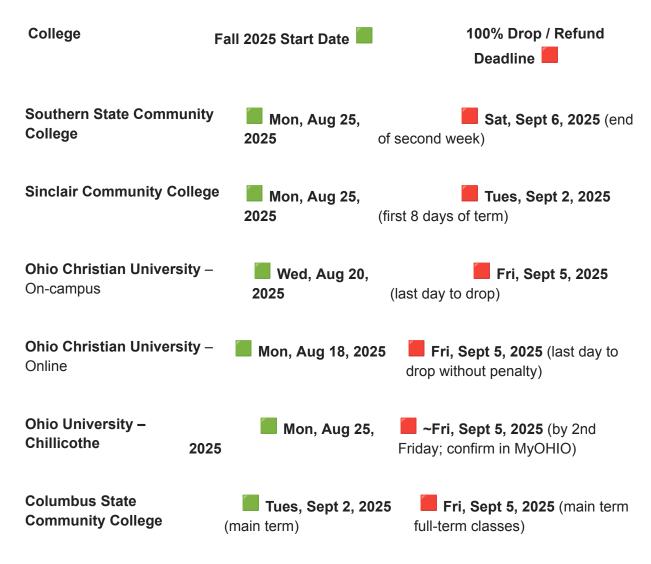
Fall Semester College Credit Plus Updates

Good evening,

I apologize for the long email; however, I wanted to share some information pertaining to CCP that I shared with students this week. *Please ignore this email if your student did not take a CCP course this school year.*

Please refer to the following table for important dates pertaining to CCP classes in the Fall semester:



As we are gearing up for the school year, I shared the following information with your students pertaining to CCP classes. I want to encourage you to review this information with your students to help prepare them for a successful semester.

Textbooks:

- Check for textbook requirements classes are using resources that are free.
- Students are provided with financial aid to cover costs of textbooks. The only fees that students may need to cover is for shipping.
- Stop by guidance for assistance with ordering.
- Textbooks are to be returned to guidance at the end of the semester any textbooks not returned will be charged to student accounts.

Authenticator:

- Students will need to download the Authenticator app on their phones to access their learning platforms
- Students wanting to work on assignments during Academic Support periods can use their phones to authenticate their accounts. However, they must ask permission from the teacher first then return their phones to their backpacks.

Operating System:

- Keep track of your login information.
 - Southern State Login I no longer have access to this information.
 - Students that do not know their ID will need to contact the Technology Department: 800.628.7722 ext. 2800 option 1
- Familiarize yourself with your account before assignments are due the first week.
- Classes will not load to their platforms until the weekend before classes begin.

Communication:

- Check your college email professors will communicate through your email in the classroom and college email.
- Email your professor if you are experiencing issues with the class or textbook.
- Email your professor if you missed an assignment or class due to an emergency.
- Do not delete emails you may need to refer to these emails throughout the semester.
- Professors will only communicate through college email no personal or MTHS email accounts.
- When emailing Professors, email through SSCC email account not CANVAS.
- All CCP info can be found on the MTHS School Counseling website

Time Management:

• DO NOT PROCRASTINATE!!!!!

- Missing a deadline can be crucial to your grade because they may not offer as many opportunities that you would typically see if you were in high school.
- Utilize your free time especially if you are waiting around the school.
- Know your deadlines for assignments
 - Professors may not give you a chance to submit an assignment after the deadline - this is on the student, not the professor.
- Use reminders in your phones for important tests and assignments.

Attendance:

- Communicate with your professor before you miss class, so you can make a plan for missing assignments.
- Know your attendance policies for class (this is located in the syllabus).
 - o i.e. 2 missed classes = automatic failure

Technology:

- All students should have a microsoft account through the Cloud with your college email.
- Know how to convert Google programs to Microsoft programs colleges require Microsoft
 - If you need help with this, please stop by the guidance office.
- If a site is blocked, see Mr. Gallimore (mgallimore@mtpanthers.org) in technology for assistance.
- Tech issues = immediate concern and you should see Mr. Gallimore (mgallimore@mtpanthers.org) ASAP
 - Testing online make sure that you can access the right programs for testing and your camera works before your first test

Grades:

- This is the start of your college transcript make sure you are checking your grades and ask questions if something does not seem right.
- If you need help or get behind, please stop in and see Dr. Robinson or I. DO NOT STOP WORKING IN YOUR CLASS!
 - Do not be embarrassed to ask for help this is a different learning environment and we are here to help.
- Failed class means you are responsible for fees a 3.0 credit hour class costs \$499.65
- Any student that fails or withdraws from their CCP courses will be required to stay the full day, the following semester
- Parents ask to see your student's grades. You may not have access to their grades; however, you can sit down with them to look at their grades.
- Dropping below a 2.0 GPA = Probation (meeting with parents and student)
 - Students can not take courses in pathways that they earn a grade of D or F
 - Students have 1 semester of probation to get their GPA above a 2.0; if not, they are dismissed from the program.
- Dismissal from the program does not mean that they dismissed from the program in its entirety
 - There are stipulations that must be met before reinstated into the program

If you have any further questions, please reach out to me via email or phone.