QUANAH INDEPENDENT SCHOOL DISTRICT
REQUEST FOR PROPOSAL: DEPOSITORY SERVICES

RFP DEP25-27

Notice

Quanah ISD is soliciting proposals for RFP DEP25-27 Depository Services contract for a term of two years beginning September 1, 2025 and ending August 31, 2027. The district and the depository may agree to extend this contract for three additional two-year terms in accordance with the TEC, §45.205. The submission deadline is Tuesday, May 29, 2025 @ 2:00 PM CST at the Quanah ISD Administration Building located at 801 Elbert St, Quanah, TX 79252. **Proposals received after the deadline will not be accepted.**

RFP Timeline

- **Issue Date:** **4/25/2025**
- **Questions Deadline:** **5/12/2025**
- **Responses to Questions:** **5/16/2025**
- **Proposal Submission Deadline:** **5/29/2025 at 2:00 PM CST**
- **Anticipated Award Date:** **6/9/2025**
- **Contract Commencement** **9/1/2025**

Contact Information

All communication regarding this RFP coordinates through the office of :

Teresa Tyler
801 Elbert St
Quanah, TX 79252
940-663-2281 ext. 402
teresa.tyler@qisd.net

RFP Submittal Requirements:
There will not be a preproposal conference. Question regarding this proposal request will be accepted in written or email form only at the address/email address above by May 12, 2025. The proposal must be submitted in a sealed envelope or packet marked "Depository Services." The bank must submit three complete paper copies of their proposal. In order to equitably evaluate each bank's ability to meet the banking service needs of the District, responses must be in the same order as the questions presented and answer each question, stating acceptance of, modifications or additions to, or a statement of inability to provide said service.

Evaluation Process:
The District will use the following criteria to evaluate the proposal and award the contract:

40% - banking services costs and earnings potential
30% - responsiveness and ability to provide services and reports required, and
30% - credit, experience, references, and continuity of bank.

Legislative Change:
Changes in the law that may be enacted by the Texas Legislature, in session, could alter the scope of requirements as stated in this document. The proposal should conform to all statutes in effect at the

time of proposal opening.

Proposal Form

for Depository Services by
Quanah Independent School District

Definitions and Instructions

In this document, the terms “you” and “your” refer to the depository bank, and “we,” “our,” and “us” refer to the district named above.

You must answer all questions in this form and provide it to us as your proposal.

We have the right to reject any proposal. If any part of this proposal or any contract entered into between you and us is invalid, the remainder, at our option, remains in force and is not affected. We have the right to use a sub-depository bank other than the primary bank and those deposits will be collateralized.

Bank Compensation

We may pay for your services by targeted balances or by fees and change the methodology when appropriate? Please detail any differences in related costs to us with either option.

Compensation Based on a Targeted Balance

We may choose to pay for your services by maintaining a targeted amount of our funds in the depository. We will maintain balances in the checking accounts to compensate you in full or in part for services provided. You must provide a monthly account analysis that reflects the earnings credited for these balances.

You may invest any excess collected balance daily as directed by us in an overnight investment that we approve, an interest bearing account, or a money market mutual fund registered with the Securities and Exchange Commission (SEC) which strives to maintain a $1 NAV. Please list below the overnight investment and any index upon which the rate will be based.

The rate history at your bank for the months beginning MM/YY and ending MM/YY was:

Earnings Credit Rate (ECR):	___________%
Interest Bearing Accounts:	___________%
Money Market Accounts:	___________%
Sweep Accounts:	___________%

Alternatively you may complete the information by month according to Attachment A(2), Historical Information about the Bank.

If any of these rates is based on an index rate (such as the T-Bill auction rate), stipulate how you will use the index to calculate the rate.

Compensation Based on Fees

We may choose to pay for your services on a straight fee basis in which we will not maintain a targeted balance. You will assess fees, and we will pay them in accordance with your proposed fees as listed on Attachment A (1), Volumes for Pricing Transactions.

District Investments

We reserve the right to purchase, sell, and invest our funds and funds under our control, including bond funds, as authorized by the Texas Government Code, Chapter 2256, Public Funds Investment Act, and in compliance with our investment policy, a copy of which is attached as Attachment C.

We may choose to invest in time deposits at the depository. You will pay interest on our funds placed in time deposits with maturities we chose. The interest rate spread on the deposits should be indicated as above, below, or equal to the “asked” yield on the comparable maturity T-Bill of the proposed time deposit being purchased as reported in an independent, financial source.

