

Agenda Notes

May 11, 2026

Regular Meeting - Hinckley 7:00 PM

The Meeting will be streamed live via the District's Youtube channel

One or more School Board Member may be attending the meeting virtually.

AGENDA OUTLINE

Hinckley-Finlayson Public Schools is the place where every person is known, valued, and challenged to succeed.

1. Call to order by the Chairman of the Board

2. Attendance by Clerk of School Board

3. Agenda Approval

4. Open Forum -

Rules for open forum. Three minutes per speaker. Open forum shall not take more than a total of 15 minutes. No complaints about individual staff members, about students, or about other persons at a public meeting. All presenters will conduct their business in a manner that meets community standards for decorum. The board will not take action on items presented in the Open Forum. The board may respond in writing at a later date.

1. Transportation Department
2. Dennis - City of Finlayson

5. Consent Agenda - The consent agenda is used for those items on the agenda that usually do not require discussion or explanation as to the reason for board action. At the request of any board member, an item shall be removed from the consent agenda and placed on the regular agenda for discussion.

A. Minutes -

1. [April 2026 Board Minutes](#)

B. Bank Accounts - April 2026

Total District Funds 4/30/2026

Compares to April 2025

Total District Funds 4/30/2025

\$6,148,426.52

Bank account information is not made available digitally. If you wish to review financial information please contact the District office.

C. Employment -

1. Mary Davis, employment adjustment to HFHS EBD teacher. Effective 7/1/2026. All other employment terms remain the same.
2. Bonnie Scullard - [Negotiation details](#)

3. Mandy Hartl - [Negotiation details](#)
4. Lisa Johnson, employment adjustment to HES Preschool Teacher from HES Smart Mentor, BA Step 3, \$49,713, prorated for 27.5 days. Effective April 27, 2026. Replaces Shelby Plank.
5. Bethany Olson, HS Band Teacher (grades 5-12) for 2026-27, BA Step 6, \$54,324. Replaces Madelyn Schuette.
6. Renee Visser, HES Phy Ed Teacher for 2026-27, MA + 20 - Step 24, \$90,068. Replaces Robert Doliber.

D. Resignations-

1. Madelyn Schuette, Band Director 5-12. Effective July 31, 2026.
2. Carlee Stelter, FES Early Childhood Para. Effective June 3, 2026.
3. Madeline Watt, FES Cook. Effective June 5, 2026.
4. Mallory Greenwaldt, District Social Worker. Effective June 4, 2026.

*** ACTION ITEM ***

6. [Bills](#) - May 2026 Bills

*** ACTION ITEM ***

7. Reports

- A. [Superintendent's report](#)
- B. [High School Principal's report](#)
- C. [Elementary Principal's report](#)
- D. [Community Education report](#)
- E. [Counseling/ Special Services](#)
- F. [Professional Development/ Curriculum report](#) (written report only)
- G. Board Committees

SCRED Governing Board	Janelle Sowers	4/14/26
Scholarship Committee	Heather Hanson	4/20/26
Negotiations	Heather Hanson Leo Irbeck Dave Ubl	4/29/26
Commodity Bids	Heather Hanson Jamie Hendrix	5/7/26

8. Communications

A.

9. Budget Discussion/ Unfinished Business

A. Focus on May items

May 2026

Staff Actions-

Ordering office supplies for next school year has begun, the capital budget is approved. Now waiting on the state legislature to adjourn.

Admin Actions-

Superintendent budget update- [revenue projection](#) has not changed since last update - waiting on final decisions from the Legislature.

Review ordering recommendations- **This is on-going with managers and Jill Carlier**

School Board Actions-

Bid Committee meets to approve bakery, fuel, dairy, and garbage bids- **meet during the last week of May.**

Review enrollment numbers-

May 1, 2026	May 1, 2025	May 1, 2024
HES- 384	HES- 392	HES- 445
FES- 53	FES- 57	FES- 63
HFHS- 344	HFHS- 376	HFHS- 409
Empower- 22	Empower- 19	Empower- 21
Total- 803	Total- 844	Total- 938

Daycare Enrollment - As of 5/4/26

16 children are enrolled in HES child care

9/10 all day spots filled

6/10 spots are FT families- **Full time Prek spot available.**

3/10 spots are filled with 5 PT families. **Friday only spot available for Prek age.**

3 FT before school care

4 PT after school care

50% district employees children

50% community members children

Discussion Items Only

C. Policy re-approval -

Recommend approval of policies as presented.

