

Kannada Koota Luxembourg

Articles of the association

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1. Name

Kannada Koota Luxembourg (ಕನ್ನಡ ಕೂಟ ಲಕ್ಸೆಂಬರ್ಗ್)

2. Registered Address

8 All. du Carmel

Luxembourg, L 1354

3. Objectives and Purpose

The vision of the association is to promote social, traditional, educational, recreational and welfare activities for Kannada speaking people in Luxembourg with the aim of bringing cultural harmony.

Kannada Koota Luxembourg is a non-profit, linguistic and cultural association created with the following purpose:

- Maintain and promote Kannada language, tradition, customs and culture among current and future generations.
- Organize events to encourage social bonding and practice our traditions
- Showcase the rich heritage and culture of Karnataka in Luxembourg.
- Encourage intercultural exchange between Kannadigas and Luxembourgish residents.
- Indulge in the charity activity whenever possible.
- Devise and deliver lessons on Kannada language and culture.
- Assist members to enable easy integration to Luxembourg society.

4. Membership

Kannada Koota Luxembourg accepts membership requests with the below conditions:

- The minimum age for applying for membership is 18 years.
- Memberships are annual and renewed every year. They are not transferable.
- The membership application will be processed only after receiving the membership fee.
- All the requests must be made to kannadakootalux@gmail.com.

- The membership calendar year lasts from May to April.
- The process of accepting, rejecting or revoking the memberships rests with the Executive Committee (EC).
- The membership can be withdrawn any time during the year however there will be no refund of membership fees paid.
- Members should not use the association name for personal or professional benefits.
- Members should not represent Kannada Koota Luxembourg in social media or any other public forum without prior approval from the board.
- Membership fees can be revised upon the decision of the board and subjected to resolution passed in the AGM.

Membership Fees*

- Individual Membership: € 10
- Family Membership: € 25

* *Additional contributions are welcome*

5. Annual General Meeting (AGM)

AGM is generally conducted in the month of April each year to present the finance and achievements of the association. At same time, the feedback from the members are collected and the resolutions are discussed. In addition to this, a special AGM can be convened if one-fifth of the membership so requests it. However, elections and resolutions are not discussed in the special AGMs.

The notice convening a general meeting and the agenda is sent to all the association's members at least 3 weeks in advance by the chairman of the Board of Directors (BoD). The attendance is only reserved to members of the association. They may be represented by another member but a third party proxy is not permitted.

All resolutions including changes to the articles are subjected to voting during the AGM and needs 2/3rd of the attendees' vote to be approved. Also the election for BoD and EC is conducted at the end of the term and members reserve the right to vote to select the management for the next term.

All the discussions and decisions taken during the AGM are communicated to the members and related third parties in the communication medium agreed.

6 Association Structure

General Conditions:

- The Board consists of BoD and the EC in complementing roles to run the operations of the committee.
- Board meetings are generally conducted every quarter to discuss the ongoing topics and make decisions on the operations.
- Only one person per family must be part of the BoD or EC to promote inclusion. However there are no restrictions on being part of the operations committee.
- If there arises a vacant position during the term in BoD or EC for whatever reason, the board has the right to appoint additional members until the election of next term.
- Any member of the BoD or EC failing to attend 2 consecutive meetings without notice could be subjected to removal from the management upon the majority of the respective committee members.
- No member can run to the office for more than 2 consecutive terms unless there are no new nominations.
- BoD or EC members are not individually liable for any action and its consequences.
- Each member of the board is intended to uphold the purpose and vision of the association and any misconduct will be subjected to removal from power upon the decision of the majority of board members.
- Board is responsible to ensure that there is no liability on the associations' part at any given time.
- Any situations not foreseen in these articles shall be discussed in the AGM for resolution or shall follow applicable legal provisions and its applicability.

6.1 Board of Directors (BoD)

5 Independent Board of Directors.

Conditions:

- 3 out of 5 Board of Directors are elected by the members of the association for the duration of 3 years.
- Minimum eligibility to apply to become the board of director from the second term is to satisfy one of the below criteria:
    - An active member of the association in the last 3 years.

    - Lived in Luxembourg for the last 3 years and demonstrated interest and motivation to work towards the purpose of the association.
    - Served in one of the operation/executive committees in the last 2 years.
    - These requirements can be overlooked if there were no eligible candidates.
- 2 out of 5 BoD are appointed by the executive committee provided they fulfill all the above eligibility criterias.
- Nomination must be sent to the executive committee of the association with a cover letter describing their interest and motivation.
- Nominations are reviewed by the committee and 6 shortlisted candidates are proposed to the voting.
- Voting is performed during the annual general meeting and top 3 candidates are elected for the next term.
- The BoDs shall elect their chairman by holding a secret ballot.

Duties

- Provides guidance and support to the executive committee.
- Approve the annual budget together with the executive committee.
- Act as signatories of the association.
- Take the final decision on the dissolution of the association.
- Resolve conflicts arising within the association together with the executive committee and provide impartial judgment.
- Attend all the board meetings and actively participate in the feedback process.
- Manages the association's affairs and represents it in respect of all judicial and extrajudicial acts.

6.2 Executive Committee (EC)

- President
- Vice-President
- Secretary
- Treasurer
- Head of Committees
- Chief Compliance officer

Conditions:

- Members of the executive committee are elected by the members of the association for the duration of 2 years.
- Minimum eligibility to apply to be part of the committee from the second term is be a member of the association in the last 2 years and lived in luxembourg for 3 years.
- The executive committee is responsible for any misconduct on the part of its committee members and the bodies through which it operates.
- Committee members do not contract any personal obligation or liability in respect of the association's commitments. Their obligation is limited to performance of the mandate entrusted to them.

Duties

- Responsible for all the operational activities needed to fulfill the obligation of the existence of the association.
- Appoints the operational committees upon receiving the nominations and is responsible for conducting events.
- Attend all the board meetings and provide feedback for the successful operation of the association.

6.3 Operation Committees

- Events Management
- Culture and Tradition
- Technology and Social Media
- Sponsorships
- Kannada Kali

Conditions:

- Above are a few of the committees formally suggested to start in the first year. Members of the association are free to nominate themselves to be part of these committees.
- Members can start a new operation committee if they wish and propose it to the executive committee.
- Committee creation is subjected to the decision of the board having validated the motivation, activities planned throughout the year, resources available etc.

8. Association dissolution

Executive committee is responsible to notify the members with the proposal to dissolve the association when it deems it is unable to continue its operations due to any reasons. BoDs are responsible to make the final decision of this proposal and present the resolution at the next AGM for voting.

If the dissolution is approved, it takes place in accordance with the provisions relating to the law of April 21, 1928, as amended. In such cases, its assets will be affected, after liquidation of the liabilities, to an association with similar goals to be designated by the general assembly. All the other committees are dissolved once all the dissolution obligations are completed.

9. Appendix

Acronyms

- **BoD** - Board of Directors
- **EC** - Executive Committee
- **Board** - BoD + EC
- **AGM** - Annual General Meeting

Operational timelines

AGM	Annually
Term of BoD	3 years
Term of EC	2 years
Board Meeting	Quarterly