

Enfield-Erdenheim Home & School Partnership
Board & Committee Chair Meeting Minutes
Wednesday, September 24, 2025 - 6:30 pm
Zoom and In-Person @ Erdenheim Library

Attendees:

In Person:

Hayley Dennis
Nicole Willis
Caroline Shuman
Lehua Pagett
Christina Wolset
Megan Jones
Alyce Zenner
Pamela MacElree
Aisling Ehret
Sam Honeywell
Nicole Rich
Karyn Ersham

Meghan Markle (Principal @ Enfield)
Ben Speicher (Principal @ Erdenheim)

Zoom:

Katie O'Connor Jenkins
Dia Siraki
Erin Keble
Caroline Shaw
Emily Sullivan
Jackie Gibbons
Kia Brady

Time Item

6:30pm Welcome / Call Meeting to Order

Meeting called to order at 6:37 PM

6:30pm - 6:35pm Overview of mission & goals

Mission: The purpose of the Enfield - Erdenheim Home and School Partnership (EEHSP) is to provide and encourage strong family, staff and community involvement to strengthen and

enhance the educational environment. We strive to make each child’s potential a reality by providing opportunities to learn, communicate and grow as students and community members. The EEHSP acts to empower members to share ideas, experiences, problems and solutions, and to cooperate in an informed manner in the education of the K-5 students of Springfield Township.

Proposed goals to support our Mission:

- **Produce Community Building Events**, both social and fundraising focused
- **Present Clear and Consistent Communications** with school community including regularly updated website, monthly “Spartan Spirit” newsletter, social media, updates for school newsletters, room parent communications, hosting general meetings and attending school board meetings
- **Offer Ongoing Support of Schools, Students and Staff** through our financial resources with ongoing staff appreciation efforts, professional staff and grade level grants, school facilities and recess equipment support, and student support efforts
- **Enhance Inclusivity** through the “Spartans Care Fund,” in conjunction with school Social Workers and ELA team, to ensure financially inclusive events and opportunities, as well as being mindful of non-English language speakers
- **Community Involvement:** through our events as well as through volunteer opportunities. Our goal is to see more parents get involved from kindergarten classes and new parents who have not yet volunteered but want to.

Introduction of New Board Members

<u>Co-President</u>	<u>Hayley Dennis</u>
<u>Co-President</u>	<u>Nicole Willis</u>
<u>Co-Vice President</u> <u>(Grade Levels, Enfield)</u>	<u>Megan Jones</u>
<u>Co-Vice President</u> <u>(Grade Levels, Erdenheim)</u>	<u>Caroline Shuman</u>
<u>Co-Vice President</u> <u>(Fundraising)</u>	<u>Katie O’Connor-Jenkins</u>
<u>Co-Vice President</u> <u>(Fundraising)</u>	
<u>Co-Treasurer</u>	<u>Dia Siraki</u>
<u>Co-Treasurer</u>	<u>Alyce Zenner</u>
<u>Co-Director of Communications</u>	<u>Pamela MacElree</u>

<u>Co-Director of Communications</u>	
<u>Director of Spirit Wear/ Purchasing</u>	<u>Lehua Pagett</u>
<u>Recording Secretary</u>	<u>Chrissy Wolset</u>
<u>Volunteer Coordinator</u>	<u>Megan English</u>

Principal Reports

Dr. Markle reports that Enfield is off to a great start! It has been exciting welcoming Kindergarten students as well as 1st and 2nd graders. Dr. Markle thanked the EEHSP for new school year snacks and dinner during Back to School Night. She also thanked EEHSP for staff welcome back gifts (tote bags). There is a lot of great stuff happening at Enfield, including a new Spartan chant that the students are learning and working on. Upcoming events include nurse rhyme Olympics this Friday, 10/1 picture day, star student program, 2nd grade field trip to Churchville Nature Center, Hispanic Heritage Month, and Fire Prevention Week. Dr. Markle has requested that Flourtown Fire Department make a visit to Enfield during Fire Prevention Week and is hopeful that we are chosen.

Students are taking their benchmark assessments to give teachers a good gauge of where the students are at the beginning of the year, these will be repeated mid-year to make sure all students are progressing. Students participated in standard drills that all went well and are also finishing up their 1st Knowledge unit.

