FAIRLAND BOARD OF EDUCATION		FB-E3	
Adoption Date: August 14, 2023	Revision Date(s):		Page 1 of 1
WRITTEN REPORT			

WRITTEN REPORT
On the day of, 20 an allegation of sexual harassment was provided to the school district. The allegations were as follows (insert allegations in summary format). I conducted an investigation into the allegations as follows (summarize investigation and include evidence).
This document is formal notice to both parties of the evidence.
Sincerely,
Investigator