

# Oybek Jurabaev

Boca Raton, FL | hello@jurabaev.com | www.jurabaev.com | (561) 552 3832

## SUMMARY

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Current BS student in Aviation Operations & Management major with Data Analytics minor in 3-year accelerated program. Targeting entry-level position in AOC Aviation Management and Operations

**Languages:** Uzbek, Russian, English, Tajik, Turkish, Kazakh

**Software:** Microsoft Office, Excel, Word, Outlook, Photoshop, Illustrator, Premiere Pro, Framer, GitHub, Vercel, Stripe

**Skills:** Event organization & logistics, Cross-cultural communication, Digital content creation

## EDUCATION

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Lynn University, Boca Raton, FL

**Bachelor of Science in Aviation Management, 3.9 GPA**

Sept 2023 - May 2026

**Honors/Awards:** Presidential Scholar, Dean's List (4 Semesters),

Lynn Leadership Institute Award, Digital Creator of the Year 23-24 Award, SAA of the Month - Sep 2024

**Certifications:** FAA Basic & Advanced Ground, ICAO Regulations & Law, Avia Operations & Maintenance, EducationUSA & GoViral exchange programs by US Embassy, Fundamentals of Digital Marketing by Google, Data Analysis Track by Udacity

## EXPERIENCE

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**Aviation Operations Intern**

May 2025 - July 2025

Genel Havacilik A.S., Istanbul, Turkey

- Assisted in ensuring compliance with Turkish DGCA & EASA standards & regulatory audits/documentation
- Supported operational center with flight planning, dispatch, & day-to-day operations of TC/T7 private jets
- Participated in internal safety oversight & risk management procedures aligned with SMS protocols
- Worked alongside seasoned aviation professionals managing Türkiye's most diverse business jet fleet
- Observed & supported coordination between flight crews, ground services, & maintenance teams

**Student Admission Ambassador**

Sept 2023 - Present

Lynn University, Boca Raton, FL

- Supporting overall digital strategy of the Office of Admissions at Lynn University
- Creating and posting digital content to social media platforms every day, engaging +520k interactions in 3 months; Digital Creator of the Year 23-24 Award; SAA of the Month - Sep 2024
- Creating and sending out mailings to prospective students, schools, and influencers
- Helping with the day-to-day tasks of the Enrollment Center

**Founder & Admission Mentor**

June 2023 - Present

ProAdmit, Online

- Mentoring high school students for university admissions & fully-funded scholarships
- Coached +20 high school students who got admitted to +150 top universities, being granted +\$700,000 fully/partially funded scholarships each
- Creating digital content on media @ProAdmit, got +30,000 followers with thousands of views
- Finding out extracurricular activities, competitions, internships, summer programs, and opportunities to boost their college applications

**TEDx Licensee & Organizer**

Jan 2022 - May 2023

TED Talks, Samarkand, Uzbekistan

- Organized first-ever official TEDx in Samarkand city, engaging +5,600 audience in social media, and coached speakers with expertise in areas of environmental problems, AI exploration, education, and technology
- Run regular meetings and rehearsals for over 4 months with 15 speakers from different cities of the country, Sponsored with 5 companies, selected 20 volunteers out of 400  
Granted Licenses: TEDxYouth@MirzoUlugbekStreet, TEDxMirzoUlugbekSt, TEDxNUUz