Single Maturity Time Deposits of more than $100,000:

Maturity	Basis point spread over (+) or under (−) T-Bill "asked" yield
7 – 29 Days	________________________________
30 – 59 Days	________________________________
60 – 89 Days	________________________________
90 – 179 Days	________________________________
180 – 364 Days	________________________________
365 Days or More	________________________________

Collateral

Collateral Conditions

You must provide collateral equal to 102 percent of all our time and demand deposits plus accrued interest minus applicable Federal Deposit Insurance Corporation (FDIC) coverage. Collateral will be pledged to us and held in an independent safekeeping institution by a custodian or permitted institution as specified by the Texas Government Code, Chapter 2257, Public Funds Collateral Act. You will be liable for monitoring and maintaining the collateral and the required margin at all times and will provide an original safekeeping notice and a monthly report of the collateral including at least the security description, par amount, cusip, and market value.

You and we must execute a collateral agreement in accordance with the Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA). Provide a sample collateral agreement as Attachment D, Sample Collateral Agreement.

We estimate our maximum anticipated collateral requirement to be $6,500,000.00.

If voluntary collateral pooling is legislated during the period of this contract, you and we may consider it and agree to use it under this contract.

Eligible Collateral

We will accept only approved securities as specified by the TEC, §45.201, as pledged collateral, voluntary pooled collateral (if available) or a Federal Home Loan Bank Letter of Credit.

We will accept only the following as pledged collateral in accordance with our investment policy (see Attachment C, District Investment Policy):

Banking Services Fees

Based on the services we require from you, complete the proposed fee schedule, Attachment A (1), Volumes for Pricing Transactions. All fees which may be charged to supply the services must be included or will not be eligible under the contract. We and you reserve the right to mutually agree upon any change of contract terms or pricing during the contract extension periods.

Depository Information

Please answer the following questions about your depository bank.

1. State the full name and address of the depository and any parent holding company. List all branch locations within our boundary.

2. Provide the annual audited financial statement for the most current fiscal year. This may be in printed form, but we prefer an electronic link to the website. Members of your holding companies must include corporate annual financial statements and your individual call report for the most recent operating quarter. Audited financial statements are required each year of the contract.

3. State your rating from an independent depository rating agency or, if that rating is not available, the rating on your senior and subordinate debt. You must inform us of any change in this rating during the period of the contract within a reasonable period.

4. Contact Information

   To ensure smooth communication and continuation of services, you must assign a specific account executive and a backup to our account to coordinate services and help solve any problem encountered.

   a. Designate a depository officer as a primary contact with us.

      Name______________________________
      Title_______________________________
      Telephone # ________________________
      Fax # ______________________________
      Email ______________________________

   b. Designate a depository representative as a backup contact with us.

      Name______________________________
      Title_______________________________
      Telephone # ________________________
      Fax # ______________________________
      Email ______________________________

   c. If the primary and backup contacts are not available, how do we contact someone in an emergency? After hours?

   d. Describe in detail how you handle problem resolution, customer service, day-to-day contact, and ongoing maintenance for governmental clients. Please be specific about exactly whom we will be calling and working with for the situations described above.

5. List references from at least three of your current, comparable governmental clients. Include the length of time under contract and a client contact, title, and telephone number.

6. Based on the services we require, please provide a proposed timeline for implementing the contract; include the timeline activities and direct responsibilities of both our district and your depository bank during implementation.

7. Provide a copy of all agreements (including those not directly referenced in this proposal) that will be required under the contract.

8. If we award the contract to you, you must review our then-current district investment policy and certify in writing to that review in accordance with the Public Funds Investment Act verifying that you have sufficient controls in place to avoid transactions not authorized by the policy. *[The district specifies one:* We have attached our investment policy to this proposal notice. *or* We have provided a link to our investment policy on our website.*]*

9. We may conduct a preaward interview on-site at your deposition bank before awarding the contract. Please provide us with a contact name for arranging the preaward interview.

10. Are you offering any transition or retention incentive to us? If so, please describe it in detail

Banking Services

1. Consolidated Account Structure with Sweep Mechanism

We are interested in earning at then-current interest rates available at all times. We want the option to use an automated, daily sweep to a money market mutual fund or depository alternative account (if competitive) to reach our full investment goal. *[District option:* We will not accept a repurchase agreement or offshore investments as a sweep investment vehicle.*]*

Our current account structure is listed as Attachment B, District's Current Account Structure. We do not guarantee that we will maintain the balances or structure at these same levels.

