

REGIONAL INNOVATION UNIVERSITY



ACADEMIC POLICY OF THE UNIVERSITY

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1. Regulatory References

The present academic policy of the Regional Innovation University is based on the following normative documents:

1. Law of the Republic of Kazakhstan "On Education" dated July 27, 2007.
2. Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 30, 2018 No. 595 "On approval of standard principles of activity of educational organizations of the corresponding model"
3. Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated July 20, 2022 No. 2 on approval of state universal standards of higher and postgraduate education.
4. Standard principles of admission to educational organizations implementing higher education programs. Order of the Minister of Education and Science of the Republic of Kazakhstan dated October 31, 2018 No. 600.
5. "On approval of the principles of organizing the educational process using credit technology of education" of the Minister of Education and Science of the Republic of Kazakhstan dated April 20, 2011 No. 152.
6. "Algorithm for adding and excluding educational programs from the register of educational programs of higher and postgraduate education", Order of the Minister of Education and Science of the Republic of Kazakhstan dated December 4, 2018 No. 665.
7. On approval of requirements for the organization of distance learning in educational organizations and principles of organizing the educational process in the form of online learning in distance learning and educational programs of higher and (or) postgraduate education by the Resolution of the Minister. Ministry of Education and Science of the Republic of Kazakhstan dated March 20, 2015 Order No. 137.
8. Order of the Minister of Science and Higher Education of the Republic of Kazakhstan dated January 5, 2024 No. 4 on approval of qualification requirements for educational activities of higher and (or) postgraduate educational institutions and a list of documents confirming their compliance with it.

2. Abbreviations, concepts and definitions

Academicfreedom	The set of powers of the subjects of the educational process proposed to the subjects of the educational process to independently determine the content of education from a set of subjects, additional types of education of their choice and organize educational activities in order to create conditions for creative activity. the development of students, teachers and the use of innovative technologies and teaching methods.
AcademicDegree	According to the results of the final certification, the degree is awarded by educational organizations to students who have mastered the relevant educational programs.
Academicdebt	Assessment of the student's education for "unsatisfactory" during certification. The student must cancel the loan within the specified period.
Academic Calendar	Calendar of educational and control events, professional practices with indication of days off (holidays and holidays) during the academic year.
Academic mobility	Transfer of students or research teachers for a certain academic period: a semester or an academic year to another higher educational institution (within the country or abroad) to continue their education or conduct research at their university or another university with mandatory completion of completed educational programs as a credit.
Academic period(Term)	Period of theoretical study: semester, trimester, quarter.
Academic credit (Credit, Credit-hour)	A unified unit of measurement for the volume of scientific and (or) educational work of a student/teacher.
Academic hour	A unit of measurement for the volume of training sessions or other types of academic work, equal to 1 academic hour and 50 minutes, is used in the preparation of an academic calendar (schedule of the educational process), a schedule of training sessions, planning and accounting for the completed educational material, as well as when planning the teaching load and calculating the teacher's work.
Appeal	The procedure for identifying and eliminating cases of biased assessment of students' education.
Scoring and rating system for assessing academic achievements	A system for assessing the level of educational achievements in the form of points has been developed, which corresponds to the numerical equivalent in the letter system adopted in international practice, and allows determining the rating of students.

Bachelor's degree	The level of higher education aimed at training personnel, which gives a bachelor's degree in an appropriate educational program, according to which it is necessary to acquire at least 240 academic credits.
Component of a higher education institution	The list of the corresponding minimum volume of academic subjects and academic credits, determined independently by the higher education institution for the development of the educational program;
Descriptors	Description of the level and scope of knowledge, business skills, skills and competencies acquired by students at the end of the educational program of the appropriate level (stage) based on the learning outcomes formed in the competencies and academic credits of higher and postgraduate education.
Differentiated test	According to the approved program, a procedure is carried out to assess the quality of studying the subject "Physical education", professional practices, design work, laboratory work.
Diploma work	According to the profile of the educational program, the final work is a summary of the results of the student's independent study of a current problem.
European Credit Transfer and Savings System (ECTS)	The method of transferring loans received by a student abroad into loans that will be credited to his degree after returning to an educational institution, as well as the method of accumulating loans within the framework of educational programs
Registration for the study of the subject (Enrollment)	The procedure for enrolling students in the study of subjects.
Personal training plan	Based on the educational program and the catalog of optional subjects, the student, with the help of an adviser, draws up a curriculum for each academic year.
Final certification of students (Qualification Examination)	The procedure is carried out in order to determine the scope of study of subjects and (or) modules and other types of educational activities provided for in the educational program in accordance with the state mandatory standard.
Catalog of elective disciplines	Systematic annotated list of academic disciplines included in the component of higher education institutions and the elective component within the established academic credits and introduced by the educational organization, reflecting the individual training of students, taking into account the characteristics and needs of socio-economic development of a particular region.
Competence	the ability to use the knowledge, skills and abilities acquired in the learning process in practical activities in professional activities

Component of choice	A list of academic disciplines and the corresponding minimum amounts of academic credits offered by the university, chosen by the students themselves in any academic period, taking into account prerequisites and post-prerequisites.
Credit mobility	As part of the continuation of students' studies at the university where they study, they move abroad for a certain limited period of study or internship in order to accumulate academic credits (after the mobility phase, students return to the educational organization in which they study to complete their studies).
Credit technology of education	Training is based on the choice and independent planning by the student of the sequence of studying disciplines and (or) modules with the accumulation of academic credits.
Monitoring of students' academic achievements	Checking the level of knowledge of students through various forms of control and certification (current, milestone, final), determined by universities independently.
Module	The knowledge, skills, skills and competencies of students are a structural element of clearly formulated, independent, completed educational programs in terms of educational results that meet the evaluation criteria.
Educational program	A unified set of basic characteristics of education, including the purpose, results and content of training, the organization of the educational process and the methods and techniques of their implementation, and the criteria for assessing learning outcomes.
Modular training	A method of organizing the educational process that makes up educational programs, curriculum and academic disciplines on a modular basis.
Preparation of educational programs on a modular basis	The content and structure of the educational program are a means of achieving the goal of vocational training based on the concept of organizing the educational process, which is a set of professional competencies of the student in accordance with the purpose of training.
Required component	The list of academic disciplines and the minimum amount of relevant academic credits established by the state mandatory standards of education and necessarily studied by students according to the educational program.
Course Description	A brief description of the discipline, containing the content, goals and objectives of the discipline, a short form (consists of 5-8 sentences).

Office of the Registrar	An academic service that records the entire history of students' academic achievements and ensures the organization of all types of educational monitoring and reporting on its academic rating.
Re-registration period	A period that allows a student to change their personal learning plan by dropping out of one subject and enrolling in another subject.
Retake	Retake the subject upon receiving the final grade "unsatisfactory" («F»).
Prerequisite	subjects and (or) modules and other types of educational work, consisting of knowledge, cases, skills and competencies necessary for mastering the studied subject
Postreguisite	Subjects (modules) and other types of educational work that require the development of knowledge, deeds, skills and competencies after completing the study of this subject;
Subject program (Syllabus)	The curriculum and bibliography, including a description of the subject being studied, its goals and objectives, its summary, the topic and duration of its study, independent work assignments, consultation time, a schedule for checking students' knowledge, teacher requirements, evaluation criteria.
Intermediate certification of students	A procedure carried out to assess the quality of learning by a student after mastering the entire volume or content of a part of a subject during an examination session.
Working curriculum	An educational document developed by the university independently on the basis of the educational program and individual curricula of students.
Learning outcomes	A motivated assessment of the amount of knowledge, skills, and abilities acquired, reflecting the learner's assimilation of educational programs and established values and relationships.
Border control	Monitoring of students' academic achievements after completing a profile section (module) of one academic subject.
Independent work of students	Work on a specific list of topics aimed at achieving learning outcomes, provided for independent study, provided with educational and methodological literature and recommendations, controlled in the form of tests, control papers, colloquiums, abstracts, essays and reports; depending on the category of the student, this is the Independent work of students(hereinafter referred to as IWS), the entire volume of Independent Work students are confirmed by tasks that require the student to work independently on a daily basis;

Independent work of a student under the guidance of a teacher	Extracurricular work of a student under the guidance of a teacher according to an approved schedule; depending on the category of student, this is: independent work of a student under the guidance of a teacher
Grade Point Average - GPA	The weighted average assessment of the level of education achieved by the student during a certain period of study according to the chosen program (the ratio of the total amount of credits in the digital equivalent of intermediate assessment scores in subjects to the total number of credits for a given period of study).
Current monitoring of students' academic performance	Systematic verification of students' knowledge during the academic period, in classroom and extracurricular classes conducted by a teacher in accordance with the curriculum.
Transcript	Document compiled from a list of disciplines and other types of academic work completed during the relevant period, indicating credits and grades.
Educational and methodological complex of the discipline	A package of basic educational and methodological documents that contribute to the full development of the discipline.
Training module	A structural element of an educational program aimed at mastering specific learning outcomes by students, in which competencies are formed holistically or partially.
Forms of training	Daytime
Examination session	The period of intermediate certification of university students.
Learning Outcomes	the amount of knowledge, skills, and abilities acquired by students in the development of an educational program, confirmed by an assessment, and formed values and relationships;

3. General Provisions

Academic policy is a list of rules and procedures that should contribute to improving the effectiveness of the organization of the educational process, improving the quality of education, and creating favorable conditions for the personal development of students.

The academic policy of the regional Innovation University is based on the principles of academic integrity, internal quality assurance, innovation and internationalization.

The academic policy is mandatory for all structural units of the university, teaching staff, staff and students. Violation of the requirements of the academic policy is the basis for applying disciplinary measures to university officials, teaching staff, employees and students in accordance with the current legislation of the Republic of Kazakhstan and internal regulatory documents of the university.

Priority directions of the University's development within the framework of academic policy:

- implementation of a student-oriented approach;
- improving the quality of training of students, expanding the share of educational programs developed on the basis of industry frameworks and professional standards;
- management of educational programs taking into account the level and characteristics of the development of real sectors of the economy and modern scientific achievements;
- development of innovations in the educational process;
- implementation of the integration of education with science and business;
- ensuring social partnership and education;
- expansion of the network of departments of the department;
- development of trilingual education;
- implementation of academic mobility of teaching staff and students;

4. Purpose and principles of academic policy

The Regional Innovation University trains specialists in educational programs of higher education on credit technology of education, the main task of which is to develop students' abilities for self-organization and self-education based on their choice of educational trajectory within the framework of regulating the educational process and taking into account the amount of knowledge in the form of loans.

