



ADAMAS UNIVERSITY

SCHOOL OF ENGINEERING AND TECHNOLOGY

Minutes

Parent-Teacher Meeting, Department of CSE, SOET

Date: 3rd November 2021, 6:30 PM

Venue: Online (Net meeting)

Meeting coordinated by: Prof. (Dr.) Sujoy Bhattacharya, Professor & HOD (CSE)

Meeting chaired by: Prof. (Dr.) Sujoy Bhattacharya, Professor & HOD (CSE)

MoM prepared by: Dr. Sujoy Bhattacharya, Professor & HOD (CSE)

Attendees:

- Dr. Sujoy Bhattacharya, Professor, Dept. of CSE
- Mr. Soumyendu S Bandopadhyay, Assistant Professor, Dept. of CSE
- Mr. Soumen Ghosh, Assistant Professor, Dept. of CSE
- Mr. Swarnendu Ghosh, Assistant Professor, Dept. of CSE
- Mr. Nirmal Das, Assistant Professor, Dept. of CSE
- Ms. Tanaya Das, Assistant Professor, Dept. of CSE
- Ms. Gulfshan Mobin, Assistant Professor, Dept. of CSE
- Students of B.Tech CSE (all except 1st year) and Parents (93 students and parents)

Meeting Link:

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2FI%2Fmeetup-join%2F19%3Ameeting_MzQyOTU1YzYtZDQyNi00MzBkLWExYzItNTc2YzIxYmU2NTJk%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522b1703185-2d99-40e5-86e1-3a22312faf76%2522%252c%2522Oid%2522%253a%252219cfe7b1-72cd-4657-8f20-11e1ead3fce4%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=c24e52c0-02d7-46ce-8c67-a898ac5b69dc&directDl=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Topics discussed:

1. The HOD welcomed the 2nd year students and parents as this was the first PTM of the year with them. He briefed the participants about the following:
 - Regularity in attending online classes
 - Preparation for job interviews and the importance of knowledge outside syllabus
 - Possibility of offline classes starting soon and the plan of action
2. A number of parents had specific questions regarding the safety measures that will be taken in the college after re-opening. They were assured that adequate measures will be

taken to ensure safety in the campus like social distancing, usage of masks and sanitizers, temperature checking etc.

3. Students expressed the concern about offline examinations. They were told that this is a policy decision that will be taken by the management.
4. A few students mentioned that their scholarships are still pending. They were informed that their scholarship issues have been sent to the registrar's office already and they are working on the same. A call was made to the registrar's office to confirm this.
5. 3 students of 2nd year (Ritushna Roy, Arkadeep Chatterjee and Shibsanakar Saw) mentioned that they want to change their specializations within CSE. They were asked to apply officially through e-mail which will be taken up with the Administration office.
6. 4th year students requested a refresher course on DBMS and Data Structures. They were informed that this will be taken up after their exams.
7. The meeting ended with thanks to all the participants.

Action items:

| Srl No | Action item | Responsibility | Due date |
|--------|-----------------------------------|----------------------|----------------------|
| 1 | Item 5 (change of specialization) | Students and HOD CSE | As soon as possible |
| 2 | Item 6 (refresher course) | Pabak Indu | After end-term exams |



HOD signature