

**Procedures for SPS Buses**  
**July 2020**

- Weather permitting, ensure some windows are down on the bus during the route to increase air circulation
- Screen each student at the bus door with the screening device or infrared non-contact thermometer..
- If the student's temperature is in normal range (99.9 degrees or less):
  - Ensure student is wearing a face covering if social distancing is not feasible
  - If not wearing a face covering, provide a face covering from the supply on the bus. Ensure student can put the face covering on correctly and if s/he cannot, assist in donning face covering.
  - Ensure students load from back to front and dismiss from front to back
  - Ensure students sit in assigned seats
  - Ensure students remain seated with their face coverings on and/or socially distanced throughout the route
- If the student's temperature is 100.0 degrees or more according to the screening device or infrared non-contact thermometer:
  - If the parent/guardian is present, release the student to return home.
  - If the parent/guardian is not present with the student at the stop, the bus driver will radio the transportation dispatcher and ask that the student's parent/guardian be called to pick up the child at the school site.
  - If unable to reach parent/guardian, the transportation dispatcher will call the site and speak to the school nurse. School nurse will contact parent/guardian to request the child be picked up upon arrival at the site..
  - If the school nurse is unable to reach the parent/guardian, s/he will contact School Police Services dispatch (417-523-2911) to request officer assistance to make a home visit to inform the parent/guardian the child is to be picked up immediately.
  - Ensure the student is wearing a face covering and isolate him/her on the bus. School nurse will isolate the child until the parent/guardian arrives to pick up from school.