5. Academic Integrity Policy

5.1 The Academic Integrity Policy applies to any violation of academic integrity by students, faculty, or university staff.

5.2 The University considers academic integrity to be an integral part of the intellectual development of students. Cases of academic deception can damage the reputation of the university. Therefore, all students, teachers and staff are obliged to observe honesty and decency in their educational and professional activities.

5.3 Academic integrity is a set of values and principles that express the student's loyalty in learning when performing written work (tests, term papers, essays, theses), exam answers, research, expressing their position, interacting with academic staff, teachers and other students, as well as when evaluating. Adherence to the principles of academic integrity develops personal integrity and responsibility for learning from all participants in the educational process

5.4 The organization of the educational and research process at the university is carried out on the following principles:

- conscientiousness-conscientious, decent performance by students of evaluated and underestimated types of educational work;
- protection of the rights of the author and his legal successors;
- recognition of authorship and protection of works that are the object of copyright, by correctly stating someone else's words, games and indicating sources of information in the evaluated works;
- openness-mutual trust, open exchange of information and ideas between students and teachers;
- respect for the rights and freedoms of students-the right to freely express their opinions and ideas;
- equality-each student ensures compliance with the principles of academic integrity and equal responsibility for their violation.

5.5 Types of violations of academic integrity

Plagiarism is the intentional or careless, complete or partial misuse, appropriation and dissemination of the protected results of another person's work, the results of academic, scientific, research, journalistic and analytical activities, which is accompanied by the provision of false information to others about themselves as a specific author.

Copying is an unfair action of a student or employee, which means copying someone else's intellectual product.

Repetition is the presentation of the same work within the framework of various assessments and requirements, including any work previously evaluated in another course without prior permission from the faculty, even if the student is its author.

Falsification is the deliberate forgery or damage of academic records or other documents; data (forgery of observations, records, survey results during a scientific experiment); signatures in academic work;

Concealment - concealment and non-disclosure of information about the unfair provision of false information in an Academic Product; replacement of data and results of research and experiments; presentation of false information obtained during research.

Collusion is a mutual agreement between the subjects of the educational process to perform any academic work that is subject to verification and evaluation for another student.

Other types of inappropriate academic behavior are any other types of behavior that contradict the principles of decency, honesty, openness and respect and are considered in academic activities as manifestations of deception, distortion and violation of the rights of another person.

Responsibility and punishment. Participants in the educational process must remember that they are morally responsible for violating the principles of academic honesty. Plagiarism, the purchase and sale of theses and term papers are perceived by the community as a serious violation of the principles of academic integrity and measures are taken for the use of other people's materials. Each violation is registered by the teachers, and the student's current or final work is not allowed to be evaluated.

Teachers ensure that students are informed that their work is being checked for plagiarism using web systems.

6. Recruitment of students

6.1 The University is interested in admitting applicants with high academic performance who are able to achieve high results in the professional field in the future. The admission procedure for students is based on the principles of openness and transparency.

6.2 The university accepts applicants with general secondary, technical and vocational, post-secondary and higher education.

6.3 The admission committee is created by the decision of the rector of the university. The admissions committee consists of vice-rectors, heads of structural divisions of the university and representatives of the teaching staff. The admissions committee consists of an odd number. The chairman of the admissions committee is the Rector of the university. The Chairman of the admissions committee appoints the executive secretary of the admissions committee.

6.4 Citizens of the Republic of Kazakhstan who have technical and vocational, post-secondary or higher education are accepted for training in educational programs of higher education providing for shortened study periods.

6.5 Admission of students to the university is carried out at the expense of the republican budget or the local budget by assigning an educational grant of higher education and placing a state educational order, as well as paying for students' education at the expense of extra-budgetary and own funds.

6.6 Those who have secondary, technical and vocational or post-secondary education, with the exception of those entering similar areas of training with higher education, providing for shorter study periods for admission to paid education and (or)

participation in a competition for the provision of educational education. grants of higher education at the expense of the republican budget or local budgets that have passed the UNT and its result:

- national Organizations of higher and postgraduate education - at least 65 points, and in the field of education "pedagogical sciences" - at least 75 points, in the field of education "healthcare" - at least 70 points, in the fields of education "Agriculture and bioresources", "Veterinary medicine" – at least 50 points and the direction of training "the right to-at least 75 points;

- persons who have scored at least 50 points are allowed to other Organizations of higher and postgraduate education, and in the field of education "pedagogical sciences" - at least 75 points, in the field of education "healthcare" – at least 70 points and in the field of training "law" – at least 75 points.

At the same time, it is necessary to score at least 5 points in the history of Kazakhstan and two subjects of the UNT and (or) the creativity exam, as well as at least 3 points in "Reading" and "Mathematical literacy".

To participate in the competition for the provision of a higher education grant for training in similar areas of training for personnel with higher education, assuming a shortened period of study at the expense of the republican budget or local budgets, having technical and professional, post-secondary education, who passed the UNT and according to its results - at least 25 points and in the field of education "Pedagogical Sciences" - at least 35 points, including at least 5 points for each subject of the UNT and (or) the creative exam.

6.7 Citizens of the Republic of Kazakhstan who have technical and vocational, post-secondary or higher education, as well as citizens of the Republic of Kazakhstan who are not citizens of the Republic of Kazakhstan, are accepted for educational programs of higher education providing for shorter study periods.

Persons with technical and vocational or post-secondary education who have received the qualification of "Specialist of the middle generation" or "Applied Bachelor" to Appendix No. 387 are accepted to the university in similar areas of higher education training with reduced terms of study. on August 2, 2019, 2024, the Minister of Education and Science of the Republic of Kazakhstan, according to the "Methodological recommendations on the compatibility of groups of meaningful educational programs of higher education and specialties of technical and vocational, post-secondary education", admission of students on a fee-based basis is carried out by university admissions committees based on the results of an interview.

Admission of persons with higher education to educational programs with shorter study periods is carried out on a fee-based basis by university admissions committees based on the results of an interview.

Admission of citizens with general secondary education who have completed military service to the university on a paid basis is carried out within two years after the end of military service based on the results of interviews conducted by the admission commissions of the university during the calendar year. At the same time, the admission

of citizens who have completed military service is carried out 5 (five) days before the beginning of the next academic period according to the academic calendar.

Citizens of the Republic of Kazakhstan who have completed military service, have technical and vocational, post-secondary or higher education, can study on a fee-based basis according to educational programs of higher education providing for shorter study periods, according to the results of an interview conducted by the university admissions committees are accepted within two years after military service. At the same time, the admission of citizens who have completed military service is carried out 5 (five) days before the beginning of the next academic period according to the academic calendar.

6.8 Admission of foreign citizens to the university on a paid basis is carried out during a calendar year based on the results of an interview conducted by the university's admissions committees. At the same time, the admission of foreign citizens is carried out 5 (five) days before the beginning of the next academic period according to the academic calendar.

6.9. Admission to the university is carried out on a competitive basis according to their applications on the basis of a certificate of the established form and (or) an electronic certificate confirming the results of the unified national testing (UNT) with the unique data of the candidate. posted on the official website of the National Testing Center (hereinafter referred to as the UNT certificate).

6.10 Admission to the ranks of students takes place from August 10 to August 25. The order for admission to training will be issued on August 25 based on the submission of the executive secretary of the admission committee.

6.11 Persons who have not repeatedly scored the threshold score specified in paragraph 4 of the standard rules for admission to educational organizations implementing educational programs of higher and postgraduate education are subject to expulsion from the university based on the results of the UNT passed after the end of the 1st (first) academic year.

6.12 Recipients of a grant for higher education at the expense of the republican budget or the local budget apply for admission to the university indicated in the certificate and are accepted as students by order of the rector of the university or a person acting on his behalf.

6.13 Documents submitted in a foreign language must have a notarized translation into the state or Russian language. Educational documents issued by foreign educational organizations undergo the procedure of recognition of educational documents in accordance with the procedure established by the legislation of the Republic of Kazakhstan during the 1st (first) academic period of study after admission of persons to study.

7. Development of educational programs

7.1 The University determines the procedure for the development and approval of its educational programs. Educational programs are developed in accordance with established goals, including expected learning outcomes based on Dublin descriptors, taking into account the requirements of internal and external stakeholders. The qualifications obtained as a result of completing the educational program are clearly defined and correspond to a certain level of the national qualifications framework in higher education – the European Qualifications Framework of the Higher Education Area.

7.2 The University provides the development of educational programs based on available licenses in accordance with the requirements of the state mandatory education standards of the Republic of Kazakhstan, national and sectoral qualifications frameworks, professional standards, labor market requirements, taking into account the expectations of employers and the personal interests of students.

7.3 When developing educational programs, the University provides:

- compliance of the goals of educational programs with the mission of the university;
- the presence of clearly defined expected learning outcomes;
- participation of students and employers in the development of educational programs;
- taking into account the educational needs of students, in the process of updating and developing educational programs, with the participation of employers, reviewed by the academic committee, the implementation of a standard curriculum and individual curricula as an educational document developed by the university independently is carried out by decision of the academic council;
- constant unhindered progress of the student in the process of mastering the program;
- determination of the expected academic load of students;
- providing opportunities for professional training and internships in an industrial environment;
- the program approval process.

7.4 The Academic Committee creates and designs bachelor's degree programs.

7.5 The academic committee consists of university staff (academic staff of the educational and methodological department, heads of departments, deans of faculties), external experts (employers, partner universities) and internal experts consisting of students and graduates.

7.6 The main tasks of the Academic Committee:

- determining the necessity and/or necessity of designing an educational program;
- definition of the name of the educational program;
- description of the purpose of the educational program;
- the content of the qualification characteristics of the graduate of the educational program;

- the interaction of all experts and developers in order to ensure the quality and needs of the university's educational program;
- analysis and implementation of existing experience in the development of educational programs, including in foreign universities;
- preparation of proposals for updating and improving the content of educational programs.

7.7 Educational programs are developed by working groups, and the developers include students, leading teachers, employers and industry experts.

7.8 Educational programs are developed on the basis of the graduate competence model approved by the Academic Council.

7.9 Educational programs are created on a modular basis. Each module of the educational program is aimed at a specific learning outcome – the achievement of competence. The learning outcomes are formulated according to the general program, as well as for each module and individual subject.