#704 [Development and Maintenance of an Inventory of Fixed Assets and a Fixed Asset Accounting System](#)

#721 [Uniform Grant \(will now be called Procurement policy\)](#)

#807 [Health and Safety Policy](#)

*** ACTION ITEM ***

D. Expenditures -

Year to date through 4/30/2026 - \$13,828,215.39

This is 76.60% of the approved budget at 83.01% of the budget year. This compares to spending 77.71% of the budget through the same time frame last school year.

Fund 01 (General)	\$10,166,389.90	71.55% Spent
Fund 02 (Food Service)	\$616,593.88	77.90% Spent
Fund 03 - (Transportation)	\$992,488.97	86.21% Spent
Fund 04 - (Community Education)	\$304,788.18	125.23% Spent
Fund 05 - (Capital)	\$329,294.46	141.39% Spent
Fund 07 - (Debt Service)	\$1,418,660.00	99.56% Spent

* Discussion Item only

E. Girls Hockey Conversation

There has been an ask for the School District to consider the possibility of joining a co-op for Girls Hockey with Pine City and dissolving the co-op the District currently has with Moose Lake for Girls Hockey.

* Discussion Item only

F. Cabak Lease -

Discussion about renewing [lease for 2026](#) for "Cabak Property" with Dan Cabak. The use fee was raised to \$700 four years ago to almost cover the taxes, and the Board agreed with this change in 2023. The taxes are \$2184. This lease is a "win/win situation" as the property is put to good use by local business, the district is able to maintain a property for future unknown uses, and the agreement takes up minimal staff time. Lease has been in effect (year to year) for over a decade. Mr. Cabak would like to keep the terms the same, as that has worked well for him.

*** ACTION ITEM ***

10. New Business

A. Jaguar Pride -

1. Thank you to Jag Nation for the donation of 2 soccer goals to community education.
2. Thank you to Walmart for the donation to purchase equipment for the summer youth program.
3. Thank you to the Finlayson-Giese Lions club for the donation to help support the senior dinner.
4. Thank you to Pine County for the donation towards the fitness center.
5. Congratulations to Noah Hickie and Isabelle Richter for their appearance in the State Speech Meet on April 25th.
6. Thank you to Katie Kreger, Elsa Kohl, Ashley Johnson, Sara Ranger, and Alyssa Richter for putting together another successful prom which was also held on April 25th.
7. Jag Pride for Elementary students who wrestled in the State Tournament in Grand Rapids this year.
 - a. Kyzen Hendrix 1st place
 - b. Chase Ladd 3rd place

- c. Gage Ladd 2nd place
- d. Ambrose Kingbird 3rd place
- e. Hunter Monson 2nd place
- f. Major Monson 4th place
- g. Karson Peterson 3rd place
- h. Croix Frye 3rd

B. Contract with 4.0 on Transportation Service -

Superintendent is recommending approval of the proposed contract with 4.0 bus service.

[Proposed Pupil Transportation Services Contract with 4.0](#)

[Proposed Asset Purchase Agreement with 4.0](#)

[Proposed Bus Shop Lease with 4.0](#)

[Proposed Promissory Note with 4.0](#)

[Proposed Amortization Schedule with 4.0](#)

*** ACTION ITEM ***

C. Transportation Staff ESST and Vacation Time (if Contract with 4.0 is approved)

Superintendent is recommending option 3 for payout of the Transportation Department's ESST and vacation time. Payout would be on June 30, 2026.

1. Option 1 - pay out all

This would be about \$126,777. This could change based on what the drivers and transportation staff use between now and the end of the school year.

2. Option 2 - pay every one 75% of what they have earned

This would be about \$95,083

3. Option 3 - pay every one in transportation department 50% of what they have earned

This would be about \$63,388

4. Option 4 - could choose to pay everyone the same dollar amount.

5. Option 5 - could choose to pay \$0. ESST does not have a cash out option. It is considered a "use-it-or-lose-it" benefit intended for illness or other ESST qualified reasons. It is not earned income.

6. Option 6 - could pay only those who would be eligible for severance. This would be \$1200 a person who is eligible.

*** ACTION ITEM ***

D. Graduation Data -

MDE has now updated Graduation data for 2025.

