## **COMPLIANCE**

ServedUSA takes compliance very seriously. Compliance is critical to maintaining the company's commitments to clients, business partners and regulators.

- Insurances (E&O, WC, GL)
- Employee Handbook 4.0
- Google Business Links
- Case Mgt Instruction Manual 4.0
- SUSA Standard Operating 4.0
- e-Filing Instructions
- Service Information
- SUSA Client References
- Independant Contractor Agreement
- Understanding of Policies
- Law Firm / Process Company Agreement
- Accountant Letter to Client
- SUSA Continuity & Disaster Recovery Plan
- To-date signed W9
- eAffidavit Certification coming 2024!

To-date documentation of all noted above will be supplied annually to existing clients or upon renewal and to new clients upon request.

SUSA management oversees the company's compliance with legal, regulatory and internal requirements as well as provides guidance to management on any risk and compliance matters, including corporate governance, business operations, contract management, and dispute resolution.

SUSA conducts reviews with employees in regards to any potential compliance issues along with updating policies as needed.

\*Actual to-date documentation will be forward upon request.