7.10 The procedure for developing an educational program includes:

- determination of the goals and competence of the graduate model based on the content of the professional standard (if any) and the requirements of employers, the atlas of new professions;
- determination of the list of subjects, their scope, content and expected learning outcomes.

7.11 Developed educational program is reviewed and approved at a meeting of the graduating department, the Academic Council. Approved by the Register of the Ministry of Internal Affairs and Communications of the Republic of Kazakhstan. After passing all the stages, the educational program is included in the educational process.

7.12 The educational program is developed in the form of a set of updated documents, taking into account the development of science, culture, economics, technology, technology, and the social sphere.

7.13 Based on the decision of the University Academic Council, and in accordance with the required changes in the State Compulsory Educational Standard (SCES), it is allowed to introduce amendments to the curriculum (CC) for all forms of education in order to ensure that students fully acquire the required credits.

8.Planning and organization of the educational process

8.1 The organization, planning and implementation of the educational process are carried out using the technology of credit training.

8.2 Duration of the academic year at the university is determined by the academic calendar approved by the decision of the Academic Council. The academic calendar is developed individually for each educational program and level of education. The academic calendar indicates the periods of classes, intermediate and final certification, professional practices and other types of academic work, weekends (holidays and holidays) during the academic year.

8.3 The academic period of the educational process is determined by the university independently.

8.4 Each academic period of students ends with an intermediate certification period. The educational process at the university is carried out in the following forms:

- classroom classes: lectures, practical classes (seminars, colloquiums),
- laboratory classes, studio classes;
- classes outside the classroom: independent work, including independent work of the student under the guidance of a teacher, personal consultations, Internet sessions, video conferences;
- conducting educational and professional practice, research work, preparation of a thesis.

8.5 Lectures are given by persons with the academic title of Doctor of Sciences or professor, candidate of Sciences or associate professor, PhD, as well as senior teachers. Teachers have the right to conduct only practical, laboratory, seminar and studio classes.

8.6 The registrar prepares the schedule of examination sessions for students.

8.7 The exam schedule is based on the fact that only one exam is scheduled for one academic group on the same day, it is not allowed to take two or more exams on the same day in oral or written form, in the form of testing in two or more subjects, their specialization and kinship. It is allowed to give marks for the exam in compliance with the principle.

8.8 When determining the academic load of students, it should be borne in mind that the form of the academic year consists of academic periods determined by the university independently (semester - 15 weeks, intermediate control - 7-8 weeks), intermediate certification periods, internships, vacations, final certification (in graduate school). The interim certification period is called the examination session. Winter and summer exam sessions are different.

8.9 Vacations are provided to students at least 2 times during the academic year, their total duration, excluding the final year, should be at least 7 weeks.

8.10 Professional practice is a mandatory form of student's academic work. The main types of professional practice are educational, industrial and pre-graduate. When organizing the educational process, it is allowed to introduce professional practice both separately from the academic period and simultaneously with it. The results of professional practice are taken into account when drawing up the conclusion of the interim certification. The duration of the internship is determined by weeks, based on the Standard working time of the student, equal to 30 hours per week (6 hours per day with a 5-day working week).

8.11 It is allowed to introduce a summer semester (except for the final year) of at least 6 weeks in order to meet the need for additional training, eliminate academic debt or differences in curricula.

8.12 When planning the amount of academic work, one academic credit is equal to 30 academic hours for all types of academic work. One academic hour is equal to 50 minutes for all types of academic work.

8.13. The working capacity of one Kazakh academic loan (30 academic hours) corresponds to 1 ECTS credit (30 academic hours).

8.14 According to the technology of credit education, students' independent work is divided into two parts: independent work under the guidance of a teacher and completely independent work.

8.15 The university independently determines the time between the student's contact with the teacher and the student's own work in all types of educational activities. At the same time, the volume of classroom work is at least 30% of the volume of each subject.

8.16 Planning of theoretical training and intermediate certification is carried out by a single number of credits, that is, the total number of credits for each subject includes both its training and preparation, as well as passing the forms of intermediate certification in this subject.

8.17 Each academic subject is taught during one academic period and ends with a final exam.

8.18 Planning of the teaching load of the teaching staff is carried out in academic hours and/or credits. In this case, the teaching load in classroom classes is calculated based on the norm equal to 1 academic hour 50 minutes.

8.19 Full academic load of one academic year corresponds to 60 academic credits or 1800 academic hours and the amount of academic credits is divided independently into semesters (trimesters, quarters) by decision of the academic council of the university.

8.20 Students are allowed to gain a small or large number of academic credits during the semester. Depending on the form and technology of training, the exact time to achieve learning outcomes may be different for individual categories of students and is calculated by the university independently.

8.21 The main criterion for completing bachelor's degree programs is the need for students to acquire at least 240 academic credits for the entire period of study, including all types of educational activities.

8.22 A student on a shortened period of study on the basis of technical and vocational or secondary or higher education: forms his own curriculum based on the achieved learning results, prerequisites studied at the previous level of education, recalculates them and includes them in his transcript; The duration of the individual period of study and the scope of the educational program are determined by the university independently on the basis of the current educational program.

8.23 The training schedule is drawn up for the academic period and posted no later than 10 days before the start of the academic period. The training sessions are held in two shifts. The start and end time of training is set from 9:00 to 21:00. The class schedule will be compiled as needed. After each academic hour of the lesson, the duration of the break is 10, 20 minutes.

8.24 In order to organize the educational process, academic groups are formed by order of the university, taking into account the nature of the educational program, language and form of education.

8.25 The university independently determines the set of academic groups.

8.26 Students can receive additional education, eliminate academic debt or discrepancies in curricula, study subjects in other educational organizations and acquire credits, undergo mandatory re-examination at the higher and (or) postgraduate educational institution in which they study, increase the GPA, additional semesters are planned, excluding postgraduate studies, to meet the needs of programs of mixed or additional education. The registration period for the additional semester and the number of study weeks in the additional semester are indicated in the academic calendar.

8.27 Students with academic debt of more than 30 credits are not transferred to the next academic year at the end of the summer semester, they are granted the right to re-study. Students who have had their schedule rescheduled must come to register and form a higher education within 2 weeks from the beginning of the semester. Classes of the summer semester are held according to the schedule, the material is studied in full.

9.Registration of a student in academic subjects

9.1 In the process of studying for academic subjects, the student creates his own university. At the same time, they:

- to get acquainted with the principles of the organization of the educational process on credit technology of education;
- complies with the deadlines for registration in academic subjects and making changes to universities.
- enrollment in subjects, taking into account the mastered prerequisites.

9.2 The University creates conditions for students to choose an individual educational trajectory, which includes:

- 1) the ability to choose the language of instruction, optional subjects;
- 2) formation of an individual training plan;
- 3) organization of a summer semester for repeated or additional study of subjects;

9.3 The consultant introduces students to the educational program, the catalog of elective subjects, helps students choose the appropriate elective courses in accordance with the requirements of the educational program, taking into account the continuity of subjects.

9.4 Based on the educational program and the catalog of optional subjects, the student independently forms the learning trajectory. The student chooses the required number of compulsory and optional subjects specified in the individual curriculum (university).

9.5 Students can choose subjects of the main (Basic) educational program and (or) subjects of an additional (Basic) educational program within the framework of a component of a higher educational institution and (or) an optional component when determining an individual learning trajectory, education.

9.6 When determining the personal learning trajectory within the framework of the university component and the selection component, the student chooses:

- 1) subjects of the basic educational program;
- 2) subjects of the additional education program.

9.7 The procedure for choosing and mastering disciplines in the main educational program is carried out taking into account the availability of prerequisites. The procedure for choosing and mastering disciplines in the program of additional education is carried out to obtain additional competencies in a combined or specialized EP, as well as to meet the individual needs of the student.

9.8 The volume of disciplines chosen in the program of additional education is established by the university independently. In this case, additional disciplines of the EP are studied by students within the framework of the disciplines "general components" and "selective components", and their volume is included in the total volume of academic credits required to assign the corresponding degree or qualification in the main operation.

9.9 In the process of enrolling in academic subjects, students form their Individual Curricula. At the same time, they comply with the established deadlines for registration for academic disciplines and making changes to the Individual Curriculum; they enroll in disciplines taking into account the mastered prerequisites.

9.10 The volume of subjects selected according to the program of additional education is determined according to the direction of study and agreed with the adviser. In this case, the subjects of the additional education program are taught within the framework of the subjects of the university component and the optional component, and their amount is included in the total amount of academic credits required to award the appropriate degree or qualification.

9.11 Registration of the student for the subject is carried out with the help of the registration office, advisors.

9.12 If the number of students in the subject is less than 5 people, the university has the right to limit enrollment for any course and change the course.

9.13 All interested departments of the University participate in the organizational work of the academic week.

9.14 Based on the curriculum and the catalog of elective disciplines, the student independently develops his educational trajectory. The student chooses the required number of compulsory and optional subjects offered by the university, specified in the individual curriculum. The student is responsible for drawing up an Individual Curriculum and fully mastering the training course in accordance with the requirements of the working curriculum of the educational program.

9.15 The individual curriculum for the academic year is drawn up by the student himself together with the adviser, the head of the practice and the office registrars.

9.16 With the help of the department's educational program advisors, it is mandatory to provide timely detailed information about the number of optional subjects and their brief characteristics before the presentation, as well as complete registration in a timely manner.

9.17 When choosing subjects, the sequence of studying and mastering subjects should be taken into account. A student who has not mastered the prerequisites of a subject in the previous semester cannot register for this subject. Academic credit subjects may not be required to study subjects in the next semester.

10. Recognition of learning outcomes

10.1 Recognition of study periods and credits is carried out by comparing the content and complexity of academic subjects and practices, the knowledge assessment system and the quality of educational services.

10.2 The policy of recognition of learning outcomes obtained through formal and non-formal education:

1) for the implementation of reduced educational programs, the University develops and approves the curriculum based on the full-time period of study.

2) the period of study will be shortened by re-enrollment in general education subjects and subjects of the main cycle.

3) re-enrollment is defined as the transfer of a higher education program that a person has mastered in the course of previous professional education to documents on the development of a subject obtained through certification.

4) re-enrollment can be carried out on the basis of diplomas of previous non-formal education (technical, vocational, secondary and postgraduate), certificates within the framework of non-formal education, retraining courses at the higher education center or additional education.

