

1. The regular meeting of the Adrian Board of Education, Independent School District No 511, was called to order by Board Chair Robert J. Kunkel, Jr. on July 15, 2024, at 6:00 P.M. in the High School Conference Room.

The following were present: Board Members: David Bullerman, Jake Diekmann, Katie Heronimus, Brad Lonneman, Robert J. Kunkel, Jr., Leslie Madison, and Chad Wieneke.

Administrators and Staff: Superintendent Molly Schilling, Principal C. Koehne

Board Member Chad Wieneke, was absent.

Student Board members: absent

Motion by Member Bullerman, seconded by Member Madison and unanimously passed to appoint Brad Lonneman as acting clerk in Wieneke's absence.

2. Recited the Pledge of Allegiance.
3. Reviewed the agenda items. Motion by Member Madison, seconded by Member Bullerman and unanimously passed to approve the amended agenda tabling item 6.12 - Retaining wall proposal
4. Visitors or Public Comment. Community member Mr & Mrs. Pacholl, Stanley Wieneke Cathy Pacholl expressed concerns over the demolition of the church building.
5. Motion by Member Diekmann, seconded by Member Lonneman and unanimously passed to approve the Consent Agenda items.
 - 5.1 Approve minutes from the June 17, 2024 meeting.
 - 5.2 Approve hiring Heath Harding as a MS football coach.
 - 5.3 Approve hiring Josh Johnson as a volunteer football coach.
 - 5.4 Approve the resolution accepting donations.

6. District Action items:

6.1 Approve Claims and Accounts for June 30, 2024.

General Fund	\$ 591,073.00
PMA	\$ 3,067,226.83
Food Service	\$ 166,298.44
Community Ed	\$ -55,379.59
Construction Fund	\$ 54,233.80
Construction 2024A	\$ 4,683,079.42
Debt Service	\$ 14,220.14
Scholarship Fund	\$ 13,739.20
Endowments	\$ 37,038.62

HS Activities Account \$ 59,019.24
Cash Balance \$ 8,628,549.10

Motion by Member Heronimus, seconded by Member Madison and unanimously passed to approve the Claims and Accounts for June 2024.

- 6.2 Motion by Member Heronimus, seconded by Member Diekmann and unanimously passed, to approve the review of District Policies:
 - a. Policy 410 - Family & Medical Leave Policy.
 - b. Policy 413 - Harassment and Violence.
 - c. Policy 414 - Mandated Reporting of Child zNeglect of Physical or Sexual Abuse.
 - d. Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults.
- 6.3 Motion by Member Bullerman, seconded by Member Madison and unanimously passed to approve the Resolution Calling for General Election on November 5, 2024.
- 6.4 Motion by Member Diekmann, seconded by Member Bullerman and with a roll call vote, unanimously passed to approve the Long Term Facilities Maintenance Budget and the Long Term Facilities Maintenance Statement of Assurances.
 - 6.4.1. Long Term Facilities 10 year revenue projection.
 - 6.4.2. Long Term Facilities 10 year expenditures projections.
 - 6.4.3. Long Term Facilities Statement of Assurances.
- 6.5 Motion by Member Heronimus, seconded by Member Lonneman, and unanimously passed to approve handbooks for the 2024-2025 school year.
 - a. First Reading of Parent/Student Handbook.
 - b. Staff Handbook
 - c. Activities Handbook
 - d. Emergency Planning & Procedures Guide.
 - e. Adrian PreSchool Handbook.
 - f. Teacher Evaluation Handbook.
- 6.6 Motion by Member Lonneman, seconded by Member Diekmann and unanimously passed to fees charged for the f2024-2025 school year.
- 6.7 Motion by Member Bullerman, seconded by Member Madison and unanimously passed to approve the 2024-2025 Board and Superintendent goals.
- 6.8 Motion by Member Madison, seconded by Member Heronimus and unanimously passed to approve the 2024-2025 District Assessment Calendar.
- 6.9 Motion by Member Diekmann, seconded by Member Madison and unanimously passed to approve the engagement letter for the fiscal year 2024 from Meulebroek, Taubert \$ & Co, PLLP for not more than \$17,750.
- 6.10 Motion by Member Bullerman, seconded by Member Heronimus and unanimously passed to accept the bid from Adrian Co-Op Oil Company at \$2.75 for heating fuel oil.
- 6.11 Motion by Member Bullerman, seconded by Member Heronimus and unanimously passed to accept the bid from Popkes Modern Gas for propane at \$1.26.
- 6.12 Retaining wall proposals - Tabled until August meeting.
- 6.13 Motion by Member Lonneman, seconded by Member Diekmann, and unanimously passed to accept the proposal from Henning Construction for the removals of three trees and the demolition of the church building at 409 Indiana Avenue.

