



Solano Adult Education Consortium March 2023 Board Meeting Agenda

Purpose: Governing Body to Develop Strategies and Assess Outcomes of CAEP

Date: March 17, 2023

Location: <https://zoom.us/j/6171344100>

Time: 3:00 PM - 4:45 PM

Duration	AGENDA TOPIC	PURPOSE*	SPEAKER	OBJECTIVE(S)
2:00 - 3:00 60 Minutes	CLOSED SESSION	D	Members	Budget
3:00 -3:10 10 Minutes	Approve Agenda & Meeting Minutes	V	RDA	Review and approve agenda and previous meeting minutes
3:10 - 3:15	Open for Public Comment	I	Pending	Opportunities for public to share feedback
3:15-3:45 30 Minutes	Discuss Next Steps: RSS Consulting	I, D	Members	- Dual Enrollment Work Group - DEI Sessions
3:45 - 3:50 5 Minutes	Invoice Review	I, D	SCOE	Share and review Consortium Manager Invoices (RDA)
3:50 -4:00 10 Minutes	Annual Plan Updates	I, D	RDA, Members	Update on annual plan strategies
4:00 - 4:15 15 minutes	2023-2023 CAEP Allocation	I, D	RDA, Members	- Review CAEP Allocations - NOVA Deadline: 5/2/23
4:15 - 4:20 5 Minutes	CAEP Program Area Reporting	I	RDA, Members	Review Next Steps
4:20 - 4:30 10 Minutes	Wrap Up & Adjourn	I	RDA	- Discuss meeting frequency (bi-monthly) - Discuss Future Topics (April): - In Person Meetings - Carry Over - 3/23 CAEP Session - RDA Budget - CAEP Allocations (CFAD) - KUIC Radio Presentation - Adjourn meeting

* D = Discussion R = Review or Prior Topic
V = Vote I = Information Only



CAEP Due Dates & Reminders

- **March 1:** Q2 Fiscal Report - Members Due
- **March 31:** Q2 Fiscal Report - Consortium Due

Reminders