10.3 Re-enrollment can be carried out on the basis of diplomas of previous formal education (technical, vocational, secondary and postgraduate), certificates within the framework of formal education, retraining courses at the center of higher education or additional non-formal education.

10.4 The results of official education are confirmed by conducting a procedure for rewriting academic subjects, taking into account additional modules of educational programs within the framework of MINOR, MAJOR.

5) recalculation in these subjects is carried out by special commissions before the beginning of the academic year.

6) a state-issued diploma of education, a state-issued academic certificate, a transcript of the student (upon re-enrollment and transfer to the university) with attached documents for re-presentation of official learning outcomes.

10.5 When transferring or re-enrolling a student and within the framework of academic mobility, the university is obliged to recalculate the learning outcomes fully mastered and confirmed by transcripts in other higher educational institutions. To do this, a commission will be created to recalculate the results of training.

10.6 The Commission consists of an odd number of members, including heads of educational programs, experienced teachers and a registry office employee.

10.7 The recalculation of acquired credits is carried out on the basis of a comparison of educational programs, the content of the list of subjects being mastered, their volume, acquired knowledge, qualifications, skills and competencies, as well as learning outcomes.

The difference in the form of final control is not taken into account when recalculating credits received in academic subjects.

10.8 According to the principles of the organization of the educational process according to the credit technology of learning, the test ranges from the lowest D (1.0; 50-54%) to the highest A (4.0; 95-100%) according to the numerical equivalent of the four-point system, the letter system for evaluating the educational achievements of the recipient is equated.

10.9 The registration of the loan recalculation is carried out by the Registration Bureau on the basis of the student's application, supporting documents and the protocol of the commission for recalculation of learning outcomes.

10.10 The Commission for the recalculation of learning outcomes is responsible for objectively determining whether the scope and content of the subjects studied or the research conducted meet the requirements of the curriculum of the Regional Innovation University.

10.11 The learning outcomes achieved during transfer, re-enrollment, and positive student evaluations are recognized by transferring academic credits from one university to another, from one educational organization.

10.12 All academic credits and the results of non-formal education of a student accumulate during their lifetime and are independently recalculated by the university.

11. Organization of independent work of students

11.1 The student's independent work consists of two parts:

- independent work of the student, performed under the guidance of a teacher,
- independent work of the student (IWS),

11.2 The independent work of the control schedule is formed at the level of the department and faculty, allows you to coordinate the work carried out at the department in all disciplines and work in each group.

11.3 The technology of organizing and accepting Independent Work of students consists of the following stages:

- planning Independent Work of Students;
- providing literature, methodological instructions;
- monitoring and evaluation of Independent Work of Students, analysis and further development.

11.4 planned topics of Independent Work of Students and information about the type of admission, time, volume, etc. should be reflected in the syllabus compiled by the teacher for each discipline, in the plan of independent work and educational and methodological documents of the department.

11.5 Independent work should provide the following learning outcomes:

- mastering the procedure for working with scientific and technical literature, independent search for information, analysis of information from a critical point of view, development of research and creative abilities, decision-making;
- in-depth consolidation of the theoretical material of the subject, the formation of practical skills in the performance of home, term papers and theses (projects), preparation for practical, seminar and laboratory classes, current and final control;

- fostering diligence, achieving goals, thoroughness, the ability to properly plan and organize working hours, ensure continuity and consistency of training.

11.6 The methodological support for Independent Work of students consists of the following materials and documents included in the subject complex:

- a planned schedule for Independent Work of Students indicating the time frame and type of control of all student work

- individual assignments for Independent Work of Students, Topics of essays, reports, term papers;

- methodological instructions for completing all types of Independent Work of Students;

- control of Independent Work of Students is a constant assessment of work productivity in the lesson, the systematic nature of students' work, and the high-quality and timely completion of educational assignments.

11.7 Control of Independent Work of Students can be organized in different ways:

- holding (receiving) theoretical colloquiums in written or spoken form on the topic;

- testing,

- computer and matrix software control of knowledge;

- organization of educational, role-playing and business games;

- presentation of students with abstracts, reports, lectures.

12. Organization and conduct of professional practice of students

12.1 The University develops and approves the professional practice of students in the amount established by the basic curriculum for the educational program, in accordance with the approved academic calendar and the individual work plan of the student.

12.2 The main and mandatory types of student practice at the university are educational, industrial, postgraduate, scientific, etc..

12.3 All types of practices are conducted in accordance with the work programs of the practices. The department that produces the program develops it taking into account the image of the educational program. Internship programs are coordinated with enterprises (institutions, organizations), certain practice bases.

12.4 An agreement on conducting types of practice is concluded with organizations (enterprises, institutions), certain bases of professional practice. The contract with the bases of professional practice of students is concluded no later than one month before the start of the practice.

12.5 The referral of students to all types of practice is formalized by the order of the rector with the conclusion of a tripartite agreement (university-student-enterprise) defining the conditions of internship, the base of practice.

12.6 From the university, professors, associate professors, experienced teachers who know the specialties and activities of the practice bases are appointed heads of practice, from the practice base (manufacturing enterprises, institutions, organizations) - heads of departments or experienced employees. The head of the practice organizes the necessary

preparation of students for practice, conducts consultations on the internship program, monitors the course of practice, checks reports on students' practice, submits a written opinion on practice to the department, accepts practice defense reports.

12.7 During the internship, the student:

- 1) full implementation of the practice program, keeping a practice diary of the established sample;
- 2) comply with the internal regulations in force on the relevant basis of practice;
- 3) familiarize yourself with and strictly follow the rules of occupational health, safety and industrial sanitation;
- 4) participation in operational work on behalf of the relevant departments;
- 5) submit to the head of the practice a written report, a diary on the execution of all orders signed by the head of the practice base according to the established pattern. The certification of students in professional practice is carried out on the example of public reports with the participation of employers with mandatory assessment and is defined as an examination session.

12.8 Educational practice is conducted for students of all specialties and is organized in the 1st year.

12.9 Bases of educational practice include training workshops, laboratories, landfills, experimental farms, other educational and auxiliary structures and institutions of the university corresponding to the profile of the specialty.

12.10 Pedagogical practice consists in consolidating and deepening knowledge in general scientific, psychological and pedagogical, methodological and special disciplines, the formation of pedagogical skills, skills and competencies based on theoretical knowledge.

12.11 The purpose of the internship is to confirm professional competence, acquire practical skills and professional experience.

12.12 Pre-graduate practice is conducted in graduate school for graduates of all specialties who perform a thesis (project) or report according to the curriculum. Diploma practice in the educational program is intended for the development and writing of a thesis or report. The basics of graduate practice are determined depending on the topic of the thesis and are implemented by the supervisor of the thesis.

13. Organization and conduct of the state exam on the history of Kazakhstan

13.1 University students in all educational programs and (or) areas of training at the undergraduate level take the state exam in the same academic period after completing their studies in the subject "History of Kazakhstan".

13.2 Persons studying at the educational base of post-secondary technical and vocational education in abbreviated educational programs study the subject "History of Kazakhstan" and are required to pass the state exam.

13.3 In order to conduct the state exam on the subject "History of Kazakhstan", the department will develop a unified educational work program for all forms of education and educational programs based on a standard curriculum for this subject.

13.4 The state exam on the subject "History of Kazakhstan" is conducted in oral, written and test form according to the educational program.

13.5 The type of state exam is determined by the decision of the Academic Council of the University.

13.6 The State Examination Commission (SEC) with its chairman and members is established for a calendar year to conduct a state exam on the subject "History of Kazakhstan" on the recommendation of the Department of Academic Service.

13.7 The Chairman and the composition of the SEC are approved by the order of the rector on the basis of the decision of the Academic Council and are valid for one calendar year

13.8 The staff of the SEC is formed from highly qualified teachers.

13.9 The schedule of meetings of the SEC is compiled by the registration office and approved by the rector of the university no later than two weeks before the start of the state exam. The duration of the SEC meeting should not exceed 6 academic hours per day.

13.10 The meetings of the SEC are drawn up in a separate protocol for each student and signed by the chairman of the commission and the members present at the meeting. The minutes of the meeting of the SEC are kept by a secretary appointed from among the representatives of the teaching and support staff of the department teaching in this discipline. The minutes of the meetings of the SEC before the start of the state exam are intertwined, numbered, packaged in A4 format and sealed with the seal of the registration office. If the student did not appear at the meeting of the SEC, the inscription "did not appear" is made in the protocol instead of his last name.

13.11 The results of the state exam are evaluated according to the point-rating letter system for evaluating the student's knowledge.

13.12 The results of passing the state exam on the subject "History of Kazakhstan" are taken into account when summarizing the results of the peer-reviewed examination session.

13.13 According to the results of the state exam on the subject "History of Kazakhstan", students are given a final grade, taking into account the assessment of the guiding rating and the assessment of the state exam. At the same time, the assessment of the direction rating is at least 60% of the final assessment of education in the subject and the assessment of the state exam is at least 40%.

13.14 If a student receives an "unsatisfactory" grade on the state exam in the subject "History of Kazakhstan", he can enroll in this subject on a paid basis in the next academic period or in the summer semester, re-attend all his studies, fulfill the requirements of the current control, get a ticket to the state exam and pass it. Retaking the state exam on the subject "History of Kazakhstan" to increase a positive assessment is not allowed.

13.15 If the student does not agree with the results of the state exam, he can file an appeal no later than the next day after the exam.

13.16 By order of the Rector of the university, an appeal commission for the subject "History of Kazakhstan" will be formed from among experienced teachers in this subject.

13.17 In case of a satisfactory appeal, the minutes of the meeting of the appeal commission are reissued. In this case, the first protocol contains the final "assessment " _____ №_____ The protocol has been reviewed on _____page" and is signed by all the members of the SEC present.

13.18 Based on the results of the work of the SEC, the Chairman of the Commission draws up a report, which will be discussed at a meeting of the faculty council.

13.19 The reports of the chairman of the state exam on the subject "History of Kazakhstan" must be submitted no later than March 1 for the winter exam and August 1 for the summer exam.

14. Assessment of students' academic achievements

14.1 The student's education is evaluated according to the letter system adopted in international practice, a 4-point numerical equivalent and a 100-point scale.

14.2 During the current supervision, the teaching staff conducts students in practical, laboratory, seminar classes, trainings, etc. in the classroom, they are evaluated on a 100-point scale and entered in the journal. The final score of the current control is calculated taking into account the proportion of children by type of activity.