You must clearly describe your most cost-effective account structure (interest bearing accounts, zero balance accounts [ZBAs], or sweep, etc.).

a. Fully describe the proposed account structure. Would a sweep be from a master account with ZBAs or directly swept from the individual accounts? Is interest distributed at the account level?
b. State the average interest rate on the recommended alternative structure for the past 12 months.
c. If an SEC-registered money market fund is used for the sweep proposal, provide the full name and a copy of the prospectus. It must strive to maintain a $1 NAV.
d. Interest earned on interest bearing accounts must **not** be charged as an expense on the account analysis. Confirm acceptance of this condition.

We may be required or may desire to open additional accounts, close accounts, or change account types during the contract period. If this occurs, the new accounts and services must be charged at the same contracted amount or, if unanticipated, at not more than published rates.

2. Automated Cash Management Information

We are interested in automated balance and detail information and online retention. Minimum automated services must include the following *[The district specifies the requirements.]*:

- prior-day summary and detail balance reporting on all accounts
- intraday detail and summary balances (on local main and payroll accounts)
- initiation and monitoring of stop payments
- positive pay exception transactions
- initiation and monitoring of internal and wire transfers
- image access
- controlled disbursement presentment totals [optional]

  a. Fully describe your online service. **List** the system capabilities (for example, balance reporting, wires, positive pay, stop payment, etc.).
  b. What is your backup process to report balances and transactions in case the system is not available?
  c. When is daily balance information available?

d. Submit samples of major screens available, or provide web link access to a demonstration module.
e. How is an individual security sign-on assigned, and who maintains the security module? How many levels of security are available?
f. [Optional] With regard to controlled disbursements:

   – What is the cutoff time for disbursements?

   – What Federal Reserve location do these accounts clear through?

   – How do we have access to this information?

3. Deposit Services

We require standard commercial deposit services for all accounts.

We expect all deposited checks to clear based on your current published availability schedule, but please note any options for expedited availability in your proposal. For all cleared deposits you receive by your established deadline, you must process them for same-day ledger credit. If you fail to credit our accounts in a timely fashion, you must pay interest to us at the then-current effective federal funds rate.

a. What is your daily cutoff time to ensure same-day ledger credit?
b. Describe how and when you send credit and debit advices to us.
c. What type of deposit bags do you use or require? Are these available from you?
d. In what city does item processing occur?

Remote Deposit

We are interested in establishing or using remote check deposit for a few high-volume locations during the contract period. These deposits include both consumer and commercial checks.

e. What are your current capabilities in remote check deposit? Describe how checks are processed and cleared. Please state the cutoff time for same-day ledger credit.
f. Give two comparable references with contact information.
g. Do you produce a daily balancing report? Provide a sample.
h. What scanner equipment is required to operate the system? Is this equipment available through your depository bank for purchase or lease? Please list the equipment required along with its cost.

4. Standard Disbursing Services

We are interested in standard disbursing services for designated accounts.

a. Do you image all paid checks, deposit items and deposit slips?
b. Are check and deposit images available online? When? Do you provide a monthly compact disc (CD)? If not, are reports downloadable?
c. How long do you maintain check and deposit images online?
d. Do you pay all our checks without charge upon presentation?

5. Positive Pay

We require positive pay services if available at the bank for designated accounts on which checks are written. The positive pay process should be fully automated and web based. We will transmit check information electronically to you on each check run and as we create checks manually.

a. Describe the data transmission and transfer requirements for automated and manual checks.
b. Is input available online for manual checks? If it is not available online, how do we transmit information on individual manual checks to you?
c. How can we change or delete check records, if necessary?
d. How do you notify us of a positive pay exception?
e. When do you report exception information to us? When is the deadline for our exception elections? Are images of exceptions available?
f. Are all checks, including those received by the tellers and vault, verified against the positive pay file before processing? How often do you update teller information?
g. Do you offer payee positive pay?
h. Please provide a copy of your file layout format.

6. Account Reconciliation

We anticipate using partial or full reconciliation services on all accounts in concert with positive pay, depending on cost effectiveness.

a. Describe the partial and full reconciliation processes.
b. With what format(s) does your system interface? What record formats are required? How do you send reconciled data to us? When?
c. Please provide references of customers who use the XX ledger system?
d. Specify all reporting alternatives.
e. Are reports available online? How long are reports maintained online? Provide a sample copy of reports.

7. Funds Transfer and Wire Services

Incoming wire transfers must receive immediate same-day collected credit. Wire initiation should be available online. We require that wires be released the same business day if information is provided by the established deadline.

a. Describe the process of online wire initiation. What backup process is available for the online process in case the system is unavailable?
b. Is any paper transaction required for transfers or wires as follow-up?
c. How and when will you notify us of incoming wires? Online? Email?
d. Is future dating available for both repetitive and non repetitive wires and transfers? How far in advance?
e. What is the deadline for initiation:
   – by telephone?
   – online?
f. Are templates and template storage available?

