

1. *Fill out the ODR*

- Give specific information, but remember to stick to the facts (we can't prove what we did not see)
- Do Not put other students' names in the ODR. Each student involved needs a separate ODR. If there is a student victim only include initials.
- Send behavior log with student or place in Ms. Adelowo's mailbox.

2. *Call Ms. Adelowo (Ext: 3054) or Ms. Valentine (Ext: 3235) BEFORE you send the student*

- If no answer, please call Ms. Adelowo's cell phone number (870-740-1526)
- Please DO NOT send a student without calling first
- Please send behavior log with documentation of parent notice of concern.
- If you are unable to complete the ODR at the time of the incident, please make sure to give details over the phone, so we can conference with the student or assign consequence. Our goal is to minimize the amount of instruction time lost.

Helpful strategies to use in the classroom:

- Reflect on instructional practices; what's working? what's not working; adjust, modify and differentiate (content, process, & product).
- Brain Breaks - [Go Noodle](#)
- Helpful link to [Intervention Central](#) for additional supports and interventions for students
- More Interventions - [PBIS World](#).