14.3 To assess the education of students, a point-rating letter-based assessment system and the rules of translation into ECTS grades are used:

- Grade A corresponds to 4 points, 95-100%, the grade is "excellent";
- grade A- corresponds to 3.67 points, 90-94%, the grade is "excellent";
- the B+ score corresponds to 3.33 points, 85-89%, the score is "good";
- grade B corresponds to 3.0 points, 80-84%, the score is "good";
- grade B- corresponds to 2.67 points, 75-79%, the score is "good";
- the C+ score corresponds to 2.33 points, 70-74%, the score is "good";
- grade C corresponds to 2.0 points, 65-69%, the grade is "satisfactory";
- grade C- corresponds to 1.67 points, 60-64%, the rating is "satisfactory";
- the D+ score corresponds to 1.33 points, 55-59%, the score is "satisfactory";
- the D score corresponds to 1.0 point, 50-54%, the score is "satisfactory";
- the FX score corresponds to 0.5 points, 25-49%, the score is "unsatisfactory".
- the F score corresponds to 0 points, 0-24%, the rating is "unsatisfactory".

14.4 High assessment of the current academic performance of the semester is 60% of the final assessment of knowledge in the discipline, and a high assessment of the exam is 40% of the final assessment of knowledge.

14.5 The academic achievements of students in foreign languages (foreign language, Kazakh, Russian) are evaluated according to a graded model for evaluating educational achievements in foreign languages and the traditional ECTS rating scale based on a

point-rating letter system. The level of language proficiency corresponds to the Pan-European foreign language competence (hereinafter - MEC) (A1, A2, B1, B2, C1, C2).

15.Ongoing monitoring of student progress and intermediate certification

15.1 Depending on the specialty of the subject, the teacher determines the form of conducting current and intermediate control of the program. Current and medium-term observations include a colloquium, computer or matrix test questions, written observational work, student participation in discussions, round tables, business games, problem solving, etc. consists of indicators that assess the student's knowledge, skills and competencies. Detailed information about the current and final control is included in the program created by the subject and is provided to students in the first 2 weeks of the semester.

15.2 The intermediate certification of university students is carried out in accordance with the academic calendar, the curriculum and study programs.

15.3 Intermediate certification of students is carried out and determined by a mandatory assessment in the form of an exam, a form of protection of reports on professional practice.

15.4 The University independently determines the form of the exam for each academic subject based on the decision of the educational and methodological council of the university.

15.5 The organization and implementation of the intermediate assessment of students is carried out by the registration authority.

15.6 The registrar, together with the dean's office of the relevant faculty, draws up and approves the schedule of examinations for all forms of study, which must be communicated to students and teachers two weeks before the start of the examination. The full name, year, specialty and academic group of the student are indicated in the order of the dean of the faculty on referral to the examination session.

15.7 The intermediate certification consists of two stages:

1) at the first stage, students with a rating of at least 30 points, determined by the results of the current and final performance control in the relevant subject, are automatically sent to the exam;

2) at the second stage, according to the general decision of the Dean of the faculty, students who have fully paid for their studies, are on academic leave or are on long-term treatment are sent to the session.

15.8 Students who do not have a good grade in the passing rating in this subject are not allowed to take the exam. A student who does not attend at least 25% of classes in this subject for no reason will not be allowed to take the exam in this subject.

15.9 In some cases (for health reasons, marital status, professional reasons), the dean of the faculty may allow the student to take the exam on a separate schedule. Exams are allowed to be taken on a separate schedule if they are handed over to the dean of the faculty within three working days after the submission of certificates confirming the

circumstances related to illness, birth of a child, death of close relatives, business trip or study trip.

15.10 Exams can be oral, written, test, combined, etc. conducted in It is not allowed to take two or more oral exams on the same day. In the test form, the exam can be conducted comprehensively, while maintaining the principle of identity and proximity of two or more subjects.

15.11 During the exam, it is forbidden to use all information and computing devices, talk to other students, copy.

15.12 A student who did not attend the exam will be marked as "absent" in the examination list.

15.13 The forms and procedure for conducting the exam in each academic subject are determined by the educational and methodological council of the University no later than one month from the beginning of the academic period.

15.14 According to the results of the intermediate certification, academic ratings of students are compiled at the registry.

15.15 When registering the results of the midterm assessment for an academic subject, the examination grade and the average score of the current monitoring of academic performance for the academic period (assessment of the passing rating) are taken into account.

15.16 A positive final grade of the midterm assessment is the basis for calculating the credits earned for the relevant academic discipline in the established amount and in the event of receiving an "unsatisfactory" grade, the final grade for the discipline is not awarded and credits for it are not awarded.

15.17 In case of receiving an "unsatisfactory" grade corresponding to the symbol "FX" in the letter system for evaluating students' academic achievements according to the numerical equivalent of a four-point system, the student is sent for a final check free of charge. free of charge, in accordance with the academic calendar of the university, without retaking the program of the academic subject / module, the final examination can be retaken no more than once according to the approved re-submission schedule.

15.18 In case of receiving an "unsatisfactory" grade corresponding to the "F" mark, the student is reassigned to this academic subject / module on a paid basis, attends all types of training sessions, performs all types of educational work according to the program and again pass the final control.

15.20 A student who has achieved the specified transfer score and transferred to the next course with academic debt cancels the debt on subjects under the symbol "F" on a fee basis.

15.21 For a student who did not show up for a retake without a valid reason, the subject of the debt is taken into account as an academic debt, recorded as zero, the student loses the opportunity to retake in this order.

15.22 A student who is left to re-study at the course must submit an application to the rector of the university before the beginning of the academic year, indicating his academic debt and register for re-education.

15.23 A student who has not applied before the start of the academic year is considered to have violated academic discipline and will be expelled from the university.

15.24 In order to increase the student's GPA, in order to increase the positive assessment of the final grade, the student must re-attend all types of classes provided for in the curriculum for the same subject in the curriculum. summer semester, get permission and take the final grade. In this case, the student will be re-enrolled in the subject in accordance with the established procedure.

15.25 A student who has not reached the specified average score will be allowed to re-study and take credit subjects on a fee basis.

15.26 A student who does not agree with the assessment of the final exam must file an appeal no later than the working day following the day of the exam.

15.27 By order of the Rector of the University, for the period of the examination session (intermediate certification), an appeal commission is formed from among the teachers whose qualifications correspond to the profile of the disciplines subject to appeal.

15.28 The decision of the appeal commission is drawn up by a protocol and an examination sheet is drawn up on its basis.

15.29 Based on the results of the examination sessions (winter and spring sessions), the registrar calculates the passing score, which is the average assessment of the student's academic achievements.

15.30 Students with a passing grade are transferred to the next course on the recommendation of the Dean of the faculty by order of the head of the university.

15.31 A student who does not receive a passing grade will be allowed to re-study the course.

15.32 A student who has completed the course program and has not achieved the specified passing score is allowed to retake certain subjects in the summer semester on a fee basis and retake the exam in these subjects in order to increase his average score.

15.33 In case of a positive result of retaking the exam, the final grade recorded in the examination sheet and transcript will be recalculated. When calculating the average score, the latest grades in the subject are taken into account.

15.34 The student's transcript must contain all grades obtained in all subjects and/or the final control (exam), including FX or F grades corresponding to an "unsatisfactory" grade.

15.35 A student who has been re-admitted to study may receive education according to a previously accepted individual study plan or a reconstructed individual study plan.

16. Organization and implementation of the summer semester

16.1 The summer semester is planned separately according to the academic calendar in connection with the holidays.

16.2 The duration of the summer semester is determined by the academic calendar of the University's educational process and is at least 6 weeks. In the summer semester, a

student can acquire up to 15-18 academic credits, which depends on the duration of the summer semester fixed in the academic calendar.

16.3 Registration for the summer semester is carried out according to the academic calendar after the end of the spring academic semester. Students apply to the rector of the university 1 week before the start of the summer semester to purchase subject credits or meet additional educational needs (compensation for subject differences) on a fee basis. The application must be accompanied by the names of the subjects and the number of credits for each subject, the language of instruction, as well as a copy of the receipt confirming the payment of the number of credits.

16.4 The Academic Service Department issues an order to participate in the summer semester based on written applications from students.

16.5 Heads of departments provide the registry with a list of teaching staff to form the schedule of classes in the summer semester.

16.6 The Registration Service ensures and controls registration for the summer semester, and forms an individual curriculum for students in a timely manner. The intermediate control is organized in the last week of the summer semester.

16.7 A student who has successfully completed the summer semester is given a transcript confirming the acquisition of subject credits on a fee basis.

17. Final certification of students

17.1 Only students who have fully completed the educational process in accordance with the requirements of educational programs, work and personal educational plans, and educational and work programs are sent to final certification.

17.2 At the bachelor's level, final certification is carried out in the form of writing and defending a diploma thesis (project) or in the form of preparing and passing a comprehensive exam.

17.3 If a master's student fails to meet the requirements of educational programs, work and personal educational plans, and educational programs, he or she is allowed to re-enroll in studies without taking the summer semester.

17.4 The graduating department determines the form of final certification of graduates.

17.5 After determining the form of the final certification, the list of specialized disciplines and the form of conducting (oral, written, test, combined), for which two comprehensive exams are taken, are approved by the decision of the faculty council based on the submission of the graduating department.

17.6 Students must submit a list of specialized subjects for which the comprehensive exam is approved by the department, and the form of its conduct.

17.7 The comprehensive exam is conducted according to the program developed by the issuing department on the basis of curricula of specialized subjects. The comprehensive examination program is approved by the decision of the Academic Council of the University by January.

17.8 In order to conduct the final certification of students at the university, an attestation commission (AC) is established for educational programs or areas of training, the composition of which is determined by the university. The formation of a unified attestation commission for all forms of education is allowed.

17.9 The Chairman and the composition of the attestation commission are approved by the order of the head of the University no later than January 10 of the current year on the basis of a decision of the Academic Council of the University and are valid for one calendar year. .

17.10 The Certification Commission consists of professors, associate professors and highly qualified specialists who correspond to the relevant profile of certified specialists.

17.11 The registry draws up the work schedule of the Academy, the work schedule is approved by the head of the university and is brought to the attention of the public no later than two weeks before the start of the work of the Alu

17.12 Referral of students for final certification The list of students with the indication of the surname, first name, patronymic and name of the educational program is compiled by order of the Dean of the faculty no later than two weeks before the final certification.