- 6.14 Motion by Member Bullerman, seconded by Member Lonneman and unanimously passed to replace the Middle/High School carpeting with a bid from Thornton Flooring at \$9,756.50.
- 6.15 Motion by Member Madison, seconded by Member Diekmann and unanimously passed to approve the Lease and Agreement with St. Adrian Catholic Church for additional playground area at \$1,300.
- 6.16 Motion by Member Bullerman, seconded by member Heronimus and unanimously pass to approve the Agreement with Adrian Country Club for course rental for golf and cross country at \$1,250.

7. District Non-Action Items:

- 7.1 Principal Koehne presented the Principal's Report and Activities Director report.
- 7.2 There was no Student Board report.
- 7.3 Superintendent Schilling presented her report by giving a communications update, building and grounds update and a finance update.

- 8. Motion by Member Bullerman, seconded by Member Lonneman, and unanimously passed to adjourn the June meeting of the Adrian Board of Education at 7:42 P.M.

Brad Lonneman
ISD 511, Acting Board Clerk

Renee Bullerman
ISD 511, Deputy Clerk

Board Member Diekmann introduced the following resolution and moved its adoption:

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Minnesota Statutes 123B.02, Subd. 6 provides: "The board may receive, for the benefit of the district, bequests, donations, or gifts for any proper purpose and apply the same to the purpose designated. In that behalf, the board may act as trustee of any trust created for the benefit of the district, or for the benefit of pupils thereof, including trusts created to provide pupils of the district with advanced education after completion of high school, in the advancement of education"; and

WHEREAS, Minnesota Statutes 465.03 provides: "Any city, county, school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Nothing herein shall authorize such acceptance or use for religious or sectarian purposes. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full"; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.

THEREFORE, BE IT RESOLVED, that the School Board Adrian Public School, ISD #511, gratefully accepts the following donations as identified below:

Donor	Amount	Designated Purpose (if any)
Egan's Market	\$50.00	AE Football Pants
The Penalty Box	\$100.00	AE Football Pants
Closet to Closet	\$100.00	AE Football Pants
Harder's Saloon on 91	\$100.00	AE Football Pants
Southwest Mutual Insurance	\$100.00	AE Football Pants
Town & Country Association	\$500.00	AE Football Pants
Brian Penning	\$100.00	AE Football Pants
Kent & Coreen Slater	\$100.00	AE Football Pants
Brian Remakel	\$100.00	AE Football Pants
Jen Rahe Coaching LLC	\$200.00	AE Football Pants

The motion of the adoption of the foregoing resolution was duly seconded by Member Bullerman and upon roll vote being taken, the following voted in favor: Bullerman, Diekmann, Kunkel, Madison, and Wieneke.

And the following voted against the same: None

Whereupon said resolution was declared duly passed and adopted.

Robert J Kunkel, Jr
Robert Kunkel Jr, Board Chair

Brad Lonneman
Brad Lonneman, Acting Board Clerk

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 511, State of Minnesota as follows:

(a) 1. It is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 5th day of November, 2024.

Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is

located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

EXTRACT OF MINUTES OF MEETING
SCHOOL BOARD OF SCHOOL DISTRICT ISD 511
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a School Board meeting of School District No. 511, State of Minnesota, was held on July 15, 2024, at 6 PM., for the purpose, in part, of approving the District's Long-Term Facility Maintenance budget.

Member Diekmann introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING SCHOOL DISTRICT NO. 511 LONG-TERM FACILITY
MAINTENANCE TEN YEAR PLAN**

BE IT RESOLVED by the School Board of District No. 511, State of Minnesota, as follows:

1. The School Board of School District 511 has approved the Long-Term Facility Maintenance Ten Year Plan for its facilities for 2025-2026. The various components of this plan are attached.

The motion for the adoption of the foregoing resolution was duly seconded by Member Bullerman and, upon roll call vote being taken thereon, the following voted in favor thereof:
Kunkel, Heronimus, Madison, Diekmann, Lonneman, Bullerman

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF NOBLES

I, the undersigned, being the duly qualified and acting Clerk of School District No. 511, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of School District No. 511, held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of School District No. 511 long-term facility maintenance ten year plan.

WITNESS MY HAND officially as such Clerk this 15th day of July, 2024.

Brad Lonneman

Brad Lonneman Acting Board Clerk
Independent School District No. 511
Adrian, MN 56110