8. Automated Clearinghouse (ACH) Services

We require ACH transactions for payable and receivable transactions. We require a pre-notification (pre-note) on all new transactions.

a. Describe the transmission alternatives for individual ACH transactions. Can we initiate individual ACH transactions online?
b. What filters and blocks are available on our accounts for ACH transactions?
c. Are ACH addenda shown in their entirety online and in reports?
d. What is your policy on pre-notification? Is the pre-note charged as a standard ACH transaction?
e. What is the deadline for transmission (hour and day) for a payroll to credit employee accounts on a Friday?
f. Is ACH positive pay available?
g. Does ACH debit the account on day of initiation or settlement?

9. Safekeeping Services

We may require you or another eligible offeror to provide book-entry safekeeping services for any securities we own. We will make all our investments and transmit instructions for clearing and safekeeping to you in writing or electronically.

All securities must be cleared on a **delivery versus payment (DVP)** basis. Ownership must be documented by original clearing confirmations, and safekeeping of receipts must be provided within one business day of the transaction. Funds for investments must be drawn from our designated demand deposit account. All principal and interest payments, coupon payments, and maturities must receive automated same-day collected credit on our designated account without requiring any additional action by us.

If you use a correspondent bank for safekeeping our securities, the transactions must be handled through your systems and must not require additional interaction by us with the correspondent bank. No delay in transactions, wires, or flow of funds is acceptable under a correspondent relationship.

a. Are you a member of either the Federal Reserve or a Federal Home Loan Bank? If not, name the correspondent depository you would use for clearing and safekeeping. Describe any safekeeping arrangement proposed with a correspondent depository including processing requirements by us.
b. Are security transactions available online for either originating or monitoring?
c. What is the deadline for settlement instructions on a cash (same-day) settlement? Would we incur any charge for late instructions?

We may choose to purchase time deposits from you, but all time deposits will be competitively bid at the time of purchase.

10. Collateral Requirements

You must meet all the requirements, including those beyond the Public Funds Collateral Act, as stated below. The proposal must state that you agree to the following terms and conditions:

- All collateral pledged to us must be held by a custodian or permitted institution as specified by the Texas Government Code, Chapter 2257, Public Funds Collateral Act.
- We, you, and the safekeeping bank must execute a triparty safekeeping agreement for custody of pledged securities in full compliance with the FIRREA requiring a depository resolution. (Or completion of Circular 7 if a Federal Reserve bank is acting as custodian. Even if a Federal Reserve bank is used, you and we must still execute a depository agreement.)
- All time and demand deposits above FDIC coverage must be collateralized at a minimum of 102 percent of principal plus accrued interest at all times (110 percent on mortgage-backed securities).
- You are contractually liable for continuously monitoring and maintaining collateral at our required margin levels.
- The custodian must provide evidence of pledged collateral by sending original safekeeping receipts or a report directly to us within one business day of receipt.
- We must receive a monthly report of collateral pledged including description, par, market value, and cusip, at a minimum.
- We must grant substitution rights if you obtain our prior approval and if substituting securities are received before previously pledged securities are removed from safekeeping.

Authorized collateral includes only approved securities as specified by the Texas Government Code, Chapter 2257, Public Funds Collateral Act and noted above.

a. Do you propose any collateral charges? If so, under what conditions are they charged, and how is the charge applied?
b. What is your deadline for requesting collateral in excess of existing requirements?

11. Account Analysis

You should provide monthly account analysis reports for each account and on a consolidated account basis.

a. When is the account analysis available each month?
b. Is the account analysis available online? Is it imaged on electronic media monthly?
c. Are paper statements also sent to us? If so, when?
d. How long will it take you to correct any billing errors on the account analysis?

12. Monthly Statements

You must provide monthly account statements on all accounts with complete supporting documentation.

a. State when monthly statements will be available each month online and on paper.
b. Is the monthly statement available online? If so, when and for how long? Are the statements imaged and/or put on electronic media monthly?
c. If imaged, are paper statements also sent to us? If so, when?

13. Overdrafts

a. Are all accounts aggregated for overdraft calculation purposes?
b. State the rate basis for intraday and interday overdrafts.
c. What is the policy for daylight overdrafts?

14. Stop Payments

We desire an automated stop payment process.

a. What are the time period options available for stop payments?
b. What are the options for extended stop payment periods? How are they extended?
c. What is the cutoff hour for same-day action on stop payments?
d. Can we initiate stop payment orders online? If so, do you require any paper follow-up document?
e. What information on current and expiring stop payments is available online?