17.13 Submitted to the Attestation Commission no later than five working days before the defense of the thesis (project):

1) Review of the supervisor of the thesis (project) with a reasoned conclusion "sent for protection" or "not allowed to defend";

2) a reasoned conclusion of the thesis (project) submitted for defense, indicating the conflict characteristics and assessment according to the point-rating letter system of knowledge assessment and a review of the possibility of awarding a degree or qualification "bachelor";

3) the decision of the graduating department on recommendations for protection (a copy of the minutes of the meeting of the department);

4) certificate of verification of the thesis (project) for plagiarism.

17.14 If necessary, other materials characterizing the scientific and practical values of the completed thesis (project), informal reviews, a written opinion of the organization carrying out practical activities in the profile of the thesis (project), certificates or acts of implementation of the results of research, layouts, product samples are submitted to the Attestation Commission.

17.15 A student can defend a dissertation (project) if there is a positive opinion from his supervisor and a review from a specialist suitable for the type of work proposed for defense. If the supervisor gives a negative conclusion that "it will not be directed to the defense", the thesis (project) will not be directed to the defense. If the reviewer's conclusion is positive, the student's dissertation (project) is sent for protection in the presence of a negative conclusion.

17.16 The supervisor of the thesis (project) is appointed to each student independently by the order of the head of the university on the basis of a decision of the Academic Council of the University indicating the name of the topic. The reviewers of dissertations (projects) are approved by a general list on the proposal of the dean of the

faculty by the order of the head of the university, indicating the place of work, position and education (scientific or academic degree in the specialty, basic knowledge (diploma of higher education)).

17.17 The review of the dissertation (project) is carried out by specialists of organizations whose qualifications correspond to the protected profile of the position.

17.18 The passing of a comprehensive exam or the defense of a thesis is carried out at an open meeting of the attestation commission, which is attended by more than half of its members.

17.19 According to the result of the defense (comprehensive examination) of the thesis (project), taking into account the theoretical, scientific and practical training of the student, as well as the opinion of the supervisor and the reviewer, an assessment is made according to the point-rating system for assessing students' knowledge.

17.20 The results of the defense of the dissertation (project) (passing a comprehensive exam) will be announced after signing the minutes of the meeting of the Attestation Commission on the day of their holding.

17.21 All meetings of the Attestation Commission are recorded. The minutes of the meeting of the Attestation Commission are filled in individually for each graduate. If a comprehensive examination is carried out in the form of a test, the list of examinations is the basis for filling out the protocol. The protocol is drawn up by the secretary of the Attestation Commission, who is a member of the commission and does not have the right to vote.

17.22 The decision on the assessments for the defense (comprehensive examination) of the thesis (project), as well as on awarding academic degrees in accordance with the fields and levels of education and awarding a diploma (not the best, but the best) is determined by open voting at a closed meeting with the participation of a majority of the members of the Attestation Commission. In case of equality of the number of votes, the vote of the chairman of the Attestation Commission is decisive.

17.23 A student who is absent from the final attestation for a valid reason writes a free-form application addressed to the chairman of the Attestation Commission, submits a document confirming the valid reason, and with his permission defends the dissertation (project) on the day of the next meeting of the Attestation Commission (passes a comprehensive exam).

17.24 If the student does not agree with the results of the final certification, he can file an appeal no later than the working day after the certification.

17.25 To conduct an appeal, an appeal commission is formed by order of the head of the university from among experienced teachers whose qualifications correspond to the profile of the specified educational program.

17.26 Documents on the state of health submitted to the Attestation Commission after receiving an unsatisfactory assessment will not be considered.

17.27 It is not allowed to re-defend a dissertation (project) (retake a comprehensive exam) in order to improve the assessment.

17.28 Persons who have received an unsatisfactory assessment are not allowed to re-defend their dissertation (project), as well as to retake complex exams at this stage of the final certification.

17.29 Persons who have not passed the final certification, no later than one month before the final certification, write an application to the head of the university for permission to retake the final certification in the next academic year.

17.30 The re-sending of the final certification is issued by the order of the head of the university.

17.31 The repeated final certification of the student is carried out for banks that received an unsatisfactory assessment based on the results of the previous final certification.

17.32 A student who confirms that he has mastered the higher education program and passed the final certification, by the decision of the attestation commission, is awarded a bachelor's degree or qualification in the relevant educational program, as well as a diploma with an appendix. It will be issued free of charge within five days from the date of publication of the termination order.

17.33 The diploma supplement records all academic subjects, assigned term papers (projects), research or experimental research, types of professional practice, final grades based on the results of the final certification in the form of credits and academic ones. hours according to the point-rating system for evaluating literary knowledge.

17.34 Exams were passed for grades A, A – "very good", B-, B, B+, C+ – "good" and the average academic score for the entire period of study is not less than 3.5, as well as comprehensive. exam or diploma. A graduate of a higher education program who has submitted his work (project) for the grade A, A – "excellent", a diploma with honors is awarded.

17.35 A student who has completed training in the relevant educational program of higher education and successfully passed the final certification is awarded the academic degree "Bachelor" by the order of the rector on the expulsion of students based on the results of the final certification.

17.36 A student who does not comply with the requirements of educational programs is expelled from the university by order of the rector of the University with the issuance of a certificate issued to citizens who have not completed their education.

18. Transfer and restoration of students

18.1 Transfer of students from one course to another, from one educational institution to another institution, from one educational program to another educational program, from another higher educational institution to the university is carried out during the summer and winter holidays by order of the rector of the university.

18.2 If the authorized body decides to suspend, revoke and revoke the license to engage in educational activities and (or) addenda to the license, students of this higher educational institution are subject to suspension, revocation and revocation of the license. and (or) the application to the license by the authorized body will be transferred to

another higher educational institution to continue studying during the current semester from the date of the decision.

18.3 In case of suspension, deprivation or termination of accreditation, the student of this higher educational institution is transferred to another higher educational institution to continue his studies within one month from the date of the decision on suspension, deprivation or termination of accreditation.

18.4 If a student of a higher educational institution completes the first academic period of the program in which he is studying, in accordance with an individual curriculum, he will be transferred or re-enrolled after graduation.

18.5 When transferring a student, the host university takes into account the direction of study, the nature of the educational program, academic achievements, as well as cases of violation of the student's academic integrity. In case of transfer or re-enrollment of a student by the university, an appropriate commission is created to recalculate the results of training.

18.6 Transfer of students from foreign higher educational institutions according to the appropriate level of education, field of study and year of admission, where the state order for education is located and (or) entered in the register of accreditation bodies and (or) associations of member States of the Organization for Economic Cooperation and Development (OECD) and (or) associations (or) is carried out in universities with international specialized accreditation by foreign accreditation bodies.

18.7 When transferring or re-enrolling a student from a foreign educational institution:

- a document about the programs being studied (academic certificate or transcript);
- a document confirming the completion of the previous level of education, which must undergo the nostrification procedure in the Republic of Kazakhstan in accordance with the established procedure;
- the results of testing before admission to foreign educational organizations are presented.

18.8 In accordance with the plan of educational work of the regional innovation university, after determining the differences in the subjects of the transferring student, a letter of request is sent from another university.

18.9 Students who have transferred from another higher educational institution to a Regional Innovative University are accepted for study taking into account the number of credits acquired. The subject differences of the student are determined.

18.10 The University determines the list of prerequisites required for completion during the current academic year. The recalculation of acquired credits is carried out on the basis of a comparison of educational programs, the content of the list of subjects being mastered, their volume, acquired knowledge, qualifications, skills and competencies, as well as learning outcomes.

18.11 If academic honors subjects are not included in the schedule of academic classes of the current academic period, the student is enrolled in them for the summer semester.

18.1 The student is obliged to pass the subject differences starting from the academic year of admission. During the educational process and during the summer semester, it is possible to transfer subject differences on loans. During the academic period, he participates in all types of training sessions, passes all types of current control and final control.

18.12 When retaking completed credits in academic disciplines, the difference in the form of final control is not taken into account. The control is equated to a letter-based system for evaluating the student's academic achievements in accordance with the digital equivalent of a four-point system in the range from the lower F (1.0; 50-54%) to the maximum A (4.0; 95-100%).

18.13 The procedure for re-enrolling a student is determined by the Regional Innovation University independently. The student submits an application for re-enrollment to the rector of the university. A transcript of the certificate (original) is attached to the application for re-enrollment.

18.14 A student studying on a fee-based basis, expelled for non-payment of tuition fees, may be re-admitted to study within four weeks from the date of expulsion, provided that they repay the debt.

18.15 During the training period, students called up for military service in the Armed Forces of the Republic of Kazakhstan are subject to re-admission to the appropriate training course.

18.16 A student who has passed an academic subject /module with an "unsatisfactory" grade corresponding to the mark "FX" or "F" in the third intermediate certification and is expelled for failing, may be re-enrolled in another educational program in which the specified academic subject/module is not taught during the next holidays.

18.17 A student can be re-enrolled from academic leave.

19. Transfer of students from one course to another

19.1 The transfer of students from one year to another is carried out based on the results of the academic year (midterm assessment) taking into account the results of the summer semester and the average academic performance achieved. (GPA & Grade Point Average).

19.2 Achieving an average student score (GPA) not lower than the passing score set by the University is a prerequisite for transferring a student from one course to another and transferring from another university.

19.3 The transfer of a student from one course to another is executed by order of the rector of the university. Students who have reached the specified transfer point and transferred to the next course, if they have academic debts, cancel it. paid basis.

19.4 In order to transfer to the last graduation course, it is necessary to gain a minimum passing average score and not have any subject debts. If there are subject loans that have scored GPA points, the Lower pass is left for retraining without transferring to the last year.

19.5 A student who has not achieved the minimum passing grade is allowed to retake individual subjects in the summer semester and retake the exam in these subjects in the prescribed manner in order to increase the average grade. In this case, the deans of the faculty notify the student in writing that he has not achieved the specified passing grade and that he will not be transferred from course to course unless he increases his average grade by registering for individual subjects for the summer semester.

19.6. If a satisfactory result is obtained on the retake of the exam in the summer semester, the final grade will be recalculated and recorded in the examination report and transcript. When calculating the average grade, the final grades for each subject are taken into account, and students who have received the lowest passing grade are transferred to the next course on the recommendation of the dean of the faculty by order of the rector of the university.