Mr. Speicher reports all is going well at Erdenheim. 3rd Grade Transition has been super smooth, and all the students are finding their way around in just a few days. Back to School Night was a success and had a great turnout. Dr. Speicher thanked the EEHSP for dinner during Back to School Night. Friday Birthday celebrations have begun. Students get to come to the cafeteria, do a fun activity, sing Happy Birthday and receive a gift (Spartan string tote Bag which are so well received, the kids love them!). Student Advisory is beginning soon. Students across three grades meet with Dr. Yannacone and Dr. Johnston to share their feedback and perspective on the district. A lockdown drill took place last week and went well. They are practiced in an age-appropriate fashion. Last week, the 4th graders took place in the annual Constitution March. The event had to be moved indoors due to weather, but it was still a big success, and the kids really enjoyed it! Erdenheim is in a normal, day-to-day routine.

Students took a number of beginning of the year assessments. Teachers at Erdenheim are putting a lot of time into focusing on WIN (what I need) period of the day. Next week, ALL families, will receive a letter home that will describe what level of support or extension your child needs during the WIN period of the day (IEP, gifted goals, and students who remain with their homeroom teachers). The letter will indicate what level your child is at based on the recent assessments. Families won't be provided with individual assessment scores but will be provided with a letter that is an action plan on what's needed.

Introductions of Board & Committee Chairs & Reports

- Trunk or Treat

Report by Megan Jones. Working towards Trunk or Treat. We have three (3) sign-ups for Treat Monsters, so we are good on that front. The sign up for Trucks and parent volunteers are both out. Committee is currently working on sub-committees (have people for game, craft, and possibly glitter tattoos station). Katie, VP of Fundraising, is working on donations for food and one (1) raffle basket. Goal is to get thirty (30) trucks. They do need help with decor/decorations for the event. Anyone interested, please contact Megan Jones!

- Bookfair

Couple weeks away! Week of 10/6. Family night is 10/8. END families are also welcome on Family Night! Sustainability will have an activity and please bring your sneakers for recycling. Also, new this year, Dum Dum lollipops will be sold for .25 and all money raised will go to the Spartan Care Fund. CASH only for the lollipop sales.

- Room Parent/GLL/5GC Notification 9/24

RPs and GLLs were notified on 9/24. 5h Grade Committee will be notified on 9/25 at 10 AM.

Sustainability Committee

First committee meeting was held, and they are off to a great start! Sustainability will have a presence at Erdenheim's Book Fair Family night featuring a butterfly house kit activity kit. Follow-up committee meeting will take place in the next two (2) weeks to discuss setting up sub-committees. There is a collection bin for old/used sneakers at each school and these bins will travel with us to each event this year. The sneakers for recycling is a fundraiser for EEHSP.

Volunteer Committee Chair Update

Report from Megan English. All families have been contacted who signed up at END and ERD back to school nights. Book fair & Community Day both need volunteers! Please take a look and see if you can volunteer and help with these events! We got 10 HS student volunteers from the Interact Club for Trunk or Treat and parent volunteers are looking promising.

Arts in School Committee

Chair Karyn Ersham provided an update. Karyn is working with Ms. Klein on Square 1 Art. This is an END only fundraiser. Art will be prepared 10/13 through 10/24. Orders will take place from 11/18 to 12/4 (LAST day to order). Orders take 2-3 weeks and should be received in time for the winter holidays. Please add this event to EEHSP events calendar.

McFarland Corrigan Speaker Series – district controls the funds. Ms. Klein will invite an artist to come in. END and ERD will most likely use the same artist if all works out. The artist comes to

school, explains their craft and uses what the children make for something that is typically kept in the building. This will take place in February or March.

ERD Art Show- April or May. More to come as it gets closer.

