and laundry
- Reminded clients to take medication to ensure client's health and stability

## Education

### **Metro South Adult Basic Education**

*Bloomington, MN*

2017 – Present

Computers for Work Training (April -May 2018)

NorthStar Digital Literacy Skills Proficient

Nursing Assistant Prep (February – June 2018)

### **Emam High School**

Bassaso, Somalia

Graduated: 2010