



Cedar Park PTC Community Meeting Minutes

September 24th, 2024 - In-person meeting

7:00pm, Cedar Park Middle School Library

In attendance:

President - Karen Wriggle

Principal - Shannon Anderson

Treasurer - Ariel Gallagher

Director of Volunteers - Leslie Marsh

Director of Volunteers - Jen Fossatti

Secretary - Chad Hill

Secretary - Monica Hill

Call to Order - Karin Wriggle, President

- Every other month meetings, Zoom vs in person meetings (3rd Tuesday of the month)
 - September 24 Zoom, November 19 In-Person, January 21 Zoom, March 18 In-Person, May 20 Zoom
 - Officers meet every month before meeting , includes above dates and the following:
 - October 15, December 17, February 11 (2nd Tuesday), April 15

Principal's Update - Shannon Anderson

- Main project is to put a covered structure over the outdoor eating area
 - Estimated cost \$90K
 - Working with facilities improvement vendor to get a render of what that will look like
 - <https://acrobat.adobe.com/id/urn:aaid:sc:VA6C2:92c8da41-d80e-4cb7-8507-9dc672f049a4?viewer%21megaVerb=group-discover>
- Gaga Ball Pit Play area for the kids - couple thousand dollars
 - <https://www.gagaballpit.com/gaga-ball-pits.html>
- Reimbursements submitted for volleyballs, soccer balls, frisbees, etc
- Tomorrow is Family Fun Night from 6-7:30
- Next week is spirit week
 - Monica requested spirit week list for posting
- Tuesday is the 5K fundraiser!
 - Students already getting prizes for getting donations

Treasurer - Ariel Gallagher

- Income/Expenses
 - Income since last meeting:
 - Over \$11K in donations for 5K from paypal
 - Expenses since last meeting:

- Balance: \$82K (not including sponsorship checks, paypal or benevity account)
- Discuss use of funds for covered eating area outside (Dr. Anderson working with BSD)
 - Cost comes in around \$90K
 - Dr Anderson suggests planning to spend around \$80K from this year's budget
 - Hopeful to have cover installed in time for spring
- Dr Anderson: Pay, Fit, Fun coming for 6th, 7th and 8th grade events, usually doesn't spend the whole \$4K allocated
- Dr Anderson: Social media blasts to communicate fundraising goals and our achievements
 - Ariel to supply the numbers to Monica
- Poster Maker needs to be put on hold
 - Should be moved to the 25-26 budget
- Shout out to Ariel for getting Paypal account sorted
 - Account now tied to treasurer email address
- We need to socialize our venmo account (@CedarParkPTC)

Director of Volunteers - Leslie Marsh and Jen Fossatti

- Signups look good for 5K volunteers, **but we need some more folks for the 8th grader time slots**
- Suggestion on providing instructions to folks on how to signup for volunteer opportunities, Monica to research how we can post the video on our social media
- Officer Elections
 - Secretary: Board voted in Chad Hill as the Secretary who takes meeting minutes
 - Jen F, Leslie M, Karin W, Monica H voted aye
 - RLC Co-Coordinator: Board voted in Ann Goldade as the new RLC Co-Coordinator
 - Jen F, Leslie M, Karin W, Monica H voted aye

Volunteer Coordinators for Rachel Carson - Theresa Moreschini and Ann Goldade

- RLC is adapting to Raptor / ParentSquare volunteer system
- Dr Anderson: Art Literacy event will not happen w/o parent volunteers
 - Leslie to reach out to the event chair to see if she needs help with Parent Square
- Dr Anderson: Book Fair is Oct 22nd
 - Needs volunteers to help, Jen to touch base with the event chair
 - Monica to socialize the Book Fair is coming
- Staff Appreciation:
 - Conferences are coming up, PTC usually provides dinner on Thursday night
 - Wed Oct 16th - Thursday Oct 17th
 - Dr Anderson to have Debbie H connect with Monica (chair) about this
 - Used Signup Genius last time to coordinate who would bring what dish or when
 - Previous Ideas: Fresh flowers, Refresh of supplies, Thank you banner where students can thank a staff member, Gift card raffle, Coffee cart, Fresh baked cookies, Lunch truck, Continental breakfast

Secretary - Chad Hill and Monica Hill

- Karen thanks Monica for building the wonderful websites and social media posts

- [PTC Website](#), [Fundraising Website](#)
 - [Facebook page](#)
- [Sept 10th Board Meeting Minutes](#)
 - Motion to approve - Monica Hill
 - Seconded - Jennifer Fossatti
 - Motion passed

Meeting Adjourned