[Graduation comparisons](#) were calculated by the State of Minnesota. Overall, the Hinckley-Finlayson graduation rate is doing well. We are at or above state average in many categories on the state comparison.

One of the areas looked at closely was comparisons on special education graduation rates. This

was our weak spot in the graduation data last year. All Transition students affect this rate and we have more special education students attending Empower, these students are graduating but not always in four years.

* Discussion Item Only *

E. [Committee List](#) -

Would the board like any discussion on committee restructure? Two members on a committee is sufficient except for negotiations. Three members on negotiations committees is a recommendation from our legal counsel.

No action recommended until July, when committees are typically selected

Discussion Item Only

F. [SCRED Program Lease](#) -

Recommend approval of [Pine County Transition Program Lease](#) with St. Croix River Education District as presented. Terms are the same as the past several years.

*** ACTION ITEM ***

G. [Policy Review - First Reading](#) -

#711 [Videotaping on School Buses](#)

#712 [Bus Stop Policy](#)

*Discussion Item Only *

H. [2026-2027 and 2027-28 Support Staff Handbook](#)

Recommendation approval of the [Support Staff Handbook](#) for the 2026-27 and 2027-28 school years.

***ACTION ITEM ***

I. [Pool Boiler](#)

Superintendent is recommending the quote from Kraft Mechanical. Head of Maintenance prefers the Kraft Mechanical quote. Kraft's quote includes disposal of the current boiler.

[Kraft Mechanical](#)

[Johnson Controls](#)

***ACTION ITEM ***

J. [Auditor Proposals](#)

We received three bids for our audit firm. Each bid is for three school years. Superintendent, Business Manager, and Commodities committee is recommending approval of the Bergan KDV, auditor bid.

Bid 1: [Clifton Larson Allen](#)

Year 1: \$37,125

Year 2: \$38,375

Year 3: \$39,625

Bid 2: [Bergan KDV](#)

Year 1: \$34,950

Year 2: \$35,925

Year 3: \$37,000

Bid 3: [Abdo](#)

Year 1: \$37,500

Year 2: \$38,950

Year 3: \$40,400

***ACTION ITEM ***

K. DNR Lease

The DNR would like to sign a 1-year lease. The payment would be the same as it was this year, at \$2,000 a month. There would not be a requirement to make improvements to the building. Superintendent is recommending to enter into a [1-year lease agreement](#) with the DNR.

The DNR is no longer requiring ISD 2165 to complete the list of items in Section 4 'Landlord's Work' (a-h) in the [current 2025-26 lease document](#).

***ACTION ITEM ***

11. Adjourn -

***ACTION ITEM ***

AGENDA OUTLINE

Hinckley-Finlayson Public Schools is the place where every person is known, valued, and challenged to succeed.

2025 - 2026 School Board Goals

Hinckley-Finlayson Public Schools is the place where every person is known, valued, and challenged to succeed. The District will strive for excellence in all levels of leadership and organizational support using the following assumptions:

- The District will share opportunities, challenges and barriers to implementation and suggest recommendations to address them
- Staff are critical partners in reaching District goals and will be encouraged to share input and ideas
- Families are critical partners in their students' success and in reaching District goals. Families will be encouraged to share input and ideas with District leadership.
- Student voice is valued and will be solicited to support District goals, as often as practical.

1. Continue to Improve school climate and staff morale

ACTION PLAN TO INCLUDE -

- A. Maintain strong communication between staff, administration, school board and community to foster a positive climate.
- B. Maintain a strong professional development program to foster a well trained and confident staff.

- C. Encourage all staff to join at least one committee in order to foster staff ownership on all district programs.

2. Student academic growth and achievement

ACTION PLAN TO INCLUDE -

- A. Consistent and predictable dialogue between administration, staff, and school board on areas of academic improvement.
- B. Strive for deeper content knowledge and understanding that impacts lifelong learning, while increasing assessment proficiency.
- C. Through data-based decision making, we will continue to implement our Multi-Tiered System of Support (MTSS) framework to best meet students' needs through standards-based core instruction and well-aligned layers of support.

3. Fiscal responsibility

ACTION PLAN TO INCLUDE -

- A. Strive to uphold the responsibilities and accountabilities to the taxpayer of the Hinckley-Finlayson School District
- B. Manage all funding sources to maintain the District financial health.
- C. Regular communication between the school board, staff, and community on fiscal position and priorities.