19.7 Students with an educational grant or state educational order who have reached the specified transfer point and transferred to the next year, if they have academic debt, have it cancelled on a fee-paying basis while retaining the place of the educational grant or state order.

19.8 Based on the results of the academic year, taking into account the results of the summer semester, students who have not achieved the minimum passing grade (GPA) will be allowed to re-study the course. Students who have passed the re-selection for the course of study receive education according to a new individual curriculum. At the same time, students who have undergone retraining last year are allowed to study according to the previously adopted individual curriculum. Also, students released for the course of study must re-register for subjects with grades F, D, D+, C- in the curriculum, participate in all types of classes, pass all types of current control and final control, and the tuition fee depends on the credit received.

19.9 A student studying under a state order for education, who is left for a refresher course, is deprived of an educational grant for the next period of study. He has the right to continue his studies on a paid basis.

20. Expulsion of a student, granting academic leave

20.1 A student is expelled from the university in the following cases:

- 1) academic failure;
- 2) for violating the principles of academic integrity;
- 3) for gross violations of the charter and internal regulations of the university;
- 4) for violation of the terms of the agreement on the provision of educational services,
including for non-payment of tuition fees;
- 5) for not attending classes for a period of more than two weeks after after the end of the academic leave or after a foreign trip;
- 6) in connection with the transfer to another educational institution;
- 7) if the rate of absenteeism during the academic semester exceeds 80 Hours without a reason;

- 8) in case of failure to provide students transferred from another higher educational institution with a difference in the subject within the approved period;
- 9) for severing ties with the university;
- 10) voluntarily;
- 11) in case of death of the student.

20.2 To apply for an academic leave, the student applies to the rector of the university and submits the necessary documents.

20.3 Academic leave is granted to the student on the basis of:

- 1) the conclusion of the medical advisory commission (hereinafter referred to as the MAC) at an outpatient polyclinic organization for the duration of the disease from 6 to 12 months; the conclusion of the Centralized Medical Advisory Commission of an anti-tuberculosis medical organization for tuberculosis for a period not exceeding 36 months;
- 2) on the basis of an invitation to military service;
- 3) it is provided until the child reaches the age of three, at birth or adoption.

20.4 The Rector of the university, on the basis of the submitted documents, issues an order for academic leave within three working days, indicating the dates of its beginning and end.

21. Organization of the academic mobility program

21.1 Students wishing to participate in the academic mobility program should contact the faculty coordinator no later than 15 days (for internal academic mobility) and 1 month (for external academic mobility) before the start of the academic period.

21.2 Internal mobility is carried out on the basis of an agreement between universities.

21.3. 1 ECTS academic credit obtained at the University is equivalent to 30 academic hours.

21.4 The application shall indicate the student's goal, language, qualification document, work experience (for teachers) for participation in the mobility program. The application shall indicate the consent of the head of the department and the dean of the faculty, university. The appendix shall specify the list of distance learning subjects and the transcript.

21.5 The student who has submitted an application for participation in the competition, with the help of an advisor, shall form his/her higher education at a partner university taking into account the compulsory subjects of the next academic period in the established manner.

21.6 The number of credits for training under the academic mobility program in universities of the Republic of Kazakhstan and foreign countries shall not be less than 50 percent of the number of credits studied in 1 academic period.

21.7 The coordinator of the faculty submits the documents of the students to the registration service no later than 15 days before the start of the academic period for the organization of qualifying periods.

21.8 Students going on foreign and domestic business trips must submit the following documents to the meeting of the commission:

- 1) student's statement;
- 2) a copy of the invitation (for the teacher with a notarized translation into Kazakh);
- 3) individual curriculum (schedule);
- 4) a transcript of the training in the form approved by the rules of the organization of training on credit technology of training;
- 5) certificate of language proficiency (notarized copy);
- 6) medical certificate of the established sample for traveling abroad
- 7) a three-way contract signed between the applicant, the host university and the University.

21.9 The selection of students for the academic mobility program is carried out on the basis of an open competition. The main criteria for competitive selection:

- successful completion of at least one academic term at the university;
- academic performance is not lower than grades "A", "A -", "B+", "B", "B -";
- fluency in a foreign language by students attending foreign universities.

21.10 Orders are issued to send a student to another university with a refund.

21.11 Students of the host university undergo administrative procedures to obtain permission to attend lectures in accordance with the rules of the educational institution. Students who are sent to study within the framework of academic mobility remain in the student body of the university.

21.12 During the period of study of the student under the academic mobility program, the coordinator of the academic mobility program of the faculty, the head of the specialist training department and the registration bureau ensure constant communication with the relevant department of the host party on the student's education and ongoing monitoring.

21.13 A student returning from the academic mobility program attends lectures in various subjects in order to eliminate a gap in the curriculum and takes exams, respectively, in the corresponding semester of the current academic year or in the summer semester.

21.14 Students enrolled in the academic mobility program study through the distance learning center and undergo intermediate control in order to eliminate the subject difference defined in the work curriculum (in a mandatory subject). The final control will be handed over upon arrival at the university base. If the number of credits allocated for optional subjects is not filled, students can replenish the number of credits by studying optional subjects through the distance learning center or during the summer semester.

21.15 Students who are sent to study at other universities are required to:

- 1) timely provide the coordinator of academic mobility of the faculty with the necessary documents for studying at the host higher education institution;
- 2) timely and complete paperwork required to cross the border while studying at a foreign higher education institution;

3) comply with the terms of travel and return to the university specified in the order on transfer to another higher educational institution, departure earlier or later than the time specified in the order for the academic mobility program, and return to the university earlier or later, if the documents are not issued, then this is a violation of the research procedure;

4) submit a reasoned application addressed to the rector of the university, including documents confirming the status of the coordinator of academic mobility of the faculty for reasons preventing his transfer to another university:

5) comply with the charter and internal regulations of the host higher education institution.

21.16 Final documents submitted to the university by the student after returning from the mobility program:

- prescribed transcript and/or certificate of training;
- information about the educational program in the transcript of the training - the subject code, the name of the subject, the duration of the subject (year, semester), the grade obtained during the training (according to the national scale and the ECTS scale), the number of ECTS credits, etc. additional information is entered.

21.17 If a student goes on a business trip at the expense of the budget of the Republic of Kazakhstan or the university, then upon returning to the university he submits a report to the accounting department. Registration during external academic mobility:

- copy of a passport or travel document with a mark on crossing the border of the Republic of Kazakhstan;
- travel document;
- documents for rental housing; other documents confirming the expenses incurred with the permission of the administration are attached.

22. Using the elements of dual training

22.1 In order to improve the model of training qualified personnel and the implementation of practice-oriented training at the university, elements of dual education are introduced, taking into account the specifics of economic sectors.

22.2 The implementation of the elements of dual education at the university allows for personnel training at an enterprise (organization) in addition to the university, involving practitioners in the educational process and organizing training sessions and other types of educational work. The implementation of the elements of dual education involves the direct participation of enterprises (organizations) in the process of developing and implementing bachelor's degree programs.

22.3 The main purpose of the introduction of elements of dual education in higher education is to increase the competitiveness of students through the implementation of parallel education at the university and at the enterprise.

22.4 Tasks for the implementation of the elements of dual education at the university:

- training of specialists who meet the requirements of employers as much as possible;
- to provide high-quality professional training for students in their specialty and help them adapt as much as possible to production conditions; practice-oriented training, as close as possible to the technological requirements of production;
- to ensure the interaction of the university with social partners represented by employers; to expand the interaction of the university with enterprises at the stage of implementation of the educational program;
- increasing the competitiveness and attractiveness of university graduates; ensuring the employment of graduates.

22.5 Mandatory learning components with elements of a dual learning system:

- 1) a bilateral agreement on the implementation of education with elements of a dual education system;
- 2) a trilateral agreement on education with elements of a dual education system;
- 3) are places of study and work at enterprises (organizations) equipped for the implementation of industrial practice and professional practice;
- 4) mentors of practice-oriented training and professional practice in enterprises/organizations.

22.6 The organization of the educational process according to the elements of dual training is carried out on the basis of the academic calendar of the EP with the participation of employers on the basis of professional standards and industry qualification frameworks.

22.7. The main principle of the formation of the EP is the maximum consideration of the needs of the modern labor market and specific sectors of the regional economy.

22.8 The educational process includes theoretical and practical classes both at the university and on the basis of enterprises. During the training sessions, real practical situations are discussed and production tasks arising at enterprises (organizations) are solved. The learning process according to educational programs includes theoretical training in educational organizations, as well as practice-oriented training and professional practice performed under the guidance of a mentor, head of practice at enterprises (organizations).

22.9 The involvement of manufacturing practitioners in the university is possible with the requirements of cooperation under an employment contract, as well as with the requirements of hourly payment based on an agreement for the provision of educational services.

22.10 In the dual training process, when determining the ratio of academic classes conducted at the university and in the workplace, at least 40% of the learning materials (lectures, practical classes, IBSI—independent work under the guidance of the instructor) must be mastered directly at the production site.

23. Organization of the educational process using distance learning technologies

23.1 Organization of the educational process using distance learning technologies (DLT) is carried out for the development of educational programs by students in accordance with the academic calendar.

23.2 The organization of the learning process using distance learning technologies is carried out in accordance with the established academic workload, curriculum, curricula, class schedule and schedule of the educational process, academic calendar. If necessary, changes will be made to the schedule of the educational process, the content of educational programs in connection with the need to improve the educational process and create a flexible organizational form of education.

23.3 Distance education technologies are used for:

- persons with special educational needs at all levels of education, including children with disabilities, people with disabilities from childhood, people with disabilities of groups I and II;

- persons whose health opportunities are temporarily limited and do not have the opportunity to regularly attend educational organizations;

- those held in institutions of the penal enforcement system and sentenced to non-custodial sentences, if the institution has the appropriate technical conditions;

- for vocational, post-secondary, abbreviated educational programs based on higher education, as well as MBA (EMBA) and DBA programs;

- students enrolled in programs of higher or postgraduate education, including blended learning;

- students enrolled in academic mobility programs for higher and postgraduate education;

- foreigners studying under the programs of higher and (or) postgraduate education and located outside the state, including persons of Kazakh nationality who are not citizens of the Republic of Kazakhstan;

- restrictive measures of the relevant state bodies, including in cases of quarantine, emergency situations of a social, natural and man-made nature, are applied to students enrolled in educational programs of additional education, secondary, technical and vocational, post-secondary, higher and postgraduate education based on the recommendation of the authorized body in the field of education.

