

**University of the  
Philippines CU : Manila**

**INDIVIDUAL DEVELOPMENT PLAN**

Name of Employee : \_\_\_\_\_

Unit : \_\_\_\_\_

Period Covered : \_\_\_\_\_

Development Activity	Support Needed/Involvement of Others	Tracking Method/Completion Date		
		Planned/ Expected Outcome	Accomplished	
			Mid Year	Year End
1.				
2.				
3.				
4.				

Employee Signature	Date	Supervisor's Signature	Date	Head of Office' Signature	Date
Copy for	<input type="checkbox"/> Employee <input type="checkbox"/> Supervisor <input type="checkbox"/> HRDO				