15. Customer Service

a. Do you offer customer services in languages other than English?
b. What languages are offered?

16. Service Enhancements

Based on the information you provide in the proposal and your knowledge of the public sector, please describe any services or technological enhancements, not previously mentioned, that we should consider to manage our treasury operations more effectively.

Optional Services

1. Nonsufficient Funds (NSF) Checks Re-presented as ACH (Re-presented Check [RCK] Entry)

We may want the option of the second presentment to be made by ACH to targeted dates for maximum collection potential.

a. Are you currently using ACH for collection of NSF checks? How long have you been providing this service? Provide two comparable references with contact information.
b. How are the NSF and the later ACH transactions matched and reconciled? Does your system cross-reference the two transactions in any way?
c. Is the NSF information, image, or occurrence available online? When and how? For how long is it available online?
d. Can we specify any target pay day(s)?

2. Merchant Services.

We are interested in possibly accepting credit card payments for various activities. The service should include daily capture, transmission, and authorization of payments at point of sale and on the web. The service must include reporting by location.

a. Do you currently offer merchant card processing services? How long has this service been available? What interface format(s) does your system supply?
b. How many institutions and end customers do you have?
c. Describe the fee components of a merchant card processing relationship. Provide a list of all the fees to us. State the association fees, the discount rates, and your fee per transaction.
d. Do you have software that allows online payments to us through your portal?
e. Describe the reporting functions and data availability.
f. Describe billing options.
g. Describe the authorization method or process used. How are incorrect authorizations reversed?
h. Describe your debit card processing capabilities. Do you distinguish between debit and credit cards on your bank identification number (BIN)? Can you program a debit card to the lowest cost network?
i. Describe your transmission process. Describe the monitoring and notification process if transmissions fail.
j. Is data imaging available online? What is available online? When? For how long?
k. Describe the dispute resolution process.
l. Describe your security measures for Internet transactions and unauthorized use.

3. Purchasing Cards

We may consider a purchasing card program during the contract period. Cards would be assigned to our employees for defined use.

a. What card platforms do you support (MasterCard, Visa)? Do you use a third-party processor?
b. What, if any, information is available online? When? Describe data download and integration capabilities. Describe reporting capabilities.
c. What client support is available? How is it provided?
d. Describe the diverse parameters and restrictions available for the card control.

How many access levels are available?

e. Discuss settlement and corporate liability terms. Include information on your support for the program and your experience, settlement terms on payment, security procedures, and license requirements. How will we receive billing?
f. Describe how cards are issued, deleted, or replaced. How do you handle lost or stolen cards?
g. Provide three comparable references for the service.

4. Check Printing

a. Do you offer check printing services? Describe?
b. What is the deadline for same-day and next day printing?
c. Where are checks printed and sent from?

5. Smart Safes

a. Do you offer smart safes? Describe.
b. From our deposit history is this cost effective?

Schedules and Attachments

We provide the following:

- Attachment A(1) Volumes for Pricing Transactions (filled in with volumes)
- Attachment A(1) District's Current Account Structure
- Attachment A (2) District / Bank Historical Information
- Attachment A (3) Bidder Proposed Fee Schedule
- Attachment B Reference Sheet
- District Investment Policy Links:
  Legal Investment Policy
  https://pol.tasb.org/PolicyOnline/PolicyDetails?key=570&code=CDA#legalTabContent

  Local Investment Policy
  https://pol.tasb.org/PolicyOnline/PolicyDetails?key=570&code=CDA#localTabContent
- Audited financial statements available at:
  https://www.qisd.net/district/district-business-reports

You must include the following information with the proposal:

- copy of your audited financial statements
- corporate audited financial statements and the individual depository's call report (for members of your holding companies)
- Uniform Bank Performance Report reference
- Attachment A, Volumes for Pricing Transactions (filled in with rates)
- Sample Account Analysis Statement
- Attachment D, Sample Collateral Agreement
- any service agreements (including those not directly referenced in this proposal) that must be executed under the contract (if applicable)
- screen shots of major pages within your automated cash management system, or online web demo access (if available)
- sample daily balancing report for remote deposit (if applicable)
- sample account reconciliation reports (if applicable)

Optional Acknowledgments *[insert as required by district preference]*

You confirm that you will not charge interest earned on the account analysis.

If awarded the contract, you must review our then-current district investment policy and certify in writing to that review in accordance with the Public Funds Investment Act verifying that you have sufficient controls in place to avoid transactions not authorized by the policy.

