

## **Solano Adult Education Consortium March 2023 Board Meeting Agenda**

Purpose:Governing Body to Develop Strategies and Assess Outcomes of CAEPDate:March 17, 2023Location:https://zoom.us/j/6171344100Time:3:00 PM - 4:45 PM

Duration	AGENDA TOPIC	PURPOSE*	SPEAKER	OBJECTIVE(S)
2:00 - 3:00 60 Minutes	CLOSED SESSION	D	Members	Budget
3:00 -3:10 <b>10 Minutes</b>	Approve Agenda & Meeting Minutes	V	RDA	Review and approve agenda and previous meeting minutes
3:10 - 3:15	Open for Public Comment	1	Pending	Opportunities for public to share feedback
3:15-3:45 <b>30 Minutes</b>	Discuss Next Steps: RSS Consulting	I, D	Members	<ul><li>Dual Enrollment Work Group</li><li>DEI Sessions</li></ul>
3:45 - 3:50 <b>5 Minutes</b>	Invoice Review	I, D	SCOE	<ul> <li>Share and review Consortium Manager Invoices (RDA)</li> </ul>
3:50 -4:00 <b>10 Minutes</b>	Annual Plan Updates	I, D	RDA, Members	Update on annual plan strategies
4:00 - 4:15 <b>15 minutes</b>	2023-2023 CAEP Allocation	I, D	RDA, Members	<ul><li>Review CAEP Allocations</li><li>NOVA Deadline: 5/2/23</li></ul>
4:15 - 4:20 <b>5 Minutes</b>	CAEP Program Area Reporting	1	RDA, Members	Review Next Steps
4:20 - 4:30 <b>10 Minutes</b>	Wrap Up & Adjourn	I	RDA	<ul> <li>Discuss meeting frequency (bi-monthly)</li> <li>Discuss Future Topics (April):         <ul> <li>In Person Meetings</li> <li>Carry Over - 3/23 CAEP Session</li> <li>RDA Budget</li> <li>CAEP Allocations (CFAD)</li> <li>KUIC Radio Presentation</li> </ul> </li> <li>Adjourn meeting</li> </ul>

\* D = Discussion R = Review or Prior Topic V = Vote I = Information Only



## **CAEP Due Dates & Reminders**

• March 1: Q2 Fiscal Report - Members Due

• March 31: Q2 Fiscal Report - Consortium Due

**Reminders** 

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