Event Calendar Overview

- August
 - 27: Kindergarten Picnic
- September
 - 3: ENF Back to School Night
 - 10: ERD Back to School Night
 - 17: EEHSP Board Meeting
 - 24: EEHSP General Meeting
- October
 - 1: EEHSP Board Meeting
 - 5: Springfield Community Day
 - 6-10: ERD Bookfair
 - 18: Trunk-or-Treat
 - TBD: Full Year Pretzel Sales Ordering Window
- November
 - 5: EEHSP General Meeting
 - 14: Ruby Bridges Walk to School Day – **Need Committee Chair, if anyone is interested, please contact Presidents.**
 - TBD: Pretzel Friday Deliveries start
- December
- January
- February
 - 4: EEHSP General Meeting
 - 21: Harlem Wizards
 - TBD Half Year Pretzel Sales Open
- March
 - 3: EEHSP Board Meeting
 - TBD: Talent Show
 - TBD: ENF Scholastic Book Fair
 - **21: Designer Bag Bingo**
- April
 - ~~TBD: Designer Bag Bingo~~
 - TBD 5th Grade Dance Party
- May
 - 4-8: Staff Appreciation Week
 - 13: EEHSP General Meeting & Elections
 - TBD/17th?: Carnival
- June

- TBD: Carnival Rain Date
- 3: EEHSP Board Meeting & Transition
- TBD: 5th Grade Yearbook Party
- TBD: 5th Grade Pool Party
- TBD
- 5th Grade Events; Sustainability & Garden Committee Events; Teacher Lounge Takeovers; Grade Level Family Nights, Pretzel Sales and Start Date, Talent Show, ENF bookfair, Bag Bingo, Carnival

Treasurer's Report / Financial Review

- Final '24-'25 budget being reconciled
- New '25-'26 budget
- Review forms and where to find them for Check Requests & Staff Grants
- Review Check Request Wait Times

Alyce Zenner gave an update regarding check requests. Any check request requires you to fill out the google form on the website. Turnaround time for checks is two (2) weeks. If you need the check mailed, it could take longer. Any expediated request should be noted on the google form.

New Business

- Springfield Community Day - Oct 5
- ERD Bookfair Oct 6-10
- Spirit Wear - new items for '25-'26 (If applicable)

Update provided by Lehua - Kindergarten Picnic/ Back to School Night (ENF & ERD)- \$1,000 in sales. There is a lot of leftover inventory (a box of each) - goal is to get through this so we can bring in new things. Ideas to move this inventory include: buy/spend x and get a free t-shirt; spartan care donations. Lehua is open to ideas to get this old inventory moving. Idea to provide new teachers/aids with a free t-shirt to move inventory.

Lehua is working on the pop-up fall sale. Suggestions include: a reusable shopping bag spartan branded, flannel PJ pants, END & ERD specific gear, and toddler t-shirts. Any new ideas or things you would like to see, please send them to Lehua.

- Trunk-or-Treat Oct 18 3-5pm ERD

Old Business

- School Kit Sales – 406 kits sold, EEHSP earned \$1,106.

- K Picnic - 400 people joined; a t-shirt was gifted to every single Kindergarten student, as well as pizza and Kona ice. Dr. Markle praised the t-shirt to each Kindergartner student, students had something to wear on the first spirit day of the year, she'd love to continue this, if possible!

- Back to School Nights

- Room Parent, Grade Level Lead & 5th Grade Committee sign ups and wheel of names

7:10pm - 7:30 pm Voting

- Review and Voting in of Bylaws – **Tabled at this time.**

- Review and Voting in of SOP (Standard Operating Procedure) - **Tabled at this time.**

- 2025-2026 Budget – **Adopted as presented.**

- Board and Committee Chairs

- Vice President of Grades ENF

- Nominee(s)

- Megan Jones – **Voted in.**

- Co Communications - Messaging

- Nominee(s)

- Kara Hatalski – **Voted in.**

Open Discussion & Meeting Adjourn

Upcoming Meetings:

All general meetings are at 6:30 pm in the Erdenheim Library & Zoom

Board meetings are at 6:30 pm on Zoom Only

EEHSP General Meetings:

- EEHSP Back to School General Meeting: Weds, September 24, 2025

- EEHSP Fall General Meeting: Wed, November 5, 2025

- EEHSP Winter General Meeting: Wed, February 4, 2026

- EEHSP Spring/Elections General Meeting: Wed, May 13, 2026

EEHSP Board Meetings:

- Sept - Wed, September 17, 2025

- Oct - Wed, October 1, 2025
- Dec- Wed December 3, 2025
- March - Wed, March 4, 2026
- June - Wed, June 3, 2026

Prepared by Chrissy Wolset, 9/25/2025