You accept the investment options and/or collateral conditions as specified in our investment policy.

By submitting this proposal, you acknowledge that you agree with and accept all specifications in the proposal except as you expressly qualified in the proposal.

Bank: ______________________________

Address: ______________________________

City, State, Zip: ______________________________

Phone Number: ______________________________

Fax Number: ______________________________

Email Address: ______________________________

Typed Name: ______________________________

Date: ______________________________

ATTACHMENT A (1)
DISTRICT'S CURRENT VOLUMES & ACCOUNT STRUCTURE

Type of Account	**Monthly Average Number of Items**	**Monthly Average $ Amount of Items**
Property Taxes		
Deposits	2 – 6 /month except daily November to January $320,000	
Payroll		
Monthly checks	20	
Monthly direct deposit	120	
Monthly payroll		$400,000
Accounts Payable		
Monthly checks/payments	275	$380,000
Food Service		
Daily deposits	20	$550
Deposits		
Daily deposits	20	$20,000
Monthly direct deposits	40	$160,000
Student Activity Account		
High School (deposits)	10	
Middle School (deposits)	3	
Elementary (deposits)	6	

ACCOUNT STRUCTURE

Type of Account	Number of Accounts	Description of Accounts
General Operating Interest-Bearing Checking	1	Payroll & Accounts Payable, Tax Office, Refund, Food Service
Other Non-Interest-Bearing Checking	1	Worker's Comp
Activity Fund Interest-Bearing Checking	1	Deposits, Accounts Payable

Attachment A (2)
Quanah ISD

District Historical Information:

Average Ledger Balance		General Operating	Activity	Total
February-25		$ 115,347	$ 141,424	$ 256,771
January-25		$ 830,269	$ 138,932	$ 969,201
December-24		$ 536,962	$ 133,198	$ 670,160
November-24		$ 497,549	$ 126,863	$ 624,412
October-24		$ 464,066	$ 125,872	$ 589,938
September-24		$ 360,698	$ 108,735	$ 469,433
August-24		$ 238,811	$ 87,383	$ 326,194
July-24		$ 301,293	$ 91,108	$ 392,401
June-24		$ 262,772	$ 93,222	$ 355,994
May-24		$ 333,239	$ 101,721	$ 434,960
April-24		$ 283,320	$ 103,528	$ 386,848
March-24		$ 211,132	$ 110,779	$ 321,911

Average Collected Balance		General Operating	Activity	Total
February-25		$ 237,863	$ 143,359	$ 381,222
January-25		$ 905,950	$ 140,274	$ 1,046,224
December-24		$ 604,891	$ 136,698	$ 741,589
November-24		$ 615,956	$ 137,004	$ 752,960
October-24		$ 529,898	$ 129,073	$ 658,971
September-24		$ 445,014	$ 111,357	$ 556,371
August-24		$ 348,355	$ 94,481	$ 442,836
July-24		$ 462,248	$ 92,493	$ 554,741
June-24		$ 271,526	$ 100,883	$ 372,409
May-24		$ 408,213	$ 107,596	$ 515,809
April-24		$ 341,671	$ 109,736	$ 451,407
March-24		$ 296,984	$ 113,983	$ 410,967

Attachment A (2) Continued

Bank-Provided
Historical Information
(to be completed by the bank and provided to district)

ECR Rate				Explanatory Notes, if applicable
Month			%	
February-25				
January-25				
December-24				
November-24				
October-24				
September-24				
August-24				
July-24				
June-24				
May-24				
April-24				
March-24				

Interest Bearing Accounts				Explanatory Notes, if applicable
Month			%	
February-25				
January-25				
December-24				
November-24				
October-24				
September-24				
August-24				
July-24				
June-24				
May-24				
April-24				
March-24				

Money Market Accounts				Explanatory Notes, if applicable
Month			%	
February-25				
January-25				
December-24				
November-24				
October-24				
September-24				
August-24				
July-24				
June-24				
May-24				
April-24				
March-24				

Sweep Accounts				Explanatory Notes, if applicable
Month			%	
February-25				
January-25				
December-24				
November-24				
October-24				
September-24				
August-24				
July-24				
June-24				
May-24				
April-24				
March-24				

Provide a price schedule for all services and include any one-time charges or set-up fees.

