

Great Bend Public Library Board Meeting
Monday, October 10, 2022
Great Bend Public Library

Call to order

A meeting of the Great Bend Public Library Board was held at the Great Bend Public Library, Kansas on Monday, July 11, 2022.

The Meeting was called to order by Krista Smith, Vice Chair at 5:15 pm.

Attendees

Members present: Joni Wood, Krista Smith-Vice Chair, Katy Schmidt, Roger Hallenbeck, Christie Snyder, and Gail Santy--GBPL Director

Guests present: None

Members not in attendance: Pat Kale

Staff Report: Haylee Huddleston reported on the exciting fall programming opportunities. Take and make crafts continue to be very popular.

Staff Recognition: None

Approval of the minutes of the June 13, 2022 Great Bend Library Board Meeting

Motion: Christie Snyder

Second: Joni Wood

Approved

Approval of the minutes of the July 11, 2022 Great Bend Library Board Meeting

Motion: Roger Hallenbeck

Second: Joni Wood

Approved

Approval of the minutes of the August 15, 2022 Great Bend Library Board Meeting

Motion: Roger Hallenbeck

Second: Joni Wood

Approved

Approval of the monthly financials and handwritten checks for June, July, August, September, and October

Motion: Katy Schmidt

Second: Roger Hallenbeck

Approved

Communications: Kayleen Weber submitted her resignation from the board.

Executive Session: None

Department Reports

Please see your Board Packet. Gail pointed out the increase in circulation and door count.

Director's Report

Transition Planning: Ms. Santy explained to the Board there would be a section in her written report each month about the transition to a full-time library director.

Ms. Santy explained to new members that the board had already approved a 3% salary increase, but that there were some individuals she considered deserving of a merit increase as well. She will present this information at the December meeting.

Ms. Santy recommended the board appoint a search committee in November to begin the work of hiring a new director.

Unfinished business:

Resolution to pay bills as they come due (This resolution will be passed by the board annually.)

Motion: Katy Schmidt

Second: Roger Hallenbeck

Approved

New Business

Appointment of new Board President and confirmation of sitting officers

Motion: Joni Wood moved that the slate of officers be approved: Krista Smith Chair, Christie Snyder Vice Chair, Katy Schmidt Secretary, Pat Cale Treasurer, Roger Hallenbeck CKLS Voting Representative.

Second: Katy Schmidt

Approved

Request to close the library for All Staff Training (CPR, First Aid, AED, mental health) on Monday, February 20, 2023 (President's Day, when the library is normally open.)

Motion: Christie Snyder

Second: Roger Hallenbeck

Approved

Gail Santy will present Trustee Training to the board in November.

Gail Santy will make sure to email a copy of the monthly packet to all board members the week prior to the board meeting. Ms. Santy will have print copies available for all board members at the monthly meeting.

Next Meeting: November 14, 2022, Lower Level meeting Room, Great Bend Public Library

Adjournment

The meeting adjourned at 6:16 pm.

Respectfully submitted by Gail Santy

Gail Santy, Recording Secretary and Director