

KEY CLUB

REGION 18 | DIVISION 22M

PROJECT REPORT FORM (PRF)

Waiākea High School Key Club 2023-2024

PROJECT NAME: KTA Food Sampling

LOCATION: KTA Puainako

DATE: Friday, August 2, 2024 **TIME:** 3:30 pm **to** 6:15 pm

CHAIRPERSON Dayvan Wong and Noah Gagne **ADVISOR:** K. Sato

CONTACT INFO: PHONE NUMBER PHONE NUMBER **PROJECT ATTIRE:** Key Club Shirt

NOTES:

K-Family		Kiwanis Sponsor Event		Division Project		Major Emphasis		Interclub	
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CHAIRPERSON(S)' CHECKLIST: (CHAIRS RECEIVE 1 HOUR IF THESE RESPONSIBILITIES ARE MET)

- Make sure that a sufficient/required number of members are signed up for the project, the day before the project.
- *If more than twenty members are required to sign up for the project, use another sheet; BE ORGANIZED.*
- Pick up the PRF from the clipboard in Mrs. Sato's Room (Q-201)
- Contact EVERY member signed-up **and** the ADVISOR by 8:30pm the day before the project; remind when, where, what to bring and wear; **ask for REPLY.**
- Sign-in and sign-out each attendee, at the project.
- Complete the rest of the PRF: total the hours for each member (to the nearest 0.25 hour), complete checklist at bottom & provide an evaluation of the project. **CHECK YOUR MATH!!**
- Submit the PRF to the website, NO LATER THAN 1 WEEK after the project.
- Be prepared to report about the project, at the following General Membership meeting.

#	MEMBER'S NAME	GR.	CONTACT #	TEXT?	E-MAIL	SIGN-IN	SIGN-OUT	HRS.
1	Dayvan Wong	10				3:30	6:15	2.75
2	Noah Gagne	10				3:30	6:15	2.75
3	Rayne Kusano	11				3:30	6:15	2.75
4	Tiffany Wong	12				3:30	6:15	2.75
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20								

<u>FUNDS</u>	<u>PROJECT</u>	<u>HOURS</u>	<u>SCRAPBOOK</u>		
Raised:	Who was the project done with?	Total Members:	Pictures?		
X		4	Yes	X	No

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Waiākea High School Key Club 2023-2024

Spent:	KTA	Total Hours:	Flyers, Brochures, etc?		
X		11	<input type="checkbox"/>	Yes	X No

PROJECT EVALUATION: What preparation was involved? What was done at the project? Was the project successful? Should we do the project again? Please feel free to add any other information. Please write on the back of this paper! ☺

For this project, we went to KTA Puainako and set up two tables near the frozen meat aisle. Two people helped hand out samples of microwavable grilled cheese Lunchables to customers, while the other two helped hand out samples of gyoza to customers. I'd say this project was successful, as we'd managed to serve a good amount of samples and some customers even bought the products. We should definitely do this project again.