Proposal for Depository Services

BANK ____

cost to be reported by depository

			Bank ____________		
	Service	Unit Basis	Vol	cost	total
1	**Monthly Account Maintenance Fees**				
	Master Account Maintenance Fee	Per account	2		0
	ZBA Accounts Maintenance Fee	Per account	1		0
	Money Market Account Maintenance Fee	Per account	3		0
	Interest Bearing Accounts Maintenance Fee	Per account	2		0
	Non-interest Bearing Account Maint. Fee	Per account			0
	FDIC Assessment	Per account			0
	Negative Collected Balance Fee	Per account			0
2	**Sweep Account Fees**				0
	Monthly Maintenance (Base) Fee*	Per month	1		0
	Master Account	Per account	1		0
	Swept Accounts	Per account	1		0
	Sweep Reporting	Per account	1		0
					0
3	**On-Line Reporting**				0
	Set up fee	One Time	1		0
	One Time Software Fee Required	One Time	1		0
	Monthly Maintenance (Base) Fee*	Monthly	1		0
	Cost per account	Per account/overall	1		0
	Cost per additional accounts	Per account/overall	1		0
	Balance Reporting Module	Per account/overall	2		0
	Additional Accounts	Per account/overall	1		0
	Daily Balance Reporting	Per account/overall	2		0
	Transactions	Per item	4,500		0
	Detail Daily Reporting	Per account/overall	1		0
	Previous day Reporting		1		0
	Intra-day Reporting	Per item	100		0
	ACH Module	Per account/overall	1		0
	EDI Reporting Module	Per account/overall	1		0
	Reconciliation Module	Per account/overall	2		0
	Stop Pay Module	Per account/overall	1		0
	Sweep Module	Per account/overall	1		0
	Wire Transfer Module	Per account/overall	2		0
	Addenda	Per item			0
	Internal Transfer Module	Per account/overall	10		0
	Detail item fee (all modules)	Per item	1		0
	Addenda Received	Per item			0
					0
4	**Deposits - Include and list <u>branch</u> fees if different**				0
	Deposit	Per item	1		0
	Electronic Credits Posted **		716		0
	On-us Deposits	Per item	2,000		0
	Local City Clearing	Per item	1,300		0
	Local RCPC	Per item	150		0
	11th District City	Per item	175		0
	11th District RCPC	Per item	1		0
	In District Country	Per item	1		0
	Cash Deposits - Coin Rolls	Per item	1		0
	Currency Straps	Per item	1		0
	National FRB	Per item	1		0
	Commercial Check Cashing	Per item	1		0
	Debits Posted	Per item	3,800		0
	Deposit Corrections	Per item	4		0
	Encoding Charge	Per item	3,500		0
	Night Deposit charge	Per item	1		0
	Rejected items	Per item	1		0
	Return Items	Per item	1		0
	Advice	Per item	1		0
	NSF Paid	Per item	1		0
	Immediate Verification	Per item	1		0
					0
5	**Checks Paid**				0
	Checks and Other Debits	Per item	3,800		0
	Special Signature Requirement	Per account	1		0
	Special Signature Items	Per item	100		0
					0

6	**ACH Processing**				0
	Set Up Fees	One time	1		0
	Monthly Maintenance (Base) Fee*	Per Month	1		0
	Origination of file	Per file	1		0
	Entries	Per item	1		0
	Debits two day	Per item	1		0
	Credits two day	Per item	1		0
	ACH Return Items	Per item	1		0
	ACH Items - On-us	Per item	1		0
	Out of District	Per item	1		0
	Deletions or Reversal Charges	Per item	1		0
	Transmission - on disk or tape	Per file			0
	- via transmission	Per file			0
	Notification	Per item/file	1		0
					0
7	**Returned Items**	Per item	1		0
	Reclear	Per item	50		0
	Buybacks	Per item	5		0
	Telephone notification	Per item	5		0
	Alternative Address	Per item			0
					0
8	**Positive Pay**				0
	Monthly Maintenance (Base) Fee*	Per month	2		0
	Per item charge	Per item	300		0
	Notification Charges	Per item	1		0
	Reporting	Per month	1		0
	Image	Per item	1		0
	CD Image - Item	Per item			0
	Transmission	Per item			0
					0
9	**Reconciliation**				0
	Monthly Maintenance (Base) Fee*	Per Month	1		0
	Monthly Sort & List Maintenance	Per month			0
	Serial Sort and List	Per item			0
	Partial Recon Monthly Maintenance		1		0
	Partial Recon without positive pay	Per item			0
	Partial Recon with positive pay	Per item	4,000		0
	Full Recon Monthly Maintenance				0
	Full Recon without positive pay	Per item			0
	Full Recon with positive pay	Per item			0
	Deposit Reconciliation - Partial	Per item			0
	Transmissions	Per	2		0
	Credits received	Per item	20		0
	Debits received	Per item	25		0
	Addenda	Per item	20		0
					0
10	**Safekeeping**				0
	Monthly Maintenance (Base) Fee*				0
	Asset Maintenance	Per item			0
	Clearing Fees				0
	FRB	Per item			0
	Safekeeping Fees				0
	FRB	Per item			0
	Income Collection to DDA				0
	Coupons	Per item			0
	Maturities	Per item			0
					0
11	**Stop Pays**				0
	Monthly Maintenance (Base) Fee*	Per item			0
	Automated	Per item			0
	Manual	Per item			0
	Confirmations	Per item			0
	Renewals	Per item			0
					0