- DLT is used in all forms of education provided for by this legislation of the Republic of Kazakhstan, including non-formal, additional education, retraining and advanced training, including in relation to foreign languages.

23.4 Students wishing to study distance education technologies write a free-form appeal to the rector of the university for permission to use distance education technologies in education, on the basis of which the rector of the university issues an order and a statement from the student and personal training of the student. The plan is attached to the order. The Regional Innovation University provides the student with an individual schedule for mastering the educational program.

23.5 When implementing educational programs or their parts using distance learning technologies, the regional innovative university independently:

- creates conditions for the functioning of an educational Internet portal of the information and educational environment, ensuring that students master educational programs or their parts in full, regardless of their location;
- defines the procedure for providing educational and methodological support for the educational process, including in the form of individual consultations provided remotely using information and telecommunication technologies;
- determines the ratio of the volume of classes conducted through the direct interaction of the teacher with the student and the volume of classes conducted using DOT;
- provides students with access to information systems, electronic resources and sources that contain all educational, reference and methodological materials, a testing system;
- when situations arise that are not related to the actions of participants in the educational process, makes managerial or other decisions.

Restrictive measures, including when studying in quarantine conditions, emergency situations of a social, natural and man-made nature on the recommendation of the authorized body in the field of education:

- absence of educational classes in the classroom conducted through direct interaction of the teacher with students;
- depending on the specifics of the specialties, full or partial remote organization of industrial training and (or) professional practice is provided through indirect (remote) interaction with the heads of practices.

The Regional Innovation University is making changes to the schedule of the educational process in terms of determining the timing of industrial training, training and practical training in compliance with the total number of hours set by the curriculum.

23.6 Digital educational resources are prepared by their developers in accordance with educational programs. The structure and content of digital educational resources are determined by the Regional Innovation University independently.

23.7. Distance education technologies are implemented by conducting distance education classes online, offline, as well as by independent work of students.

23.8 Online trainings consider the process of educational interaction in real time using digital technologies (webinars, video conferences, Internet messaging).

23.9 Offline classes involve an interactive learning process in which the relationship between the teacher and the student is asynchronous (provides the student with the opportunity to study educational material at any time convenient for him and communicate with teachers using communication tools).

23.10 The Regional Innovation University provides for the use of technologies, including online proctoring technologies, which allow for checking the student, monitoring the behavior of the student on the screen, as well as recording the entire exam on videotape, conducting constant monitoring of the student's academic performance and intermediate certification online.

23.11 Education at a regional innovative university using DLT on the basis of the general secondary education program is not allowed, except for students enrolled in the

academic mobility program and foreigners enrolled in higher and (or) postgraduate education programs and located outside the state, including Kazakhs by nationality who are not citizens of the Republic of Kazakhstan.

23.12 At the regional innovative university, it is planned to transfer subjects using the KBT to distance learning in the amount of no more than 20% of the total number of subjects at all stages of training for training in the fields of law and construction.

At the regional innovative university, it is planned to transfer subjects using the KBT to distance learning in the amount of no more than 50% of the total number of subjects at all stages of training for training in other areas of training.

23.13 If there are at least 5 students in the contingent, an academic group is formed and a class schedule is arranged. If there are fewer than 5 students, learning is carried out through individual assignments under the supervision of the instructor.

For distance learning, the working hours of the teaching staff cover the period from 13:10 to 21:00.

23.14 In emergency situations of a social, natural and man-made nature, including the prevention and treatment of diseases of the population, carrying out sanitary-epidemic and sanitary-preventive measures, academic support for students in academic mobility programs and in the implementation of a double diploma. and (or) under joint educational programs, it is allowed to study a large amount of loans using DLT.

23.15 Develops an educational portal containing educational, methodological, organizational and administrative information for students of the regional innovation university. Organizes the training of teachers, tutors and services for the implementation of distance learning technologies. Creates conditions for the development and updating of digital educational resources and circular content for teaching staff, teaching staff. Provides interaction between participants in the educational process using distance learning technologies. Students will be provided with access to educational and methodological resources via the Internet.

24. Support for students with special needs

24.1 The Regional Innovation University has a barrier-free environment that provides access to educational resources for students with disabilities and a joint educational process in the classrooms of the university. The barrier-free environment is aimed at the development of inclusive education, the main idea of which is to avoid any discrimination against students and create special conditions for people with special educational needs. Access to academic buildings at the university is organized by installing external ramps equipped with handrails and non-slip surfaces.; The width of halls, corridors and doorways of classrooms for people with musculoskeletal disorders meets the requirements.

24.2 The University guarantees equal opportunities to all students. Students with special needs have the opportunity to learn using distance learning technologies, which act as a communication tool between student and teacher. Faculties make decisions based on the individual requests of students with special needs. Academic support for students

with special needs is usually provided through the creation of an individual study plan developed by an advisor and coordinated with the registrar.

25. Appointment of state scholarships and payment of tuition fees

25.1 The state scholarship is awarded to students who have received grades equivalent to "excellent" and "good" according to the results of the intermediate certification (examination session), who are studying at the request of public education, as well as those who have been transferred to study at the request of public education.

25.2 The State scholarship is paid monthly from the first day of the month following the intermediate certification (examination session) and holidays until the end of the academic period, including the month of intermediate certification and vacation. The state scholarship is paid to postgraduate students until the day they graduate from the educational institution.

25.3 The state scholarship for the first semester is awarded to all students enrolled in the first year according to the state order, and is paid monthly from September 1 until the end of the first semester.

25.4 Visually impaired and hard of hearing, orphaned children and children left without parental care and under the guardianship (guardianship) of citizens receiving education in the order of public education are in arrears according to the results of the examination session for a state scholarship or "satisfactorily" according to the results of the intermediate certification of students - paid in the absence of a price.

25.5. The state scholarship is paid for two months (July, August) of the summer vacation period to students applying for a state scholarship based on the results of the summer intermediate certification (examination session).

25.6 Students who could not pass the intermediate certification (examination session) for valid reasons (illness, marital status, major accident, academic or credit mobility training) during the period specified in the academic calendar may be admitted to the intermediate certification. (examination session) after submitting the documents confirmed by the Dean of the faculty, sets individual deadlines.

25.7. Students transferring from another higher education institution are assigned and paid a state scholarship.

25.8. The appointment and payment of state scholarships to students returning from academic leave are appointed and paid based on the results of the previous semester after the complete elimination of academic differences in curricula in accordance with the procedure established by this academic policy.

25.8 Scholarships are awarded by order of the Rector of the University on the basis of an official letter (recommendation) from the Dean of the Faculty.

25.9 The award of a state scholarship to students transferred from paid education to public education within the framework of state grants is carried out after the issuance of an order from the head of the university on transfer to study under a grant.

25.10 The cost of education is regulated in accordance with the Agreement on the provision of educational services on a fee basis. Payments are calculated and transferred

by the accounting department of the university.

25.11 In case of a change in the amount of tuition fees, an additional agreement is concluded to the agreement on the provision of educational services.

25.12 The form of tuition payment is the transfer of the relevant fees to the account of the Regional Innovation University.

25.13 A student who has transferred from another educational institution pays the tuition fee after issuing an order to send him to classes in accordance with the Agreement on the provision of educational services on a paid basis.

25.14 The terms of the tuition fee agreement are maintained until the day of the student's expulsion.

25.15 In case of debt, the student will not be admitted to the next session, subject and will be expelled from the university.

26. ORGANIZATION OF CAREER GUIDANCE WORK

26.1 The main task of career guidance is to inform students and employed youth about the composition and development of the national economy, the need for new equipment and production technologies, labor resources, and training opportunities in vocational schools. , employment opportunities in the present and future of each profession and specialty, its various secrets of providing information.

26.2 The University's Vocational Guidance Service is considered as a scientifically sound system for preparing potential candidates for a free and independent choice of profession, taking into account individual personality characteristics and the need for a full allocation of labor resources in the public interest.

26.3 The University's career guidance work with school graduates is aimed at improving the quality of education, the formation of additional competencies in demand in the labor market. This contributes to the development of new experiences, social roles, communication, professional behavior, and the quality of graduates.

26.4 Leadership qualities can be identified and developed among school graduates within the framework of professional orientation, which are purposefully developed and aimed at achieving creative goals. Graduates can realize their inner need through creative self-realization.

26.5 The main directions of the University's career guidance work:

- conducting career guidance work with students and their parents of educational organizations (general education and vocational education);
- identification and implementation of career opportunities for various programs (educational, educational, etc.) and research projects.
- formation of a system for attracting and providing applicants from remote regions.
- strengthening interaction with teachers of the city and the district.
- career guidance work with students.
- information support of professional services.

26.6 Systems that organize professional advocacy and career guidance work. They have their own organizational features. This work is carried out through print media, TV radio and social networks.

27. Education Quality Assurance System

27.1 The University's education quality assurance system is based on the standards and standards and recommendations of the non-profit organization Independent Kazakhstan Accreditation Center for Quality Assurance in the European Higher Education Area (EHEA).

27.2 The assessment and quality control of the University's educational activities is carried out by the Department of Accreditation and the Quality and Management System.

27.3 Accreditation is the main means of ensuring the quality of education. Accreditation is a special procedure in which quality is assessed by a group of experts consisting of representatives of the academic community, employers, students and professional associations, rather than a government agency.

27.4 The University implements an external quality assessment procedure through international accreditation to ensure the quality of educational programs in accordance with European standards and recommendations on quality assurance.

27.5 In order to improve the quality of educational programs, the University actively cooperates with international and national accreditation agencies and organizations, plans and implements measures for the accreditation of educational programs.

27.6. Accreditation is considered by the university as a tool to increase the prestige of the university, providing advantages for university graduates in finding employment in the labor market.

27.7 The administration, teaching staff, staff and students of the university must comply with the requirements of academic policy and approved standards, rules, procedures and regulations.:

- with the organization of the scientific and educational process;
- admission of students;
- Selection and rental of teaching staff and staff;
- development, examination and approval of educational programs;
- information and logistical support of the educational process;
- monitoring and analysis of information on the implementation of the educational process at the university;
- organization of interaction with external and internal stakeholders;
- informing the public about the implementation of the educational process of the university.