12	**Wire Transfers**					0
	Monthly Maintenance*	Per month	1			0
	Incoming - domestic	Per item	5			0
	Outgoing - repetitive - phone	Per item				0
	- repetitive - automated	Per item	20			0
	- non-repetitive - phone	Per item				0
	- non-repetitive - automated	Per item	20			0
	Internal transfers	Per item	1			0
	Phone or Fax Advice	Per item	25			0
	Access Charges					0
						0
13	**Inter-Account Transfers**					0
	Transfer with PC	Per item	1			0
	Transfer with telephone	Per item				0
						0
						0
14	**Overdraft Charges**	Charge or cap	1			0
						0
15	**Optical Imaging**					0
	Software and Setup	One time				0
	Monthly Maintenance (Base) Fee*	Per month				0
	Per item Fee	Per item	4,500			0
	CD Charges	First CD	1			0
	Additional CD	Additional CDs				0
						0
16	**Vault Services**					0
	Vault Deposit	Per item	20			0
	Coin	Per item	800			0
	Mixed	Per item				0
	Locked bag	Per item	6			0
	Strapped	Per item	8			0
	Change order	Per item	15			0
	Drop bag processing	Per item	250			0
						0
17	**Lockbox**					0
	Monthly Maintenance	Per account				0
	Processing	Per item				0
	Transmission	Per item				0
	Special Handling	Per item				0
						0
18	**Collateral Restriction Fees**	*(note basis)*				0
	Excess Collateral Fees	*(note basis)*				0
	Security Pledging and Releasing	*(note basis)*				0
						0
19	**Bank Supplies**					0
	Bank Bags	Per item	1			0
	Deposit Slips	Per item				0
	Extra Statement	Per item	1			0
	Photocopies	Per item				0
	Cashier Checks	Per item	1			0
	Check Printing	Per item				0

ATTACHMENT B

REFERENCE SHEET DO NOT LEAVE BLANK

REFERENCE 1

School District Name:	
Contact Name:	
Address:	
Phone I Fax:	I
Email Address:	

REFERENCE 2

School District Name:	
Contact Name:	
Address:	
Phone I Fax:	I
Email Address:	

REFERENCE 3

School District Name:	
Contact Name:	
Address:	
Phone I Fax:	I
Email Address:	

Quanah Independent School District

RFP DEP 25-27 Depository Services

OFFER FORM

This form should serve as the cover to all responses; failure to sign may result in disqualification.

The undersigned authorized representative of the responding company indicated below hereby acknowledges;

- They are authorized to enter into contractual relationship on behalf of the responding company;
- They have carefully examined this document in its entirety;
- They propose to supply any products/services submitted under this solicitation at the prices quoted and in strict compliance with all terms, policies and procedures, unless any exceptions are noted;
- They understand verbal orders are not authorized and no order should be initiated without an authorized purchase order signed by the Business Manager and that non-compliance may result in non payment;
- Any and all exceptions have been noted in writing in the response and that no other exception will be claimed;
- The accuracy of all certifications which accompany this offer;
- The stated organization is an equal opportunity employer;
- The organization has not been a party to any collusion among offer/vendors in restraint of freedom of competition by agreement to offer at a fixed price or to refrain from offering; or with any QISD employee, Board Trustee, or consultant as to quantity, quality, or price in the prospective contract, or in any terms of the prospective contract except in any authorized discussion(s) with QISD's Purchasing personnel; or in any discussions or actions between offer/vendors and any QISD employee, Board Trustee, or consultant concerning exchange of money or other things of value for special consideration in the award of this contract.
- The prices in this offer have been determined independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter related to such prices, with any other vendor or with any competitor;
- Notice of award and/or any communication regarding an award will be submitted via QISD and not by any consultant, contractor or other party involved in this solicitation.

Name of Company:	Date:
Signature of Authorized Rep:	Printed Name:
Position or Title:	Phone:

Email:	Fax: